

04th April 2025**To: Members of Kingsteignton Town Council**

You are hereby summoned under the Local Government Act 1972 Sch12s.10 to attend the Full Council Meeting of Kingsteignton Town Council in the Mary Hall Suite, Community Hall, Rydon Road on **Wednesday 09th April 2025 at 7.00 pm**, for the purpose of transacting the following business.



Rachel Avery FSLCC

Locum Clerk

locumclerk@kingsteignton.gov.uk

Please Note: Any written reports received after the deadline may not be circulated to all councillors prior to the meeting, but will form part of the minutes of the meeting.

Members of the public and press are entitled to be at the following meeting. Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 s.100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

Please Note

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA**Full Council Meeting**

Mayor: Councillor R Peart
Deputy Mayor: Councillor J Scagell
Councillors: T Dempster, M Field, J Gregson, K Jones, A Tillson-Hawke,
D Ripping, J Gordon, M Eggar, S Danks, B Thorne

Members are reminded of their legal responsibilities when considering planning applications as set out in the planning practice guidance on the government website Gov.Uk. Local authority members are involved in planning matters to represent the interests of the whole community and must maintain an open mind when considering planning applications. Where members make recommendations on planning applications, they must do so in accordance with the local development plan unless material considerations indicate otherwise. Members must only consider material planning considerations, which can include public views where they

Town Clerk, Mrs Michelle Lewis-Clarke, **Kingsteignton Town Council**, Council Office, Community Hall, Rydon Road, Kingsteignton, TQ12 3LP

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Kingsteignton Town Council has declared a 'Climate Emergency'.

Mayor's Charity 2024/2025 "Walking Alongside" Kings Care Mental Health Support.

relate to relevant planning matters. Local opposition or support for a proposal is not in itself a ground for refusing or granting planning permission unless it is founded upon valid material planning reasons.

Council not in formal session

- **Police Report**
- **Public Participation** - in accordance with Standing Order no: 3e the mayor will invite members of the public present to ask questions or make statements, for a period not lasting more than 15 minutes

Council in formal session

FC184/2025	Apologies To receive, note and where requested approve and accept any apologies for absence
FC185/2025	Co-option of councillor in West Ward To consider the application from Mr David Cameron, for co-option to the vacant seat
FC186/2025	To receive any declarations of interest and consider requests for Dispensation(s)
<i>– Councillors are invited to declare any personal or prejudicial interest, including the nature and extent of such interest they have in any items to be considered at this meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interest should be updated.</i>	
FC187/2025	To receive and approve the minutes of the following meetings, to be signed by this meeting Chair: <ul style="list-style-type: none"> • Full Council meeting held 05th March 2025 Appendix A
FC188/2025	To receive and ratify the approved minutes of the following committees: <ul style="list-style-type: none"> • Finance held 13th November 2025 – Cllr Ripping Appendix B • Works, Services & Planning held 05th March 2025 – Cllr Peart Appendix C • Works, Services & Planning held 19th March 2025 – Cllr Peart Appendix D
FC189/2025	To receive and note Representative Reports / Brief up-date
	Police Advocate Report Cllr J Gordon
FC190/2025	Appointment of Proper Officer: To formally approve the appointment of Rachel Avery as Proper Officer for this meeting
FC191/2025	Appointment of Interim Responsible Finance Officer: To formally approve the appointment of Rachel Avery as Interim Responsible Finance Officer until Wednesday 07 th May 2025
FC192/2025	Financial Regulations: To receive and adopt the Financial Regulations, as recommended by the Finance Committee Appendix E
FC193/2025	Policies: To receive and adopt the following policies, as recommended by the Finance Committee: Statement of Internal Control Appendix F

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KINGSTEIGNTON TOWN COUNCIL

	Model Publication Scheme Appendix G
FC194/2025	CIL Reports: To receive the Town Clerk's verbal report regarding CIL reporting and payments
FC195/2025	Next Meeting Date: To resolve to amend the date of the next Full Council meeting – Wednesday 07 th May 2025
FC196/2025	Part II: To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information
FC197/2025	Administrator Vacancy: To receive a verbal update from the Town Clerk regarding recruitment of Administrator
FC198/2025	RFO Vacancy: To receive a verbal update from the Town Clerk regarding recruitment of RFO and to agree any further action
FC199/2025	Staffing: To receive a verbal update from the Town Clerk regarding staffing
FC200/2025	Community Citizenship Awards: To receive and approve nominations for Community Citizenship Awards

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