

**Minutes of the Community Hall / Recreation Committee
Held on Wednesday 22nd January 2025 at 7pm
The Community Hall, Rydon Road, Kingsteignton**

Present:

Chair: Cllr R Peart (Mayor)
Councillors: Cllrs D Ripping, A Tillson-Hawke, J Gordon and B Thorne
Asst to the Clerk/Events Officer: Miss B Hooper

Apologies: Cllr J Scagell, M Field, K Jones

CHR44/2025

Accept apologies received by the Clerk

To receive, note and where requested approve and accept any apologies for absence received by the Clerk.

Resolved:

Apologies were received and accepted from:
Cllr Scagell (Personal Reasons)
Cllr Field (Annual Leave)
Cllr Jones (Personal Reasons)

CHR45/2025 Declarations of Interest

There were no declarations of interest.

CHR46/2025 Draft Minutes

To receive and approve the minutes of the meeting held on 20th November 2024

Resolved: The minutes of the meeting held on 20th November 2024 were unanimously approved and signed by Cllr Peart.

Proposed: Cllr Ripping

Seconded: Cllr Thorne

CHR47/2025 Feedback on Carols Around The Tree 2024

Opportunity to review the recent event and record any learning for future Carols Around The Tree events.

Miss Hooper provided members with a run down of the experiences of the staff present on the day and councillors then spoke on their experiences too. Overall, it was felt the event was well attended and well received by residents.

Key factors to consider within the planning for 2025 included:

- i. Proper Christmas Tree to be lit and decorated in Community Hall Grounds rather than using existing tree with very basic lights;
- ii. Moving of the date to one week earlier to remove potential clashes with popular televised programmes;
- iii. A minimum of two banners should be up around the town promoting the event;
- iv. A good quality pre-event video needs to be available for use;
- v. Better quality photographs need to be available to promote the event;
- vi. Pre and post event Press Releases to be produced and circulated accordingly;
- vii. Better and greater use of Council website to help promotion of event – especially within ‘what’s on’ section;
- viii. Earlier time scheduling of Carols, just after sunset to ensure is dark;
- ix. Mary Hall Suite to be booked out the day before as minimum to enable easier set up of Grotto;
- x. Different interactive session to be investigated to slot into the event before the Carols to attract greater numbers;
- xi. Better Grotto gifts to be investigated/costed;
- xii. Carol singing needs a lead singer/choir – investigate options;
- xiii. Additional lighting in the car park behind those gathering to provide better viewability of carol sheets – also recommend Carol Singers bring a torch?
- xiv. Investigate downloadable Carol Sheet?;
- xv. Consider sectioning the car park area to focus Carol Singers together;
- xvi. Consider just carols and no readings and if so, consider alternative lead;
- xvii. Include greater engagement of Town Crier;
- xviii. Include more Christmas songs rather than just solely Carols;
- xix. Approach schools to establish which Christmas songs children are more familiar with now;
- xx. Investigate costs of professional photographer; and
- xxi. Recruit more volunteers to support the event.

CHR48/2025 VE Day 80 – May 2025

To consider and approve the recommendation to making the Community Coffee Morning on 10th May 2025 the Town Council’s VE Day 80 Celebration

Councillors discussed the circulated paper, acknowledging the need to ensure that the event was a true celebratory event and not a simply a coffee morning.

Resolved: Thursday 8th May 2025

1. To ask the Town Crier to cry out the designated VE Day 80 Proclamation at 9.00pm if they are available.
2. To light at the Lamp Light of Peace at 9:30pm.
3. To ask a key community member to read out the VE Day 80 Tribute at 9:30pm.

Saturday 10th May 2025

4. The scheduled Community Coffee Morning on 10th May 2025 becomes a VE Day 80 Celebration instead running from 11:00am-2:00pm.
5. To host a baking competition for both adults and children alike for judging at the VE Day 80 Celebration on 10th May 2025.
6. To allocate a maximum budget of £500.00 to host the event.

Proposed: Cllr Peart
Seconded: Cllr Thorne

CHR49/2025 Town Crier Competition 2025

To consider and approve investigating, via the three local primary schools, if there is any interest in holding a Young Town Crier Competition.

Miss Hooper requested Members consider the recommendations within the Town Crier Competition paper.

Resolved: Miss Hooper and Mrs Edwards (Town Crier) to make relevant contact the three local Primary schools and if there is sufficient interest, run a young town crier competition.
Proposed: Cllr Ripping
Seconded: Cllr Thorne

CHR50/2025 Kingsteignton in Bloom 2025

- a. To agree the competition launch date;
- b. To agree the proposed competition closing date;
- c. To agree the proposed judging dates;
- d. To agree the proposed presentation date; and
- e. To formally agree the inclusion of the new Community Group category.

Councillors reviewed the circulated paper and discussed the recommended dates from the KTC Events Officer.

Resolved: To agree the following:
a. 28th April 2025 – Competition launch date;
b. 27th June 2025 – Competition closing Date;
c. 11th and 12th July 2025 – Judging Dates;
d. 12th September 2025 – Presentation Date; and
e. Create a new Community Group Category.
Proposed: Cllr Peart
Seconded: Cllr Tillson-Hawke

CHR51/2025 Community Festival 2025

To note the verbal update regarding potential date from Miss Hooper (KTC Events Officer)

and agree date for Community Festival in the summer months.

Members received the verbal update for the Community Festival from Miss Hooper regarding possible date options.

Resolved: To hold 2025's Community Festival on Saturday 26th July.

Proposed: Cllr Peart

Seconded: Cllr Thorne

CHR52/2025 Correspondence

There was no correspondence.

The meeting closed at 8:08pm

The next meeting will be held on Wednesday 19th March 2025 at 7pm.

Signed:

Dated: