



KINGSTEIGNTON TOWN COUNCIL

APPENDICES

For the Full Council Meeting

To be held 5 June 2024

Agenda – supplied separately

CONTENTS

- A.** Police Report – PC. Will Heather
- B.** County Councillors Report – Cllr. R. Peart.
- C.** Draft minutes of Full Council meeting held 03.04.24.
- D.** Draft minutes of Annual meeting of the Town Council held 01.05.24.
- E.** Acting Clerks Report
- F.** Draft minutes of WSP Committee meetings held 01.05.24
- G.** Representative Reports:
 - G01. Hackney Marshes – Cllr. Gregson
 - G02. Police Advocate – Cllr. Gordon
 - G03. Speedwatch – Cllr. Tillson-Hawke
 - G04. Kingsteignton Wild – Cllr. Field
- H.** Garden Community update report including slides & minutes – Cllr. Thorne.
- I.** Officers Report: Staffing Matters



Police Report – Kingsteignton

June 2024

- A Misuse of Drugs Act warrant was conducted at an address in Kingsteignton, where a quantity of class A, B and C drugs were located and seized, alongside an offensive weapon and cash which was seized under the Proceeds of Crime Act. The individual has been interviewed and enquiries are ongoing. This was in response to intelligence received and led by PC 7201 Will Heather and supported by the South Devon Pro-Active Unit.
- Report of youths smoking on a petrol station forecourt.
- Report of a neighbour disturbance, which was aggravated by alcohol. Parties separated and safeguarding referrals made.
- Report of a domestic incident occurring in the street, where two parties were fighting. Officers attended and one individual was arrested for an assault. Safeguarding referrals made.
- A commercial burglary attended at a bicycle shop, where three high-value bicycles were stolen, after forced entry made. Enquiries are ongoing.
- A criminal damage offence was reported where a Ring doorbell was smashed on the front door of a private property.
- Report of individuals having gained entry to the grounds of a school. A separate incident of criminal damage was also reported, suspected from something thrown from a school, causing damage to a window of a neighbouring property. Enquiries ongoing.
- Report of youths smoking cannabis in Clifford Park. On Police attendance, the youths ran, and a 'bong' was located, having recently been used.



- A 999 call was made to report an ongoing break in progress to a private dwelling, which was previous tenants attempting to gain entry to the property again.
- A number of calls this month have been domestic related along with safeguarding enquiries created for the area. We have also had a number of missing person reports, they were all located in a short amount of time. Individuals concerned have had appropriate safeguarding referrals made and are being support through partner agencies.
- Several calls have been made about youth anti-social behaviour around the 'Home Bargains' retail park. This has resulted in one offence being reported, where a parked car was hit by a youth on a bicycle. Enquiries ongoing.

Current focussed work by PC 7201 Will Heather:

❖ Youth Anti-Social Behaviour:

There have been several reports of youths on bicycles causing anti-social behaviour through various parts of Kingsteignton and into the Newton Abbot Town Centre.

The individuals involved have been spoken to, alongside visits to their parents. Due to their continued involvement in anti-social behaviour, there is partnership work ongoing with the South Dartmoor Community Safety Partnership and ASB Officer for Teignbridge Council, to escalate them through the anti-social behaviour escalation process.

The Youth Intervention Officer is currently engaging with youths identified in the school setting, to conduct early intervention work and deter them from the Criminal Justice System.

There is work ongoing with local businesses that are being impacted as well.



Devon & Cornwall
POLICE

Newton Abbot Police Station

Police Headquarters, Middlemoor, Exeter, Devon, EX2 7HQ

📞 **101 Non Emergency**

SignLive

Non Emergency (BSL video relay)

📞 **999 Emergency**



Non Emergency Text 67101 (Deaf only)

💻 **dc.police.uk**



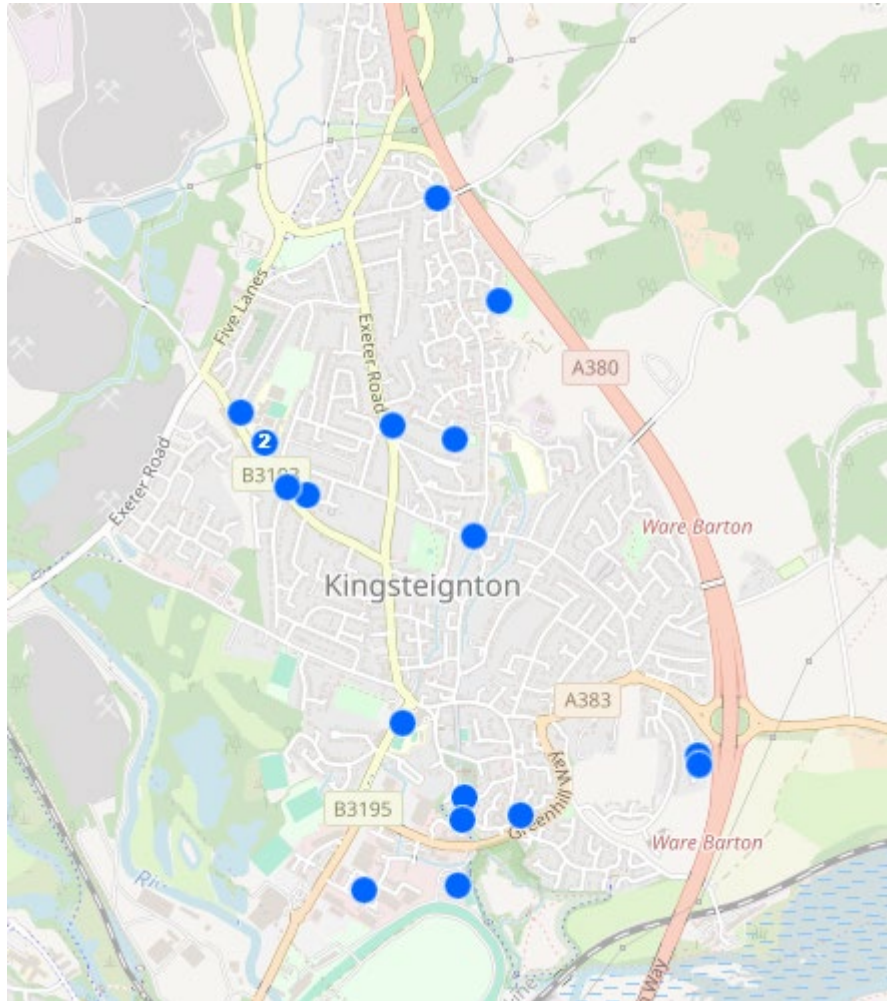
999 BSL Emergency (BSL video relay)

💻 **dc.police.uk/webchat**



Text 999 (Deaf only - must pre-register at www.emergencysms.org.uk)

Kingsteignton map of crimes reported May 2024.





Devon & Cornwall
POLICE

Newton Abbot Police Station

Police Headquarters, Middlemoor, Exeter, Devon, EX2 7HQ

📞 **101 Non Emergency**



Non Emergency (BSL video relay)

📞 **999 Emergency**



Non Emergency Text 67101 (Deaf only)

💻 **dc.police.uk**



999 BSL Emergency (BSL video relay)

💻 **dc.police.uk/webchat**



Text 999 (Deaf only - must pre-register at www.emergencysms.org.uk)

Our Mission

We detect and prevent harm; protect the vulnerable and reduce crime

We work together as one team to safeguard communities and neighbourhoods

We are sustainable and resilient and provide a high quality service to the public



Kingsteignton Town Council

Councillor/Officer Briefing Report

Name:	Mayor Cllr Ron Peart	Date of Report:	28 May 2024
--------------	----------------------	------------------------	-------------

Report of:	County Councillor		
For meeting of:	Full Council	Date of Meeting:	05 Jun 2024
Business area reporting on:	County Cllr Report		

Please use a new form for each business area in order that agenda items can be clearly labelled.

Salient Background for noting:
<i>Please use the free text box directly below to detail your report (the box can be increased in size by just pressing the return/enter key or by you copying/pasting information into it).</i>
Eco- schemes have twin aims in fight against global warming. The Tackling Climate Change- Flood Prevention Project { TCC }, pioneered by Climate Vision and involving residents, farmers, businesses, and government authorities has reached a significant milestone combining climate resilience with sustainable agriculture. Luci Isaacson, director of Climate Vision, said Soil testing has revealed this innovative trial project has sequestered 17.84 tonnes of carbon in one year [13%] a significant leap from the [0.5%] increase that was expected in year one, providing ground – breaking insights into a net zero future, while tackling flooding, soil health and sustainable farming, practices. The Government recognise how private investment can help fund a range of what is known as ecosystem services such as flood management and providing for bees – here we can provide evidence and data to support that pathway, while inspiring local firms to actively work on reducing their environmental footprint. Tregoad Holiday Park, near Looe, invested £2,500 to sow herbal ley seeds at Higher Kestle Farm, St Ewe, which germinated in the drought of 2022. Herbal ley with its deep roots, brings numerous benefits – mitigating flooding by holding rainfall in its growth while enhancing soil and animal health. The project has been supported by the UK Government through the UK Shared Prosperity Fund. With climate change forecast to bring warmer, wetter, winters, along with an increased risk of localised intense summer rainfall, this project aims to demonstrate how a whole catchment based approach can support community resilience. Farmers are already committed to supporting the scheme to help ensure land management practices reduce run-off.

Items for:	Choose an item.
<i>Please number the items for discussion/decision – if there are none, please leave this section blank.</i>	

Please submit this your report on this form to the Town Clerk, no later than 7 days before the meeting date, thank you.



KINGSTEIGNTON TOWN COUNCIL

Minutes of the Full Council Meeting Held on Wednesday 3rd April 2024 at 7pm The Community Hall, Rydon Road, Kingsteignton

Present:

Mayor: R Peart
Councillors: J Scagell, D Ripping, A Tillson-Hawke, T Dempster, K Jones,
J Gordon, L Goodall, S Danks, K Gearon
Responsible Finance Officer: Mr P Banner
Asst to the Clerk/Events Officer: Miss B Hooper

Council not in formal session

Public Participation:

Prayers by Reverend David Goddard.

Police Report:

See attached appendix 1

County Councillor Report:

Councillor R Peart

Devon County Council's trading standards officers have seized illegal tobacco products and vapes with an estimated value of over £166,000 during a joint operation with police earlier this month. Officers from the Heart of the South West Trading Standards Service, accompanied by tobacco detection dogs and Devon and Cornwall Police searched a location in south Devon. This led to the discovery of a significant quantity of illegal products.

The seizure, one of the largest to date, consisted of more than 18,000 illegal tobacco products and over 2,000 vapes. The tobacco products had non-duty paid cigarettes and tobacco and over 2,000 illegal vapes which are non-compliant for the UK market.

A number of people are under investigation by Trading Standards and enquiries remain ongoing. A spokesperson for Devon and Cornwall Police said Carrying out this proactive warrant resulted in a significant amount of counterfeit goods being removed from the streets and circulation. Trading Standards, said the removal of illegal tobacco and vapes is a high priority for us and this was yet another successful operation.

Retail outlets that sell counterfeit tobacco are big business because tobacco is sold at pocket money prices by criminals who are not interested in asking for proof of age it encourages children and young people to start smoking. Illegal tobacco products

Also present a genuine health risk as they aren't subject to the same quality control checks and are often found to contain high levels of contaminants.



KINGSTEIGNTON TOWN COUNCIL

District Councillors' Reports:

Councillor R Peart

On Tuesday 26th March I attended an evening meeting at TDC the event was called OneTeignbridge working together for a better future. It was attended by Town and Parish councillors the officers presenting this event started the discussion on how they could deliver the services our communities want and need and tackle some of the issues that business and residents in our district face.

Each person in the room gave feedback on issues they have had regarding working with Teignbridge Council over the past years. When it came to my turn I mentioned Planning and Penns Mount development and how the site had changed from what was agreed in planning regarding the large area of park which should have been delivered. I was assured this would not happen again and they have put in place measures to stop this happening in the future. We then made our way to the tables in the room we were given blue dots to stick against headings what we think is important for our communities. At the end of the meeting I was talking to a senior officer regarding land they own that we could be interested in he indicated that in the future they would be willing to talk to us about land they own. I believe the event was a good starting point to move forward working with Teignbridge on local issues.

Councillor B Thorne

No report

From Teignbridge District Council

Councillor K Gearon

No report.

Councillor D Rollason

No report.

Council in formal session

FC32/2024

Apologies

Resolved:

Apologies received and accepted from:
Deputy Mayor Cllr Thorne (Personal Reasons)
Cllr Gregson (Work Commitment)
Cllr Field (Annual Leave)
Cllr Eggar (Personal Reasons)
Mrs Lewis-Clarke, Town Clerk (Personal Reasons)



KINGSTEIGNTON TOWN COUNCIL

FC33/2024 To receive any declarations of interest and consider requests for dispensation(s)

There were no declarations of interest.

FC34/2024 To receive the Mayor's Report

On Thursday 7th March June and I attended the Funeral of former chair of Kingsteignton Town council Edna Wickham. Edna was a lovely lady and always did her best for Kingsteignton. It was good to see Edna's Husband Graham Wickham who was also a town councillor for many years. It was a lovely service and many people attended Graham had written a Tribute for Edna recalling when they first met and other events in their life. We left the Chapel to the music of Unchained Melody –The Righteous Brothers, retiring collection was for the Alzheimer's Society.

On Saturday 9th March June and I attended Kingsteignton Town Coffee Morning held in our main hall. This was a well-attended event and a chance to meet councillors and the Police and discuss any issues you might have. The next Coffee Morning will be held on Saturday 6th April 10.00 to 12.30 free coffee and cake.

Our next event June and I attended was CHOIR 86 Spring into Easter held at St Joseph's Church on the 21st March. We have seen Choir 86 many times they just get better each time it was an evening of song Featuring Requiem for the Living composed by Dr Dan Forrest. This was a challenging piece for the choir and they must have worked hard to produce such a wonderful performance. The choir performed many other pieces of music plus solo performances. June and I would like to thank Rosie Penny, Musical Director and Choir 86 for a wonderful evening of music at this well attended event. And for the refreshments at the end a Retiring collection was in aid of Kerswella Care.

Our final event for this month was an invitation to attend the Knit and Natter group who meet at the Ten Tors Pub, in Kingsteignton. The group leader Sue Welland had arranged a meal for us with some of the group. This was a great opportunity to meet everyone and see what great work they are doing in our community by knitting various items, some are for young baby's which are given to the Baby Unit at the Hospital including blankets for new born baby's. Other items they sell in aid of KingsCare it was a lovely afternoon I gave a small speech thanking them for what they are doing and June and I are more than happy to support them.

FC35/2024 To receive and approve the minutes of the Full Council meeting held on 6th March 2024

Cllr Peart presented the minutes of the meeting held on the 6th March 2024.

Proposed: Cllr Scagell

Seconded: Cllr Ripping

Resolved: It was unanimously agreed that these minutes be adopted.

FC36/2024 To receive the Clerk's Report

No report.



FC37/2024 To receive the minutes of the following committees:

Works, Services and Planning 6th March and 20th March 2024 presented by Cllr Peart.

Proposed: Cllr Peart

Seconded: Cllr Ripping

Resolved: It was unanimously agreed that both these sets of minutes be adopted.

FC38/2023 To receive Representative reports:

a. Cllr Gregson – Hackney Marshes

There are a few changes at the Linden orchard area this month. The grass has been cut, and about a dozen trees have been planted. Not sure if they are apple trees as they are not in leaf yet. The vehicle used for this work has made some deep clefts in the lawn. Hopefully they will be back to level it up later.

The link pathway between The Tilia and Linden estates has not been completed yet and is still fenced off. On the Tilia side of the pathway they have incorporated some play frames for small children.

Some of the birds are leaving Hackney for their breeding grounds. The wading birds, kingfishers and buntings are on the move. Hackney is a very important wintering ground for many birds; we are privileged to be the guardians of this area. The swan that has been living in the dog bathing area, has gone. I assume it has been moved or found its own way out. Swans need a long runway to take off. Sometimes young swans land on small, enclosed lakes and have trouble flying out. This bird is adult and has chosen to come back twice.

Cllr Scagell advised Councillors that there was graffiti on one of the Hackney Marshes information signs and requested this be removed by the Council's Facilities and Maintenance Officers.

Proposed: Cllr Scagell

Seconded: Cllr Peart

Resolved: It was unanimously agreed Mr Banner to task FMO's accordingly.

b. Cllr Tillson-Hawke – Community Speed Watch

During the period from 29th February to 28th March 2024 there has been one session. The wet weather has limited the group's activity.

The session on Strap Lane, which has a 30 mph speed limit, recorded 25 vehicles speeding in an hour, with the fastest at 50 mph.

Information has very recently been made available to the speedwatch team regarding the community speedwatch data collected throughout the southwest. In January, the site on the corner of Brook Way, by the Ten Tors, had the second highest number of speeding vehicles in the whole of the southwest. This highlights the need for VAS signs in this location.



KINGSTEIGNTON TOWN COUNCIL

Miss Hooper agreed to take an action to encourage additional volunteers joining the Community Speedwatch Team by means of creating a FaceBook post.

FC39/2024 To discuss and consider the renaming of the Works, Services and Planning Committee to Planning

Resolved: Agenda item deferred until Town Clerk is present.

Proposed: Cllr Peart

Seconded: Cllr Goodall

FC40/2024 To discuss and consider adding Works and Services to the Community Hall/ Recreation Committee and changing meeting dates to a monthly basis – this will alleviate the necessity for a subcommittee for any planned events

Resolved: Agenda item deferred until Town Clerk is present.

FC41/2024 Short presentation by Cllr Thorne regarding outputs from Community Gardens /Broadway Road (not to exceed 10 minutes)

Resolved: Agenda item deferred due to unavailability of Cllr Thorne.

Meeting closed at 1912hrs.

Next meeting: Wednesday 1st May 2024

Signed: Dated:



Minutes of the Annual Meeting of the Town Council Meeting Held on Wednesday 1st May 2024 at 6:30pm The Community Hall, Rydon Road, Kingsteignton

Present:

Mayor: R Peart
Councillors: J Scagell, D Ripping, A Tillson-Hawke, K Jones, J Gordon, L Goodall, M Eggar, B Thorne (Retiring Deputy Mayor), M Field, J Gregson
Acting Clerk/Deputy Officer: Mrs K Ford (CiLCA)
Asst to the Clerk/Events Officer: Miss B Hooper
Communications Officer: Mrs S Simmons

Council in formal session

FC45/2024 Apologies

To receive, note and where requested approve and accept any apologies for absence.

Resolved: Apologies received and accepted from:
Cllr Dempster (Personal Reasons)
Cllr Danks (Family Commitment)
Mrs Lewis-Clarke, Town Clerk (Personal Reasons)

FC51/2024 Full Council Draft Minutes:

To receive and approve the minutes of the Full Council meeting held on 3rd April 2024.

Cllr Peart presented the minutes of the meeting held on the 3rd April 2024.

Proposed: Cllr Scagell

Seconded: Cllr Thorne

Resolved: It was unanimously agreed that these minutes be adopted.

FC42/2024: Election of Mayor for 2024-2025:

The retiring Mayor will call for nominations for council to resolve to appoint a Mayor for the ensuing year.
This will be followed by:

- a) Declaration of Acceptance of Office by the newly elected Mayor
- b) Presentation of Chain of Office - from retiring Mayor to the newly elected Mayor
- c) New Mayors Acceptance Speech.

Resolved: Cllr Peart was voted in as Mayor.
Cllr Peart signed the Declaration of Acceptance of Office.

FC34/2024 To receive the Outgoing Mayor's Report:
For the period 3rd April 2024 – 01 May 2024



My year started off with being elected for another term as your mayor. This was a great honour, and I was looking forward to starting a new term.

Our first event was the Coronation of King Charles III this event was held on the 6th May at Kingsteignton Community Hall. The day started off with music provided by Steve Parr [compere for the event] and performed Pure Diamond tribute act, also performing was the Liberty sisters – and Back Beach Boyz. The event was a great success with lots of other Entertainments in the carpark for all to enjoy great day and everyone had great time.

Our next event was an invitation to lunch at the Royal British Legion in Kingsteignton to celebrate the King Charles III Coronation. June and I enjoyed the day and would like to thank RBL for their kind invitation. Later that day we attended the United Reform Church event. This was great fun we were involved in an old Kingsteignton tradition involving small plastic boats with different numbers on and they were put into the stream and the first ones at the other end won a prize. We then went back for refreshments in the Church Hall for a Cream Tea June and I would like to thank all involved for this enjoyable afternoon.

On the 17th May at Kingsteignton Town Meeting I was elected for a second term as Mayor of Kingsteignton. Sadly my first event was to attend the Funeral of Mike Walters, Mike was a former Mayor of Kingsteignton Town and a County Councillor, and District Councillor, Mike will always be remembered for his service to our community he served.

Our next invitation was to attend the Annual Ram Fair, our town crier opened the event and June and I crowned the May Queens. This is always a great event and lots of stalls and attractions to see, it was a sunny day and well attended.

The 31st May Kingsteignton Town Council held their Annual Town Meeting. This event is held in the Community Hall at the end of each council year. It was a chance for residents to meet their town councillors and ask questions and for us to explain what our committees do. We also gave out grants to local groups and it was a pleasure to help fund some of their projects.

June and I was invited to attend Newton Abbot Rugby Club's Party on the Pitch. This event was to celebrate their 150th anniversary. We were greeted by members of the Rugby Club's Committee and we were made very welcome. It was nice to meet some of the volunteers and supporters and understand the Club's aspirations for the future. The event attracted many families on this special day.

Other events June and I attended was a Fund Raising organised by Stover School in recognition of their pupil, Lottie Byron –Edmonds who was made the youngest honorary director of the hospital trust The honour was bestowed upon her due to her nearly 12 years of campaigning about organ donation and fund raising.

We also attended the Stover School Speech Day and Prize Giving with other Mayors and special guests Lunch was served in the Library. June and I would like to thank Mr and Mrs Notman, Headmaster of Stover School for inviting us to attend.

The presentation of the prizes for Kingsteignton in Bloom took place on Wednesday 16th August at the Old Rydon Inn. The prizes were awarded by myself and councillor Martin Field and each prize winners of each category were awarded a trophy, a certificate and a garden centre voucher. All other participants received



a letter of thanks. After the presentations it was nice to speak to our residents who had taken part in this event over refreshments and swap tips on being a good gardener. Always an enjoyable event.

June and I and Jackie Edwards were invited to open this years RAMSFEST held at Kingsteignton Athletic football ground. The event was over two consecutive days to raise funds for DoitforDeaks, and Rowcroft. This event was well supported and raised much needed funds for charities. I would like to Thank everyone who attended and supported this event and thank Kingsteignton Athletic Committee for inviting us.

Kingsteignton Bowling Club invited June and myself to visit the club and inspect the new paths which has been resurfaced around the perimeter of the club building. This was made possible, thanks to a grant from the town council's grant scheme. The new path will prevent loose gravel from finding its way onto the new top grade bowls surface. June and I would like to thank club members for providing refreshments for us and even allowed me to have a go at bowling, This is a well run club and a real asset to the community.

Our next assignment was an invitation to Kings Boxing Awards Ceremony. This a local club and June and I are Parton's of the club. The club paid recognition to those who stand out amongst their members for outstanding efforts or excellent boxing in the ring. The ceremony was attended by a large group of supporters and VIPs. June and I had a great afternoon meeting the boxers and VIPs and we gave out some of the cups and shields to the winners. Thanks go to everyone for the work they do at the club.

On Saturday 4th November 2023 The Right Honourable Lord Clifford of Ugbrooke House and President of Kingsteignton History Society proudly did the honours of unveiling the History Boards of Kingsteignton at the Fountain, assisted by myself. The six panel history boards contain information dating back to prehistoric times of when people lived in and around Kingsteignton before the last Ice Age began 110,000 years ago, through to this years Coronation of King Charles III. This was Town council project and I would like Thank everyone involved.

On Sunday the 5th November June and I attended Kingsteignton Athletic Football Club's Annual Firework Display at their ground. Town Crier Jackie Edwards opened this event. It was a great display of fireworks on the pitch, and after June and I had to judge the best Guy, competition, this was good fun. I would like thank everyone involved in organising this event and the sponsorship of the fireworks.

On Sunday 12th November we attended the Royal British Legions Remembrance Parade. All generations gathered in large numbers to pay their respects to those lost in conflict. The Service was held at our local church St Michaels, after the service we made our way to the War Memorial for all to reflect in the national two minutes silence. Wreaths were laid by myself and my wife June on behalf of our Town and our local MP Ann- Marie Morris. When the act of Remembrance was complete, the Parade made its way back to the RBL Club for refreshments.

The next event was the Mayors Civic Carol Service held on the 8th December in the Town Councils main hall. June and I always look forward to this event with other Mayors and Chairs invited to attend. This year St Michael's School performed a number of carols. I would like to thank Reverend Dave Goddard and the church band for leading the service and performing some scientific experiments. Thanks go to all who participated and to all those who attended.

The next event June and I organised the Mayors Christmas meal event for councillors and staff members. This was held at Dainton Golf Club this was a great success and Thanks go to my wife June for making small gifts for everyone and I tested the knowledge of everyone with my general knowledge Quiz.



December 15th we held our outside Carol Service in the grounds of the Town Council carpark. The main hall was also open to the many residents who attended this event and the Christmas lights on the trees and our building looked great. Thanks go to everyone involved to make this event a success.

It is with great sadness that in February this year we received the news of Mrs Jill Morris one of our former town councillors having passed away. June and I attended the Funeral on behalf of Kingsteignton Town. Jill was a valued member of the town council. Jill was passionate about being involved with the community founder of the Kingsteignton Garden and Craft Show, and a stalwart to Kingsteignton Swimming Pool as President and fundraiser. Jill was a lovely lady and will be fondly remembered by all who knew her.

It was also with great sadness that in March we received the news of Edna Wickham One of our former town councillors. June and I attended the Funeral on behalf of Kingsteignton Town. A Tribute – written and read by Graham Wickham Edna's Husband. Edna was well respected in our community and will be sadly missed.

Also in March June and I attended Spring into Easter Featuring Choir 86 who performed Requiem for the Living. This was a wonderful performance of this Inspiring Piece. Choir 86 performed many other songs this was a great evening of entertainment June and I would like to thank Rosie Penn, Musical Director and all involved and for the refreshment after.

June and I were invited to the Knit and Natter Group to see the work they do raising funds for good causes, by knitting toys and baby garments. They provided a meal for us and after we had a chance to meet the group and I congratulated them on the good work they do in our community.

My final event was an invitation to attend the opening of Kingsteignton Swimming Pool for this year. Members of the Swimming Pool Committee Clare and Linda made me welcome and I was showed the new doors to the changing rooms funded by a recent grant from Kingsteignton Town Grants Awards Scheme. I then had a photo taken with Clare in front of the new doors. We then went outside to see those Brave Members who entered the pool, refreshments were provided outside on this sunny morning. It was good to see members and volunteers who came along to make this event a success I would like to thank the Swimming Pool Committee for their hard work in fund raising to keep the pool open.

June and I would like to thank everyone who treated us with respect while on Civic Duty, and councillors who gave their time to help out on council events and council staff for their assistance. June and I have enjoyed representing Kingsteignton Town as your Mayor and Mayoress.

Councillor Field joined the meeting.

FC44/2024 Election of Deputy Mayor for 2024-2025:

The Mayor will call for nominations and put them to the vote. This will be followed by:

- a) Declaration of Acceptance of Office by the newly elected Deputy Mayor
- b) Presentation of Chain of office – from retiring Deputy Mayor to the newly elected Deputy Mayor

Resolved: Cllr Scagell was voted in as Deputy Mayor.
Cllr Scagell signed the Declaration of Acceptance of Office.



Cllr Thorne presented Cllr Scagell with the Deputy Mayor's Chain of Office.

FC46/2024 To receive any declarations of interest:

- a) in accordance with Section 31 of the Localism Act 2011 members to declare any Disclosable Pecuniary Interests on this agenda:
- b) Clerk to report any written request for dispensation in respect of items on this agenda, made in advance of the meeting.

None.

Councillor Scagell and Mrs Simmons left the meeting.

FC47/2024 Clarification of Committee Business:

To discuss and consider the following amendments to KTC Committees, as recommended by the Clerk:

- a) Rename Works, Services & Planning (WSP) Committee to Planning Committee.
- b) Introduce the following matters to the remit of the Community Hall & Recreation Committee: Events, Works & Services. And that meetings of this committee are held monthly so all decisions are made in a timely manner to ensure KTC business progresses.

Cllr Peart advised he was unwilling to discuss this matter owing to it having been on the April Full Council agenda. Mrs Ford, acting as Clerk and therefore, Proper Officer, advised him it had only been deferred. Cllr Peart insisted this item to be deferred for six months.

Proposed: Cllr Peart

Seconded: Cllr Thorne

Resolved: Eight Councillors were in favour of this, one was against.

FC48/2024 Election of Committee membership:

(8 members for each committee plus Ex Officio). Unless stated below, the Chair for each committee shall be appointed at the next meeting of the committee.

- a) Community Hall/Recreation (CHR)

Resolved: Cllrs Scagell, Tillson-Hawke, Jones, Peart, Gordon, Thorne, Ripping, Field and Eggar will sit on the Community Hall/Recreation Committee.

- b) Works, Services & Planning

Resolved: Cllrs Tillson-Hawke, Ripping, Field, Goodall, Jones, Thorne, Scagell, Dempster and Peart will sit on the Works, Services and Planning Committee.

- c) Finance

Resolved: Cllrs Ripping, Field, Eggar, Danks, Thorne, Scagell, Dempster and Peart will sit on the Finance Committee.

- d) Complaints (to be chaired by Mayor)

Resolved: Cllrs Tillson-Hawke, Ripping and Peart will sit on the Complaints Committee.



Kingsteignton Town Council

e) Appeals (to be chaired by Deputy Mayor)

Resolved: Cllrs Scagell, Field, Jones, and Eggar will sit on the Appeals Committee.

f) Staffing Committee (4 members only)

Resolved: Cllrs Field, Gordon, Thorne and Peart will sit on the Staffing Committee.

Council not in formal session

Public Participation:

Prayers by Reverend David Goddard.

Council in formal session

Councillor Gregson joined the meeting.

FC49/2024 Representative Elections:

To elect Representatives for Organisations 2024/25 in accordance with Appendix A circulated with agenda.

Resolved: Mrs Ford collated names of Cllrs against the list of representatives on outside bodies following discussion between Cllrs within the meeting (see Appendix i to these minutes).

FC50/2024 Mayor's Allowance:

To consider and approve Mayor's Allowance for 2024/25.

Recommendation from the RFO £1700. NB. For FY 2023/24 this was £1600.

Cllrs discussed the potential of increasing the Mayor's Allowance but then agreed this was not necessary this financial year. It was agreed the Mayor's Allowance for 2024/25 would be £1700.00.

Proposed: Cllr Field

Seconded: Cllr Thorne

Resolved: Mrs Ford to advise Mr Banner, Responsible Finance Officer (RFO) of the decision.

FC52/2024 Committee Draft Minutes:

To receive & note the draft minutes of the following Committees (draft minutes to be ratified at the next meeting of said committee):

- a) CHR 17th April 2024 - Cllr Scagell (Appendix C circulated with agenda)
- b) WSP 3rd April and 17th April 2024 - Cllr Peart (Appendix D circulated with agenda)
- c) Finance Committee 10th April 2024 – Cllr Ripping (Appendix E circulated with agenda)

Resolved: All the minutes presented above were noted.

FC53/2024 Financial Regulations:



To review and re-adopt the KTC Financial Regulations (Appendix F circulated with agenda)

NB. there are currently no recommended amendments to this document. If amendments are recommended by NALC these can be re-adopted as required.

Brief discussion took place on the following points of the document:

Section 4.1 (Page 5) needs to be reworded to be clearer.

Section 5.2 (Page 6/7) amend as follows: 2 Take out FO and 4 Clerk or Councillor not RFO again.

Section 5.3 and 5.4 (Page ?) need to be tidied up.

Section 15.1 (Page 15) should read Clerk not Councillors.

Proposed: Cllr Peart

Seconded: Cllr Thorne

Resolved: All were in favour of the Kingsteignton Town Council Financial Regulations being re-adopted subject to the above minor amendments being made.

FC54/2024 Scheme of Delegation:

To review and adopt the KTC Scheme of Delegation (Appendix G (amendments highlighted in red) circulated with agenda).

Proposed: Cllr Ripping

Seconded: Cllr Eggar

Resolved: All were in favour of the Kingsteignton Town Council Scheme of Delegation amendments being accepted subject to correction of the tiny typographical errors being made.

FC55/2024 Tree Works:

To receive and note Tree Condition Survey & Risk Assessments for Oakford Lawn, Clifford Park & Community Hall Grounds; from Devon Tree Services (DTS). To accept DTS quotes for the recommended works. (Appendix H circulated with agenda).

Councillors debated the circulated papers and the need to only commit to essential works.

Proposed: Cllr Field

Seconded: Cllr Ripping

Resolved: All were in favour of Mrs Ford to requesting Mr Banner to defer this decision to fall in line with budget setting time and then to supply three quotes for the works required.

FC56/2024 Office Carpeting:

To approve a budget increase for office carpets. Under CR minute reference CR05/2024 dated 21.02.24 a budget of £1,500 was set for the provision and fitting of new carpet in the general office space within the Community Hall. All three quotes provided exceed this budget by at least £400-£500. Furthermore, professional carpet fitters have recommended carpet tiles, for a more hardwearing and longer lasting solution. This will also minimise potential disruption caused by needing to empty the office for fitting wall to wall carpet. Consider & resolve to approve accordingly.

Mrs Ford outlined the need for a higher budget being required after sourcing three quotes.



Proposed: Cllr Peart
Seconded: Cllr Ripping
Resolved: All were in favour of increasing the budget to £2,000 and for only carpet tiles rather than carpet to be fitted. Mrs Ford to progress carpet tile purchase and installation.

FC 57/2024 Councillor Memorial Plaques

To receive officer report (Appendix I circulated with agenda) regarding the continuation of memorial plaques for ex-councillors. Discuss and resolved and action considered appropriate.

Councillors discussed the required items for decision and reviewed the laminate sample provided by Miss Hooper.

It was agreed:

All Councillors who have passed will have the opportunity for their families to decide if they would like a memorial plaque being created in their memory;

All plaques must be made out of brass to fit with those already in place;

All plaques must be front facing and therefore additional wooden posts to mount them on will need to be sourced;

A complete list of names should be created; and

A £1000 budget will be allocated in the first instance to cover the know required plaques plus the next additional wooden post.

Proposed: Cllr Peart
Seconded: Cllr Thorne
Resolved: All in favour of the above decisions. Town Clerk to progress all agreed decisions identified.

FC58/2024 Parking Concerns

To receive officers report regarding residents' concerns over parking near St Michael's Primary School and the actions taken to date (Appendix J).

Resolved: Councillors noted and supported the actions taken by officers to try to reduce anti-social parking taking place.

FC59/2024 Correspondence

a. Report of Dog Attack on Cats near Hackney Marshes

Mrs Ford advised Councillors of recent notice of the above and detailed the action she had taken to help the informing resident of how best to deal with it, citing the need for reporting to the Teignbridge District Council Dog Warden.

Resolved: Councillors noted and supported the actions taken by Mrs Ford to manage the situation.

b. Annual Town Meeting Reminder



Mrs Ford asked for Councillors to make themselves available to attend the Annual Town Meeting on Friday 17th May 2024 at 6:30pm.

Resolved: Councillors noted Mrs Ford's request.
Cllr Tillson-Hawke and Cllr Goodall gave their apologies as they would not be able to attend due to pre-existing commitments made before the Annual Town Meeting date had been set.

Meeting closed at 1947hrs.

Next meeting: Wednesday 6th June 2024

Signed:

Dated:



Kingsteignton Town Council

Councillor/Officer Briefing Report

Name:	Mrs Kim Ford	Date of Report:	28.05.24
--------------	--------------	------------------------	----------

Report of:	Deputy Officer		
For meeting of:	Full Council	Date of Meeting:	05.06.24
Business area reporting on:	KTC Clerk's Report		

Please use a new form for each business area in order that agenda items can be clearly labelled.

Salient Background for noting:

Please use the free text box directly below to detail your report (the box can be increased in size by just pressing the return/enter key or by you copying/pasting information into it).

Your Town Clerk has been on an extended leave of absence since late March. We are not able to predict a date for her return to work due to the painful circumstances. All office staff are doing there very best and working extremely hard to meet the needs of council business. Your continued patience in these unprecedented times is greatly appreciated.

Items for: Information only

Please number the items for discussion/decision – if there are none, please leave this section blank.

In accordance with the recently updated KTC Scheme of Delegation, officers including Phil, Bex and me are picking up emails/communications intended for Michelle and where possible responding and/or instigating appropriate actions.

There has been a public consultation from TDC regarding polling station locations, however this did not propose any changes to station in Kingsteignton. No response required.

Also from TDC there is a public consultation on proposed amendments to the planning application advisory documentation. This shall appear on the agenda of the Works, Services, & Planning Committee.

To assist officers in the TDC democratic services department they have published an new dedicated email address for the Register of Interests of Town & Parish Councillors. Please ensure you keep your record up to date, it is a councillors own responsibility to do so. When changes are required please use the following email:

townandparishROI@teignbridge.gov.uk

Latest developments in the Combined County Authority - Devon County Council and Torbay Council are inviting business experts to be part of a newly formed Devon and Torbay Business Advisory Group, which have a role to play in developing, implementing and monitoring the Devon and Torbay Combined County Authority. Further information can be read here: [Business advisory group recruitment - Devon and Torbay Devolution Deal \(devontorbaydeal.org.uk\)](https://devontorbaydeal.org.uk)

DALC are calling for councillors to share their experience of becoming a local councillor at/since the May 23 elections, to discover where there are gaps in support for members, by answering a short online survey. Take part here: [Support for new councillors \(office.com\)](https://office.com)

Officer Carpets – In accordance with KTC resolution made 01.05.24 under minute ref 056/2024 a carpet supplier has been appointed. Carpet tiles have been chosen and the fitting is booked for Friday 2nd August. The office will need to be closed to members of the public this day and staff will work from home.

Booking for all rooms in the Community Hall is steady. Well managed and invoiced by Caroline Lowe.

Communications Officer, Shirley Simmons is working towards the next issue of the KTC Newsletter with a publication date of 1st July with deliveries in the following fortnight. She is constantly monitoring and updating social media channels including responding to public comments and enquiries and sharing all news of public interest such as Traffic Orders which affect the town. Same regular reviews and updates for the KTC website.

Events Officer Bex Hooper is working on the up coming coffee mornings, Town Criers Competition, preparations for the Kingsteignton in Bloom, and the Summer Festival. Also managing agendas for the committees and any additional work created by Michelles absence.

Responsible Financial Officer, Phil Banner has had a very busy few months with the 2023-24 Annual Accounts, Internal Audit and preparation of the Annual Governance & Accountability Return. This is on top of regular tasks and responsibilities for KTC financial responsibilities such as setting up 2024-25 for income & expenditure and bank reconciliation to keep Finance Committee members up to date, administering grant payments, and the management of the Facilities Maintenance Officers/Team.

FMOs/ Maintenance team work since 1 May 2024 (last full council meeting)

Maintenance of Community Hall – weeding, trimming shrubs, grass cutting, pressure washing, cleaning plaques, cut down and remove dead tree etc

Dismantle tree cages at OL, weed, re bark and reassemble cages

Litter picking

Cleaning of Community Hall.

Clearing history garden at Oakford Lawn and other maintenance work

Hedge cutting Rydon Road and lane down to The Sandygate Inn

Posters around Town

Weeding and maintenance at The Fountain

Trip to Plants Galore to purchase plants/hanging baskets for The Fountain and Community Hall

General tidying of Oakford Lawn in readiness for The Ram Roast

Please submit this your report on this form to the Town Clerk, no later than 7 days before the meeting date, thank you.



KINGSTEIGNTON TOWN COUNCIL

Minutes of the Works, Services and Planning (Planning Only) Committee
Held on Wednesday 1st May 2024 at 7:56pm
The Community Hall, Rydon Road, Kingsteignton

Present:

Chair (Mayor):	Cllr R Peart
Deputy Chair:	Cllr A Tillson-Hawke
Councillors:	Cllrs M Field, D Ripping, K Jones, J Gregson, L Goodall,
Acting Clerk/Deputy Officer:	Mrs Kim Ford
Asst to the Clerk/Events Officer:	Miss B Hooper

Apologies:

Cllr Danks (Previous Family Commitment)
Cllr Dempster (Personal Reasons)

WSP40/2024 **To elect Committee Chair and Deputy Chair**

Resolved: Councillors voted in Cllrs Peart and Tillson-Hawke as Chair and Deputy Chair respectively.

WSP41/2024 **Terms of Reference**

In lieu of decisions taken at the Annual Meeting of the Town Council prior to this meeting, it was noted that Terms of Reference will be presented for adoption at the next meeting of Works, Services and Planning.

Resolved: Cllrs noted this item would be deferred to the next meeting.

WSP42/2024 **Declaration of Interest**

None.

WSP43/2024 **Draft Minutes**

To receive and approve the minutes of the meetings held on 17th April 2024

Resolved: The minutes of the meeting held on 17th April 2024 were unanimously approved and signed by Cllr Peart.

Proposed: Cllr Tillson-Hawke
Seconded: Cllr Ripping

WSP44/2024 **Planning Applications**
To give observations.

Week ending 12th April 2024

None received.

Week ending 19th April 2024

PARISH: Kingsteignton
WARD: East
REF: 24/00578/FUL
LOCATION: 15 Rydon Avenue, Kingsteignton, TQ12 3LT
PROPOSAL: Self build dwelling in garden with detached twin garage.

Comments: Objections on the grounds of overdevelopment.
Proposed: Cllr Ripping
Seconded: Cllr Tillson-Hawke

PARISH: Kingsteignton
WARD: West
REF: 24/00617/AGR
LOCATION: Manor Farm, Preston Down, TQ12 3PP
PROPOSAL: Concreting of existing hardcore farm tracks.

Comments: Councillors noted this now shows as being agreed on the Teignbridge District Council websites' planning pages.

PARISH: Kingsteignton
WARD: West
REF: 24/00655/HOU
LOCATION: Oakford House, Broadway Road, Kingsteignton, TQ12 3EH
PROPOSAL: Alterations to an existing building to form ancillary accommodation

Comments: No objections.
Proposed: Cllr Peart
Seconded: Cllr Jones

PARISH: Kingsteignton
WARD: West
REF: 24/00576/TPO
LOCATION: 15 Broadway Avenue, Kingsteignton, TQ12 3EH
PROPOSAL: Sectionally dismantle fell and remove to ground level, row of x8 Mature and Semi Mature Alder

Comments: Object on all grounds. Concern re setting precedent, unnecessary destruction of mature trees, reducing size of already threatened copse and lack of protection of ecology of the area.

Proposed: Cllr Thorne

Seconded: Cllr Tillson-Hawke

WSP45/2024 **Correspondence**

None.

The meeting closed at 8.07pm.

Signed:

Dated:



**KINGSTEIGNTON
TOWN COUNCIL**

APPENDIX G

Representative Reports

G01 – Hackney Marshes – Cllr. Gregson

G02 – Police Advocate – Cllr. Gordon

G03 – Speed Watch – Cllr. Tillson-Hawke

G04 – Kingsteignton Wild – Cllr. Field



Kingsteignton Town Council

Councillor/Officer Briefing Report

Name:	Cllr Jo Gregson	Date of Report:	28 May 2024
--------------	-----------------	------------------------	-------------

Report of:	Town Councillor		
For meeting of:	Full Council	Date of Meeting:	05 Jun 2024
Business area reporting on:	Hackney Marshes		

Please use a new form for each business area in order that agenda items can be clearly labelled.

Salient Background for noting:

Please use the free text box directly below to detail your report (the box can be increased in size by just pressing the return/enter key or by you copying/pasting information into it).

There have not been a lot of noteworthy changes on the Linden estate this month. A few of the newly planted trees on the orchard site have died, possibly due to weeks of heavy rain. Building work continues slowly on Tilia estate. The walk-through path to connect the two developments is not opened yet. The gravelled path that leads down to Hackney through the estate is being used by people going to town or by casual strollers with their dogs. It is a very useful addition to the new development.

In the reserve, the kingfishers have left, the swallows and swifts have returned, wading birds have mostly gone, and the warblers are back in full song. The wooden fox that sits on the bench near to the wicker panel hide has been stolen. In the past it has been damaged several times. This is the first time it has been taken. Wardens have looked around in the reeds and canal with no luck so far.

As you know, we have been informed that a field that lies adjacent to Hackney Marsh has been listed as a possible site for a housing development. This field is an important wildlife area that adds much to the wildlife that live or pass through Hackney. It doubles the size of the feeding, nesting and roosting areas available in the Hackney Reserve.

As the number of houses in Kingsteignton has increased so has the footfall on our small fragile Hackney Reserve. Extending the site would alleviate the pressure and provide a much-needed green site for local people. Also, it would link up with the green corridor thoughtfully provided by Linden.

Kingsteignton village lies alongside a green wildlife corridor; it runs on from the Teign Estuary through Hackney, across to Rackerhayes, Stover and on to breeding grounds on Dartmoor. Newton Abbot lies on the other side of the corridor, leaving a very narrow wildlife route through our urban developments.

FYI. I have added a map showing the field in question (shaded in pencil). The width of the corridor would be significantly reduced if this field were to be developed.

It is of utmost importance that we protect the green corridor, which also doubles as a dark corridor for bats, as recommended by Devon County Council. We should make sure that those involved in development planning have a full understanding of the importance of any wildlife corridors. Never let it be said that they did not know.

Following our council meeting, I was asked to investigate our options. First, I contacted Mark Payne who is head of the nature reserves in Teignbridge. He has not replied to my email yet. I also looked for advice from the RSPB. The advice given on their website is that the best way to protect our natural sites from uninformed developers is to

build a town plan with details of where and why some sites should be protected and left to nature. It is also important to choose alternative places for urban development. Those two plans should go hand in hand.

We already have formed a town planning group, perhaps we should begin with green site protection in our village. There are guidelines for future planners/developers published by The International Union for Conservation of Nature (IUCN) and English Nature, which can be found on the internet.

Items for:	Choose an item.
<i>Please number the items for discussion/decision – if there are none, please leave this section blank.</i>	

Please submit this your report on this form to the Town Clerk, no later than 7 days before the meeting date, thank you.



Kingsteignton Town Council

Councillor/Officer Briefing Report

Name:	Cllr Janice Gordon	Date of Report:	7 th May 2024
--------------	--------------------	------------------------	--------------------------

Report of:	Town Councillor		
For meeting of:	Full Council	Date of Meeting:	5 th June 2024
Business area reporting on:	Police Advocates Meeting		

Please use a new form for each business area in order that agenda items can be clearly labelled.

Salient Background for noting:

Please use the free text box directly below to detail your report (the box can be increased in size by just pressing the return/enter key or by you copying/pasting information into it).

The meeting was opened with a power point presentation identifying the number of crimes in the Newton Abbot, Kingskerswell and Kingsteignton area.

April saw 253 crimes reported, which included - Violence without injury – 57 which was up 5.4% from 2023.

Kingskerswell – 37

Kingsteignton – 52 (Up 52.9%)

Newton Abbot East – 61

Newton Abbot Town – 103

Kingsteignton reports were:

Attended incidents - 70

A380 – 14 Incidents

Newton Road – 9

Anti Social Behaviour – Newton Road – 5.

Tesco – 1

The Newton Road in KTT East saw an increase of 400% this was reports of kids on bikes at the race course and behind the retail park. Chief Inspector Johnson witnessed the children behind the retail park who were riding their bikes attempting to do 'wheely type tricks' they were not seen as being a nuisance nor was there any damage – but the young people do lack a defined safe space for this activity in Kingsteignton.

PC Jo Gilbrook of the team is leaving to join a Neighbourhood Police scheme, however there is now a vacancy and there are only 3 officers remaining to police the area.

Funding from central government has been given to Teignbridge possibly around 25K, for Tier 2 hotspot policing (this money cannot be spent directly on police employment, unlike Torbay which has Tier 1 status) however, the money will possibly be used to employ street wardens for the town centre, they will wear trackers to enable the police to know where they are at night.

Resources are needed through an increase in staffing and an active recruitment drive is currently on going.

There appears to be ASB problems in Teignmouth which may need some assistance from the Tier 2 money while recognising that Newton Abbot does need the proposed marshals – CI Johnson will have a conversation with the police chiefs of the Teignmouth area and report back in the next meeting.

The general feeling from the police is that it was felt that Newton Abbot and area 'Feels a lot safer'

The next meeting is on 3rd June 2024.

Items for:	Discussion only
-------------------	-----------------

Please number the items for discussion/decision – if there are none, please leave this section blank.

A conversation need to be had about a possible need and site for the youngsters to have a safe designated area to use their bikes, this would be useful if the local PC was included as he is keen to be involved in any such venture.

Please submit this your report on this form to the Town Clerk, no later than 7 days before the meeting date, thank you.



Kingsteignton Town Council

Councillor/Officer Briefing Report

Name:	CLlr Alys Tillson-Hawke	Date of Report:	26/05/2024
--------------	-------------------------	------------------------	------------

Report of:	Town Councillor		
For meeting of:	Full Council	Date of Meeting:	05/06/2024
Business area reporting on:	Speedwatch		

Please use a new form for each business area in order that agenda items can be clearly labelled.

Salient Background for noting:
<i>Please use the free text box directly below to detail your report (the box can be increased in size by just pressing the return/enter key or by you copying/pasting information into it).</i>
<p>This report covers the period from 29th March to date. During this time the group has undertaken one session during which 3 drivers were reported for speeding in a 30mph limit on Broadway Road.</p> <p>I have contacted volunteers to take part in further sessions, but nobody has been available due to other commitments.</p> <p>I attended a Teams meeting run by the Devon and Cornwall Police CSW Team. The group co-ordinators were informed of some interesting technical updates that are in the pipeline. At time of writing, I have not heard any further updates on these. It is intended that we will have body-worn cameras and the ability to use our equipment for traffic passing in both directions.</p> <p>In discussions with other group co-ordinators attending the meeting, many of whom were town or parish councillors, I discovered that some had succeeded in making new speed limits on local roads by accessing funding from the local, district or county council.</p> <p>The area in Kingsteignton with the highest prevalence of speeding is the B3195 approaching and passing away from The Ten Tors. Arguably, one of the reasons for this is that traffic approaches the town into the 30mph limit from the offslip exit from the A380 at a limit of 60mph.</p>

Items for:	Decision
<i>Please number the items for discussion/decision – if there are none, please leave this section blank.</i>	
<p>I would like to put forward that we investigate ways of introducing a 40mph limit by the houses (near Lamorna).</p>	

Please submit this your report on this form to the Town Clerk, no later than 7 days before the meeting date, thank you.



Kingsteignton Town Council

Councillor/Officer Briefing Report

Name:	Cllr Martin Field	Date of Report:	29/05/2024
--------------	-------------------	------------------------	------------

Report of:	Town Councillor		
For meeting of:	Full Council	Date of Meeting:	05/06/2024
Business area reporting on:	Kingsteignton Wild		

Please use a new form for each business area in order that agenda items can be clearly labelled.

Salient Background for noting:
<i>Please use the free text box directly below to detail your report (the box can be increased in size by just pressing the return/enter key or by you copying/pasting information into it).</i>
<p>Kingsteignton Wild attended the Ram Roast and despite the heavy showers had a great time talking to local people about the new Kingsteignton nature trail and handing out wildlife leaflets and spotter sheets. Also on the stall were activities for children including making a nature crown, making stickers using ink and stamps (butterflies, ladybirds etc), butterfly colouring and a nature scavenger hunt. There was a lot of interest about our group and we also directed them to join our Facebook group which is 'Kingsteignton Wild*.'</p>

Items for:	Information only
<i>Please number the items for discussion/decision – if there are none, please leave this section blank.</i>	

Please submit this your report on this form to the Town Clerk, no later than 7 days before the meeting date, thank you.



Kingsteignton Town Council

Councillor/Officer Briefing Report

Name:	Choose an item.	Date of Report:	28.05.24
--------------	-----------------	------------------------	----------

Report of:	Town Councillor		
For meeting of:	Full Council	Date of Meeting:	05.06.24
Business area reporting on:	Community Garden		

Please use a new form for each business area in order that agenda items can be clearly labelled.

Salient Background for noting:

Please use the free text box directly below to detail your report (the box can be increased in size by just pressing the return/enter key or by you copying/pasting information into it).

Dear Colleagues,

<https://arcg.is/1WTvKW0>

Garden Community as a whole

<https://arcg.is/0jKG0T>

Connecting to Nature (part of the Garden Community project)

The slide show and the notes of the meeting give many of the details of the project with background material about the Garden Community which is effectively funding the early stages of the project.

Everyone will know how dangerous Broadway Road is for pedestrians and cyclists and this is the only possible way to improve the situation as a pavement has proven impossible for a myriad of reasons!

The case for it being constructed at considerable expense is clear from the information but the approximate route from the end of the unused road into Sibelco land and going parallel to Broadway Road and possibly coming out through St Micheal's Rd or thereabouts opposite the Caravan Park, keeping as close to Broadway Rd as possible but deviating as land features - such as a massive aquifer- will allow, is still to be decided along with construction design and safety features.

An essential driver of the project is the tie up with the LCWIP (Local cycling and walking infrastructure plan) which will allow efficient movement through Kingsteignton, the connectivity of the Stover Trail to the Teign Estuary trail through Kingsteignton and eventually the connectivity to Chudleigh which is still a dream as yet!

A suitable public consultation is needed in June/July when further details will be available and this must be online and in person and would be run by ourselves. A very similar process to the other Broadway Road consultation for the traffic calming scheme would be appropriate with perhaps even wider publicity being required.

Cllr. Bill Thorne

Items for:	Decision
-------------------	----------

Please number the items for discussion/decision – if there are none, please leave this section blank.

Our next meeting agenda item will ask for your confirmation of support for:

1. The project in principle
2. To hold, hopefully promote, attend, be responsible for the public consultation along with costs

Please submit this your report on this form to the Town Clerk, no later than 7 days before the meeting date,
thank you.

Extend footpaths/cycle paths in Kingsteignton

Newton Abbot
& Kingsteignton
Garden Community



Garden Community subgroup meeting

Thursday 23rd November 2023

Subgroup members

Claire Blaney

Cllr Bill Thorne / Michelle Lewis-Clarke

Josh Manning

Emma Magee

Zoe Banks Gross

Jamie Heron

Teignbridge District Council

Kingsteignton Town Council

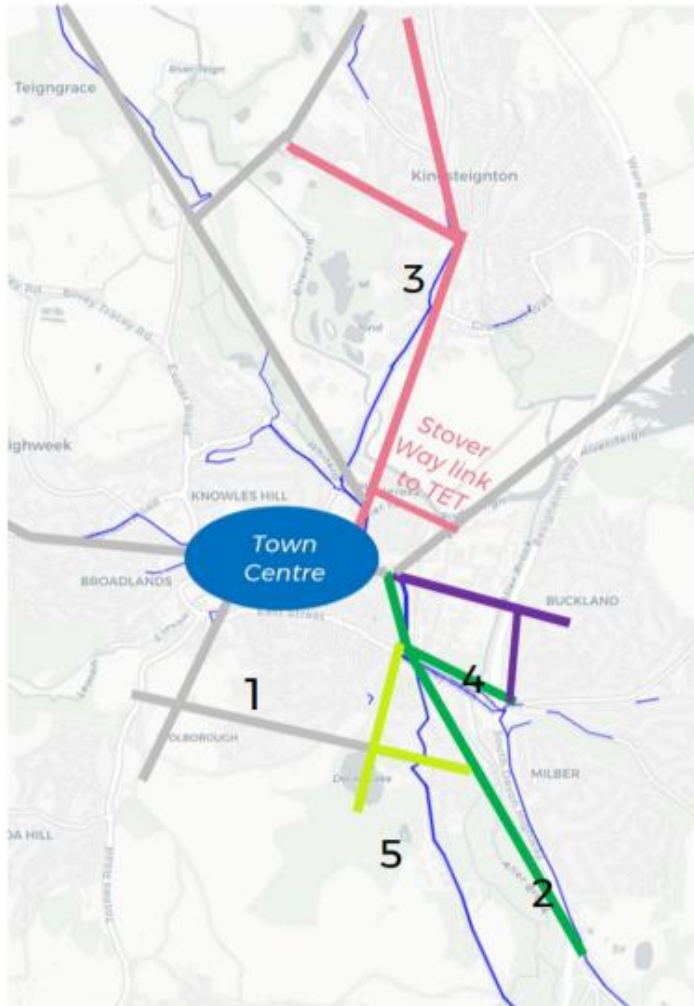
Devon County Council

Environment Agency

Sustrans

Sibelco

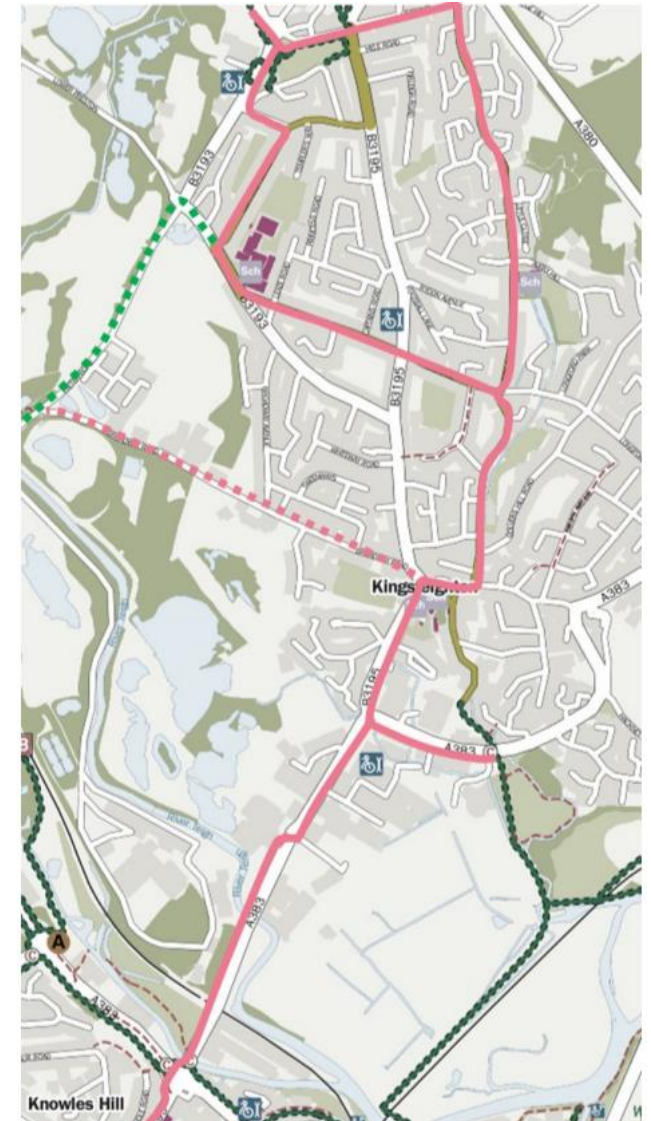
LCWIP



Broadway Road provides a missing link between the Stover Trail and the proposed Teign Estuary Trail .

The Kingsteignton routes will develop and upgrade the existing connections between Newton Abbot town centre and Sandygate through Kingsteignton town centre and create a mini network in Kingsteignton itself. The routes have the potential to:

- Better cater for well used commuter routes, with some of the highest commuter flows in the area;
- Provide improved cycling routes for local schools, including Teign School, Rydon Primary School, and St Michaels C of E Primary School; and
- Create a joined-up network for Kingsteignton, linking other existing and planned cycle routes.

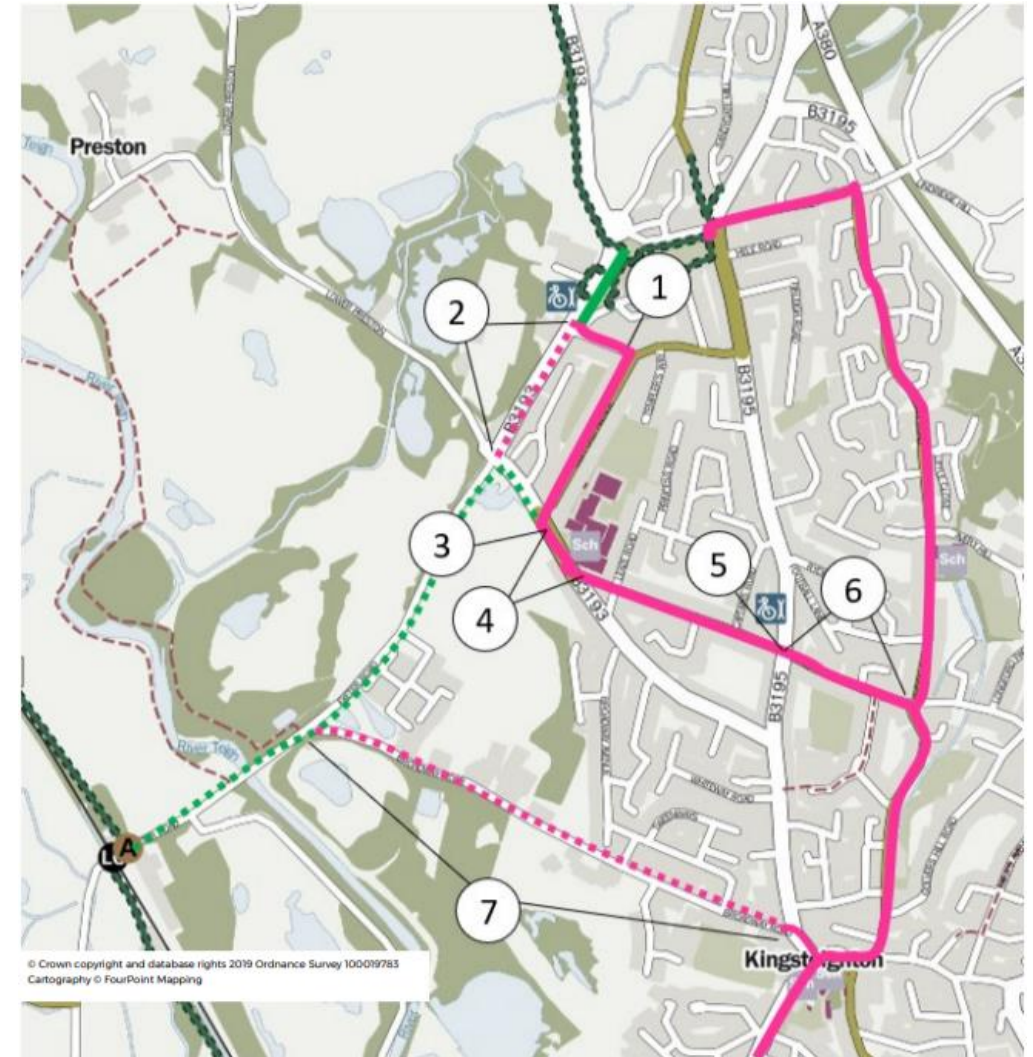


LCWIP

P.34 – West Kingsteignton

This section of the LCWIP aims to complete the mini cycle network in the east of Kingsteignton, focusing on upgrading existing signed and mapped routes. The recommended improvements are:

1. Clifford Avenue junction with Abbrook Avenue
2. B3193 Strap Lane
3. B3193 Chudleigh Road/Clifford Avenue
4. B3193 Chudleigh Road
5. Ley Lane
6. Longford Lane
7. The need for improved cycle provision was also identified on Broadway Road, linking to new cycle facilities being delivered as part of a development site. The route is highly constrained with limited highway width, and while modal filters could be considered this may drive more motor traffic past the Teign School and cycle routes to the north. In the short term, measures to reduce traffic speeds here could improve conditions for cycling, however, there is also the longer-term potential for a parallel off-road cycle route to the south through the former clay pit land or immediately to the south of the road

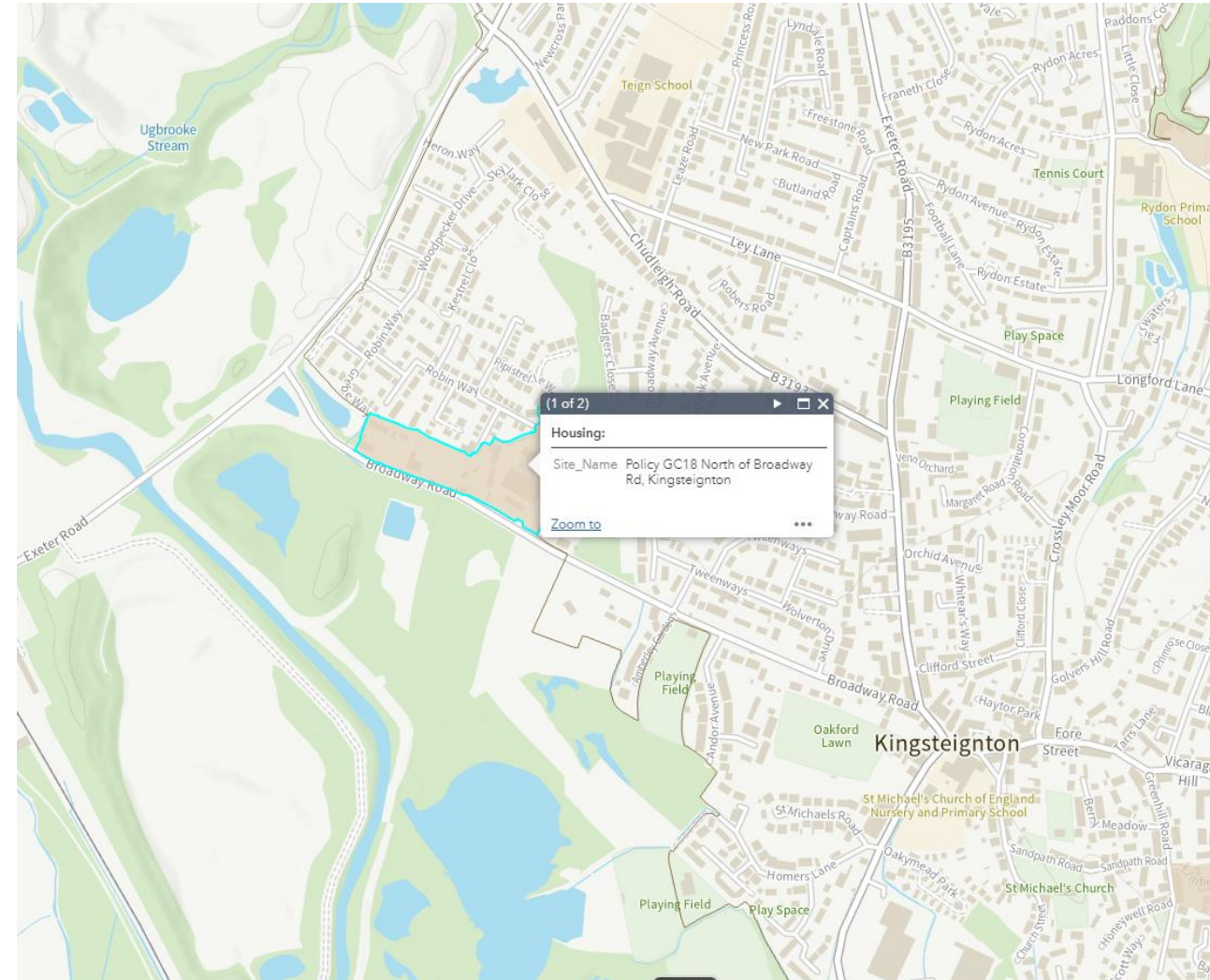


Proposed Submission Local Plan

GC18: North of Broadway Road Opportunity Area, Kingsteignton

A residential site of 1.9 hectares north of Broadway Road is allocated for approximately 50 homes to include:

1. A movement network including:
 - a) Pedestrian and cyclist routes within the allocation and from Moorhen Close and/or Kingfisher Way, through the site east towards the town centre;
 - b) Proposals for and contributions towards, an east-west active travel connection along or parallel to Broadway Road to Wolverton Drive, to support safe access towards the town centre;
 - c) An active travel connection to allow safe connections to the Stover Trail and a contribution towards improving the Trail crossing of Exeter Road;
2. At least 0.5 hectares of green infrastructure;
3. Contributions towards infrastructure for secondary education provision;
4. An ecological mitigation plan;
5. Appropriate flood risk mitigation;
6. Protection and maintenance of existing trees and increase in green space; and
7. A layout informed by details of archaeological investigation, evaluation and mitigation.



Teign
School

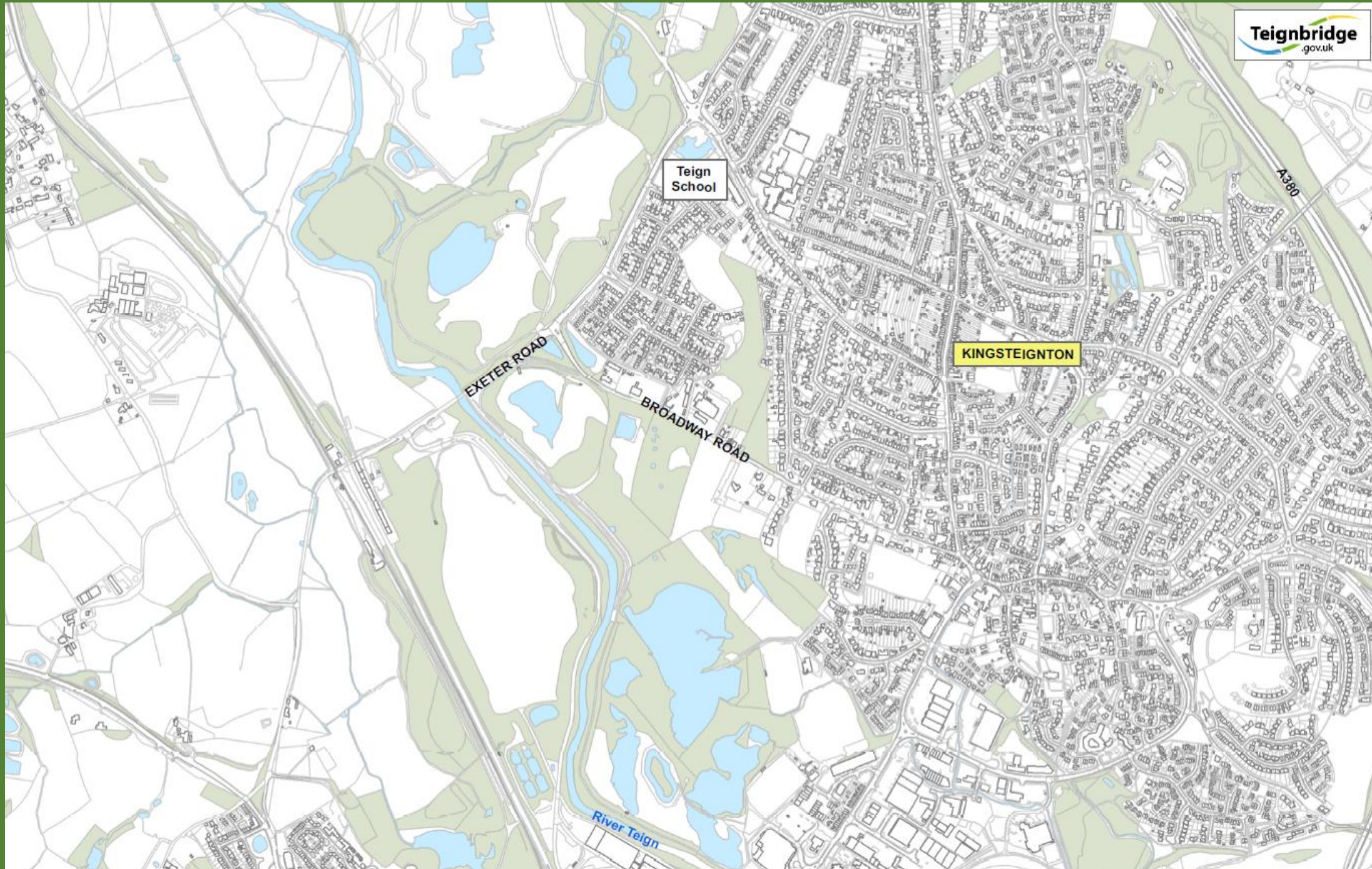
EXETER ROAD

BROADWAY ROAD

KINGSTEIGNTON

River Teign

A360



Priorities / issues

- Kingsteignton Town Council
- Sibelco
- Environment Agency
- Sustrans
- Devon County Council



GARDEN COMMUNITY BROADWAY ROAD SUBGROUP MEETING MINUTES

Date: Thursday 23 November 2023

Attendance

Cllr Bill Thorne	Kingsteignton Town Council
Zoe Banks Gross	Sustrans
Emma Magee	Environment Agency
Jamie Heron	Sibelco
Joshua Manning	Devon County Council
Morgan Wilkinson	Teignbridge District Council
Claire Blaney	Teignbridge District Council

Apologies

Michelle Lewis-Clarke	Kingsteignton Town Council
-----------------------	----------------------------

Agenda and notes

Agenda item	Minutes / action
Background/context	Claire introduced the project and how it relates to the Local Cycling and Walking Infrastructure Plan (LCWIP) and Proposed Submission Local Plan.
Key issues / priorities	<ul style="list-style-type: none">Broadway Road is dangerous for pedestrians and cyclists, especially after dark.There are key community services and facilities located in Kingsteignton town centre at the end of Broadway Road.Broadway Road is not wide enough to offer safe cycling and walking provision so an off-road route is required.A Scoping Opinion has been submitted by Sibelco (mineral operator) from Devon County Council in relation to possible new quarrying activities in the Zitherixon area. Reference 23/01291/CONSLT Search and comment on applications Planning (devon.gov.uk)Sibelco are keen to include an active travel route for cyclists and walkers. This could potentially be located on the northern boundary of the land covered by this application (adjacent to Broadway Road).Sibelco owns all the land for the suggested active travel route.Sibelco stress the importance of public involvement / engagement

	<ul style="list-style-type: none"> • Lewis from Sibelco needs to be involved in these meetings to ensure plans align with quarry proposals. • Sibelco has already built a bridge across the river to provide access to the Stover Trail. This is a popular route used by cyclists, walkers and those with pushchairs. • There is an aquifer along the suggested route. • This proposal works with the wider vision to create north/south and east/west active travel routes. • Route needs to be suitable for all ages and abilities. • How accessible should the route be? Can it be used by wheelchairs and mobility vehicles? • Need to think about lighting and making the route safe for women and girls. • Importance of co-design and connecting people together. • The route could offer an opportunity for people to connect with nature and provide access to greenspace that is not currently open to the public. • The route could include interpretation boards explaining about the importance of mineral extraction and the restoring of the land. • Need to assess flood risk to users of the path and ensure flood storage capacity is not reduced. • Need to assess impact on local species. Ecological assessments are being undertaken as part of the planning application. Protected species could be present near the river corridor e.g. bats. • Sibelco plan to quarry the land from north to south and restore the land as they go, over a 40 year period. Businesses and community facilities on the Sibelco site will need to be relocated. • Public consultation should be undertaken at an early stage, allowing the public to have a say over route alignment. Kingsteignton Town Council will lead on consultation, with support from Teignbridge District Council and Devon county Council. • Consultation should focus on positive outcomes for local people, including improving links to Stover Trail and facilities, connecting to nature, a safe route for all ages and abilities, increasing public access and not impacting/restricting flow of cars on Broadway Road. • Expected objections include removal of trees and greenspaces, and to the noise/ dust from quarry extraction. • Garden Community funding is available for this project and has also been used for the LCWIP. • The Heart of Teignbridge LCWIP (the first LCWIP in Devon) will be formally adopted in January 2024 subject to committee's agreement. Having an LCWIP is crucial to attracting government funding.
--	---

<p>Agree actions to be progressed ahead of next meeting.</p>	<p>Morgan</p> <ul style="list-style-type: none"> - share the meeting slides (please see attached) - arrange site tour date with Lewis - invite local Councillors to tour - discuss consultation methods with Cllr Thorne <p>Jamie</p> <ul style="list-style-type: none"> - provide Morgan with Lewis' contact details <p>Claire</p> <ul style="list-style-type: none"> - speak with Estelle and Legal regarding setting up Funding Agreement between DCC/TDC <p>Josh</p> <ul style="list-style-type: none"> - create brief for proposal and circulate to TDC - liaise with DCC planning team <p>Cllr Thorne</p> <ul style="list-style-type: none"> - update Kingsteignton Town Council members on project and meeting outcomes - consider consultation methods for public to have their say on route alignment. Consultation could be both online and in-person. <p>Zoe</p> <ul style="list-style-type: none"> - share any examples of active travel projects in 'watery' environments. Also examples of positive engagement /consultation. <p>Emma</p> <ul style="list-style-type: none"> - update colleagues at EA informing them of this meeting and ensuring continued coordination within the EA e.g. in response to future planning application
<p>Date for next meeting.</p>	<p>The next meeting will be a site tour of the Sibelco land adjacent to Broadway Road to be held early in 2024.</p>



Kingsteignton Town Council

Councillor/Officer Briefing Report

Name:	Mrs Kim Ford	Date of Report:	29.05.24
--------------	--------------	------------------------	----------

Report of:	Deputy Officer		
For meeting of:	Full Council	Date of Meeting:	05.06.24
Business area reporting on:	KTC Clerk's Report		

Please use a new form for each business area in order that agenda items can be clearly labelled.

Salient Background for noting:

Please use the free text box directly below to detail your report (the box can be increased in size by just pressing the return/enter key or by you copying/pasting information into it).

Your Town Clerk, Mrs. Michelle Lewis Clarke has been signed off work official with a doctors note. This is currently valid until Monday 8 July, but even then, it may be further extended. Acceptably so within the terms of her contract and knowing what she is dealing with.

Currently, the Town Clerks workload is being shared between the me (Deputy Officer Kim Ford), the RFO Phil Banner, & the Assistant to the Clerk/Events Officer Bex Hooper. This is despite their already demanding workloads, particularly Phil & Bex.

For me, I am happy to support where it is possible, as an experience and qualified clerk I can handle the majority of the work which is intended for Michelle however I do not have a good knowledge of the town or the history of some matters being raised so this can make each process lengthier.

My original contract was to pick up the slack from Michelle whilst she took time to study for her qualification. Now achieved, and that she is signed off, the nature of my work has changed in that she is no longer leading me or here to distribute tasks. Same for Bex.

I hope you will agree we are coping well, and I'm pleased to report there has not been any undue issues from delayed responses to the public or colleagues. Unfortunately, this comes at a cost and the 5 hours per week I agreed to give, and what I am remunerated for, has doubled most weeks. This is only concerning as I do not have this time to give in a longer-term scenario. The additional hours I have works shall need to be taken as time off in lieu across the remainder of my temporary contract (agreed until September) but realistically I cannot keep doing more that the agreed 5 hours.

Furthermore, I am away from 18 June until 5th July inclusively, so this adds to the pressure on Phil & Bex and that concerns me. They are capable, excellent staff members but as mentioned previously their roles are busy, especially preparing for events across the summer. And neither have an in-depth experience of the clerks role.

Items for:	Discussion only
-------------------	-----------------

Please number the items for discussion/decision – if there are none, please leave this section blank.

I would suggest the council consider a longer-term solution for covering the workload of your town clerk by the temporary appointment of a locum clerk. Someone from the sector who understands the role in a council of a similar size, has experience managing a team, and can give you at least 10-12 hours a week.

If this is something you'd like to consider I can make enquiries with DALC and other contact where locums are sourced.

You will need to consider a budget for this (possibly an agenda item for the Finance Committee meeting to be held 12.06.24)

**Please submit this your report on this form to the Town Clerk, no later than 7 days before the meeting date,
thank you.**