



# KINGSTEIGNTON TOWN COUNCIL

Thursday 30<sup>th</sup> May 2024

**To: Members of Kingsteignton Town Council**

You are hereby summoned under the Local Government Act 1972 Sch12s.10 to attend the Full Council Meeting of Kingsteignton Town Council in the Mary Hall Suite, Community Hall, Rydon Road on **Wednesday 5<sup>th</sup> June 2024 at 7.00 pm**, for the purpose of transacting the following business.

Kim Ford

Acting Clerk

[deputyofficer@kingsteignton.gov.uk](mailto:deputyofficer@kingsteignton.gov.uk)

**Please Note: Any written reports received after the deadline may not be circulated to all councillors prior to the meeting, but will form part of the minutes of the meeting.**

Members of the public and press are entitled to be at the following meeting. Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 s.100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

**Please Note**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public

## AGENDA

### Full Council Meeting

**Mayor:** Councillor R Peart

**Deputy Mayor:** Councillor J Scagell

**Councillors:** T Dempster, M Field, J Gregson, K Jones, A Tillson-Hawke, L Goodall,  
D Ripping, J Gordon, M Eggar, S Danks, B Thorne

*Members are reminded of their legal responsibilities when considering planning applications as set out in the planning practice guidance on the government website Gov.Uk. Local authority members are involved in planning matters to represent the interests of the whole community and must maintain an open mind when considering planning applications. Where members make recommendations on planning applications, they must do so in accordance with the local development plan unless material considerations indicate otherwise. Members must only consider material planning considerations, which can include public views where they relate to relevant planning matters. Local opposition or support for a proposal is not in itself a ground for refusing or granting planning permission unless it is founded upon valid material planning reasons.*

Town Clerk, Mrs Michelle Lewis-Clarke, **Kingsteignton Town Council**, Council Office, Community Hall, Rydon Road, Kingsteignton, TQ12 3LP

Tel: 01626 364089 Email: [clerk@kingsteignton.gov.uk](mailto:clerk@kingsteignton.gov.uk) Web: [www.kingsteignton.gov.uk](http://www.kingsteignton.gov.uk) Facebook Kingsteignton Town Council

**Kingsteignton Town Council has declared a 'Climate Emergency'.**

Mayor's Charity 2024/2025 "Walking Alongside" Kings Care Mental Health Support.



# KINGSTEIGNTON TOWN COUNCIL

## Council not in formal session

- **Police Report** [Appendix A](#)
- **Public Participation** - in accordance with Standing Order no: 3e the mayor will invite members of the public present to ask questions or make statements, for a period not lasting more than 15 minutes.
- **County Councillor Report: Cllr R Peart** - to receive report from our Devon County Councillor. [Appendix B](#)
- **District Councillors Reports: Cllr R Peart, Cllr B Thorne, Cllr D Rollason, Cllr K Gearon** - to receive reports from our Teignbridge District Councillors

## Council in formal session

<b>FC060/2024</b>	<b>Apologies</b> To receive, note and where requested approve and accept any apologies for absence.
<b>FC061/2024</b>	<b>To receive any declarations of interest and consider requests for Dispensation(s)</b>  <i>– Councillors are invited to declare any personal or prejudicial interest, including the nature and extent of such interest they have in any items to be considered at this meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interest should be updated.</i>
<b>FC062/2024</b>	<b>To receive the Mayor's Report</b>
<b>FC063/2024</b>	<b>To receive and approve the minutes of the Full Council meeting held, to be signed by meeting Chair:</b> <ul style="list-style-type: none"><li>• 3 April 24 <a href="#">Appendix C</a></li><li>• 1 May 24 (Annual Meeting of the Town Council). <a href="#">Appendix D</a></li></ul>
<b>FC064/2024</b>	<b>To receive the Acting Clerk's Report</b> <a href="#">Appendix E</a>
<b>FC065/2024</b>	<b>To receive the minutes of the following committees:</b> <ul style="list-style-type: none"><li>• Works, Services &amp; Planning held 1 May 24 - Cllr. Peart. <a href="#">Appendix F</a></li></ul>

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FC66/2024	<b>To receive and note Representative Reports / Brief up-date.</b> Any reports received shall be available to read as <b>Appendix G</b> .	
	<b>Organisation</b>	<b>Representative</b>
G01	Hackney Marshes	Cllr. J. Gregson
G02	Police Advocates/PCC	Cllr. J. Gordon
G03	Speed Watch	Cllr. A. Tillson-Hawke
G04	Kingsteignton Wild	Cllr. M. Field
FC67/2024	<b>Community Gardens / Broadway Road Update.</b> Short slide presentation by Cllr Thorne regarding project outputs, progress and what may be required from KTC in the future. Referring to <b>Appendix H</b> .	
FC68/2024	<b>Staffing Matters:</b> Consider possible solutions to the unprecedented current staffing shortfall and resolve any actions considered appropriate. Referring to <b>Appendix I</b> .	
FC69/2024	<b>Kingsteignton Town Council Events:</b> Verbal update from Events Officer Miss. Hooper. To include community coffee mornings, Town Criers Competition, Kingsteignton in Bloom, and Community Festival.	
FC70/2024	<b>Full Council Meeting Dates:</b> To consider the following and resolve accordingly: <ul style="list-style-type: none"><li>• <b>Postpone the Full Council meeting scheduled 3<sup>rd</sup> July 2024 to Wednesday 17<sup>th</sup> July.</b> This allows for staff annual leave and ensures an agenda and associated papers are prepared and published within the statutory timeframe. It also means the time delay until the September meeting, due to the August recess, is reduced.</li><li>• <b>Schedule an Extraordinary Full Council meeting to be held at 7pm on Wednesday 12<sup>th</sup> June:</b> (prior to the scheduled Finance Committee Meeting). It is essential for the Full Council to approve, and for the Mayor to sign, the 2023-2024 Annual Governance &amp; Accountability Return prior to submission to the external auditor. Unfortunately, the internal audit report was not returned in time for this matter to be included on the agenda for this full council meeting.</li></ul>	
FC71/2024	<b>Correspondence</b>	

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