



## **KINGSTEIGNTON TOWN COUNCIL**

### **MINUTES OF THE ANNUAL FULL COUNCIL MEETING HELD ON WEDNESDAY 17<sup>th</sup> 2023 AT 7.00pm THE COMMUNITY HALL, RYDON ROAD, KINGSTEIGNTON.**

Present:

Mayor: Councillor R Peart

Deputy Mayor: Councillor Thorne

Councillors: M Field, K Jones, L Goodall, J Gordon, J Gregson, D Ripping, J Scagell, A Tillson-Hawke

Town Clerk: Mrs M Lewis-Clarke

#### **Public Participation**

There was no public participation.

#### **FC53/2023 Election of Mayor for 2023-2024**

##### **Resolved: that:**

Councillor Ron Peart be re-elected as Mayor for the period of 2023-2024.

Proposed: Cllr K Jones

Seconded: Cllr J Scagell

Cllr Peart signed his office of acceptance, and the Chain of Office was presented.

Cllr Peart thanked the Council for re -electing him and made a short Acceptance speech.

#### **FC 54/2023 To receive Outgoing Mayors Report.**

Cllrs Peart presented his report to Council.

#### **FC55/2023 Election of Deputy Mayor for 2023-2024**

##### **Resolved: that:**

Councillor Bill Thorne be elected as Deputy Mayor for the period of 2023-2024.

Proposed: Cllr D Ripping

Seconded: Cllr J Gregson

Cllr Thorne signed his office of acceptance, and the Chain of Office was presented.



**FC56/2023 To note the town councillor vacancy for the East ward following elections and to consider and vote upon any applications received.**

The Council considered the applications received regarding the Co-option Councillor vacancy for the East Ward.

Mrs Lewis-Clarke advised Council that due there will also be an available Casual Vacancy for the East Ward due to a Cllr not wishing to accept office. this vacancy will need to be advertised accordingly.

**Resolved: that:**

Mr Mark Eggar be Co-opted onto the East Ward as Councillor. Mrs Lewis-Clarke to advise.

**FC57/2023 To Grant any appropriate extensions for signing The Declaration of Acceptance of Office by Councillors.**

**Resolved: that:** All Councillors had signed their declarations prior to this meeting.

**FC58/2023 Apologies**

**Resolved: that:** Apologies were received and accepted from Cllr Dempster

**FC59/2023 To receive any declarations of interests.**

There were no declarations of Interest.

**FC60/2023 Election of Committees**

**Resolved: that:** the below Councillors are allocated to committees.

- Community Hall/Recreation (CR)
  1. Cllr Scagell
  2. Cllr Jones
  3. Cllr Field
  4. Cllr Ripping
  5. Cllr Gregson
  6. Cllr Gordon
  7. Cllr (vacancy)
  8. Cllr (vacancy)Ex-Officio  
Cllr Peart  
Cllr Thorne
- Works, Services and Planning (WSP)
  1. Cllr Peart (Chair and ex-officio)
  2. Cllr Ripping
  3. Cllr Gregson



4. Cllr Field
5. Cllr Jones
6. Cllr Ripping
7. Cllr Goodall
8. Cllr Tillson-Hawke
9. Cllr Dempster
- Ex-Officio
- Cllr Peart
- Cllr Thorne

- Finance
  1. Cllr Ripping
  2. Cllr Field
  3. Cllr Dempster
  4. Cllr (vacancy)
  5. Cllr (vacancy)
  6. Cllr (vacancy)
  7. Cllr (vacancy)
  8. Cllr (vacancy)
  - Ex-Officio
  - Cllr Peart
  - Cllr Thorne
- Complaints (Chaired by Mayor)
  1. Chair Cllr Peart
  2. Cllr Field
  3. Cllr Dempster
  4. Cllr Tillson-Hawke
- Appeals (Chaired by Deputy Mayor)
  1. Chair Cllr Thorne
  2. Cllr Jones
  3. Cllr Ripping
  4. Cllr Gregson
- Staffing Committee
  1. Cllr Peart
  2. Cllr Thorne
  3. Cllr Dempster
  4. Cllr Field

**FC61/2023** Elect Representatives for Organisations 2023/2024.

**Resolved: that:** the below Councillors are allocated to organisations.



## Organisation

## Representative

Ball Clay Heritage

Cllr Thorne

### **CAB**

**Cllr Peart**

Climate Emergency

Cllr Thorne

### **Devon Association of Local Councils**

**Mrs Lewis-Clarke/Cllr Thorne**

Feoffees

Cllr Peart

### **Friends of Kingsteignton Library**

**Cllr Dempster**

Hackney Marshes

Cllrs Field / Gregson

### **Kingsteignton School**

**Cllr Peart**

Kingsteignton Youth Centre

Cllrs Peart/Thorne

### **Outdoor Bowling Club**

**Cllr Peart**

Oakford Lawn (Kingsteignton Village Trust)

Cllr Jones

### **PCC**

**Cllrs Thorne/Gordon**

Parish Tree Warden

Cllr Thorne

### **Ram Roast Fair**

**Cllr Dempster**

Rydon Primary School

Cllr Ripping

### **St Michaels Primary School**

**Cllr Peart**

Sibelco

Cllrs Peart / Gordon

### **Stover Canal Trust**

**Cllr Ripping**

Swimming Pool Association

Cllr Scagell

### **Teign Estuary & Coastal Partnership**

**Cllr Dempster**

Teign School

Cllr Peart

### **Teignbridge Cycling Forum**

**Cllr Dempster/Thorne**

The Stover Advisory Board

Cllr Thorne

### **Twinning Association**

**Cllr Peart**

Valencia

Cllr Thorne

### **Kings Care**

**Cllrs Thorne/Gordon**

Kingsteignton Wild

Cllrs Field/Dempster

### **Speed Watch**

**Cllrs Dempster/Tillson-Hawke/Gordon**



## **FC63/2023 To receive the Clerks Report and copy of Attendance register for Councillors for 2022/2023**

### **Clerk's Report May 2023**

- April to May has been an extremely busy month in both preparing for the:
  1. Elections
  2. Kings Coronation Event.
- Fire extinguisher training was cancelled and will be arranged when convenient with the provider.
- I am in the process of changing our website provider from Vision ICT to Aubergine and hopefully this process will be completed by the end of June 23.
- The History boards are still being designed thanks to the help from Richard Harris of the History Society.
- 2 of the Boundary stones have now been etched and re located to the appropriate places. Thanks go to Cllrs Ripping and Stacey for this. They are awaiting approval for the siting of the 3<sup>rd</sup> stone.
- Troughs and flowers have been placed on the new railings outside of the Rydon Room. And further plants placed on the new raised bed area. This has completely transformed that area of the Community Hall grounds.
- The elections have taken place and we welcome 12 Cllrs to Kingsteignton. 2 of whom are newly elected.
- I have advertised one co-option vacancy for the East Ward.
- Expressions of interest have been sent regarding the positions of Mayor and Deputy Mayor.
- We have now taken possession of a new Town Council Van which has already been a great asset enabling staff to be in two places at once!
- The FMOs have been extremely busy completing the following work:
  1. All drains/guttering have been cleared both in the Carpark and on the Community Hall.
  2. The Notice board has been removed from Oakford Lawn and will be being renovated.
  3. The walls outside of the Community Hall in the garden used by Tiny Toes has been repainted.
  4. The wheel in the Community Hall grounds has been planted.
  5. The marquee has been cleaned and erected for the Kings Coronation event.
  6. Wood Bark has been placed on the new raised bed area.
  7. Work on the paths at Oakford Lawn (Sorrell Court) has been completed in compliance with the ROSPA report and trip hazards removed.
  8. The garage wall has been painted.
  9. The entrance foyer to the community hall has been painted.
  10. Trees have been cut back within the Community Hall Grounds to safely allow the erection of the Assault Course for the KC event.
  11. Grass has been mown a number of times for the forthcoming event.
  12. A bank area running alongside the Ten Tors and Rydon Road has been cleared of weeds.



13. The footpath alongside Little Barton has been cleared and we have received numerous compliments on the work staff are doing within the Town.
14. The Fountain has been planted with numerous new plants giving it a new look.

- Our facilities and maintenance officers have been extremely busy preparing for the Kings Coronation event. The erecting of the extremely large marquee was an accomplishment in itself. With only 3 staff to do this we had to request assistance from Halls Landscape to get it off the ground and up.
- The Kings Coronation event itself was an amazing day. The number of compliments the Town Council have received regarding this is amazing. I would like to add that this was a Council run event and should not have been run solely by staff. Without the staff this event could not have taken place and they should all be congratulated on the 100% effort that they put in to making it the success it was.
- Kingscare were able to use the marquee in our grounds for a thank you celebration to all their volunteers. From reports I have received this event was also a huge success
- The elections have taken place and we welcome 12 Cllrs to Kingsteignton. We currently have one co-option seat vacant on the East Ward.
- We have also said goodbye to Cllr Beryl Austen who was the Deputy Mayor of the Council. She has stood down from her position and will hopefully enjoy a well-earned rest. I would personally like to thank her for everything she has done within our Town. She will be a great loss.
- Cllr John Stacey and Cllr Ian Burrows has also stood down from the Town Council they will also be a great loss.
- I have been booked on an SLCC Management conference which is taking place on the 20<sup>th</sup>/21<sup>st</sup> June at Kenilworth.

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## **ATTENDANCE REGISTER**

(See appendix 1)

**41/2023**

**Finance** – Cllr Ripping presented the minutes of the meeting held on 8<sup>th</sup> March 2023.  
**Approved**

**Works, Services and Planning Committee** - Cllr Peart presented the minutes of the meeting held on 1<sup>st</sup> and 15<sup>th</sup> March 2023. **Approved.**

**FC64/2023 To receive the minutes of the following Committees.**

**CHR-** Cllr Scagell presented the minutes of the meeting held on the 19<sup>th</sup> of April 2023.

**WSP-** Cllr Peart presented the minutes of the meetings held on 5<sup>th</sup> and 19<sup>th</sup> April 2023.

**Resolved that:** they be approved.

**FC65/2023 100/2022 To consider and approve Mayor's Allowance for 2023/2024 – (2022/2023 £1600)**

The council discussed the mayor's allowance in the absence of Cllr Peart who left the meeting during the discussion.

**Resolved that:** the mayor be allocated an allowance of £1700 for the period of 2023-2024.

**Proposed:** Cllr Ripping

**Seconded:** Cllr Tillson-Hawke

**FC66/2023 To Review and approve New Absence Management Policy (Appendix 2.)**

**Resolved that:** the policy be approved.

**FC 67/2023 To approve schedule of meetings for 2024. (Appendix 3.)**

**Resolved that:** the policy be approved subject to any alterations that the Town Clerk would feel appropriate to make.



## FC68/2023 Correspondence

Mrs Lewis-Clarke advised the meeting that the following correspondence had been received:

1. Numerous letters from members of the Public thanking the Council for the Kings Coronation event that was held on the 6<sup>th</sup> of May 2023.
2. The Ram roast Committee have asked that they may be allowed to borrow any bunting that the Council may have for their forthcoming event.
3. Ramsfest 2023 are requesting the Town Crier and Mayor be authorised to attend their event on Friday 11<sup>th</sup> August and Saturday 12<sup>th</sup> August 23.
4. A complaint has been received from a concerned member of the public regarding alleged drug use at Oakford Lawn.

**Resolved that: the**

2. The Ram Roast committee be contacted and advised that this is authorised.
3. Mrs Edwards be advised that this is authorised.

The meeting closed at 7.55pm

**Next meeting: Wednesday 14<sup>th</sup> June 2023**

Signed..... Dated: ...



