



# Kingsteignton Town Council

## To: Members of Kingsteignton Town Council

You are hereby summoned under the Local Government Act 1972 Sch12s.10 to attend the Annual Full Council Meeting of Kingsteignton Town Council in the Mary Hall Suite, Community Hall, Rydon Road on **Wednesday 17<sup>th</sup> May 2023 at 7.00 pm**, for the purpose of transacting the following business.

Michelle Lewis-Clarke

Town Clerk

[Clerk@kingsteignton.gov.uk](mailto:Clerk@kingsteignton.gov.uk)

Please ensure Councillors email written reports to the Town Clerk prior to this meeting for circulation to members so they can be taken as read at the meeting.

Members of the public and press are entitled to be at the following meeting. Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 s.100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

### **Please Note**

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.  
12<sup>th</sup> May 2023

## AGENDA

### ANNUAL FULL COUNCIL MEETING

**Mayor:** Councillor R Peart (Retiring Mayor)

**Councillors:** T Dempster, M Field, L Goodall, J Gregson, K Jones, D Ripping, J Scagell, J Gordon, B Thorne, A Tilson-Hawke

*Members are reminded of their legal responsibilities when considering planning applications as set out in the planning practice guidance on the government website Gov.Uk. Local authority members are involved in planning matters to represent the interests of the whole community and must maintain an open mind when considering planning applications. Where members make recommendations on planning applications,*

Town Clerk, Mrs Michelle Lewis-Clarke, **Kingsteignton Town Council**, Council Office, Community Hall, Rydon Road, Kingsteignton, TQ12 3LP

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**Kingsteignton Town Council has declared a 'Climate Emergency'**

Mayor's Charity 2022/2023 "Walking Alongside" KingsCare Mental Health Support.



## Kingsteignton Town Council

*they must do so in accordance with the local development plan unless material considerations indicate otherwise. Members must only consider material planning considerations, which can include public views where they relate to relevant planning matters. Local opposition or support for a proposal is not in itself a ground for refusing or granting planning permission unless it is founded upon valid material planning reasons.*

### **FC53/2023 Election of Mayor for 2023-2024**

The retiring Mayor will call for nominations and put them to the vote. This will be followed by:

- Declaration of Acceptance of Office by the newly elected Mayor
- Presentation of Chain of Office from the retiring Mayor to the newly elected Mayor
- New Mayors Acceptance Speech.

### **FC54/2023 To receive Outgoing Mayors Report.**

### **FC55/2023 Election of Deputy Mayor for 2023-2024**

The mayor will call for nominations and put them to the vote. This will be followed by:

- Declaration of Acceptance of Office
- Presentation of Chain

### **FC56/2023 To note the town councillor vacancy for the East ward following elections and to consider and vote upon any applications received.**

### **FC57/2023 To Grant any appropriate extensions for signing The Declaration of Acceptance of Office by Councillors.**

### **FC58/2023 Apologies**

To receive, note and where requested approve and accept any apologies for absence.

### **FC59/2023 To receive any declarations of interest a) in accordance with Section 31 of the Localism Act 2011 members to declare any Disclosable**

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Pecuniary Interests on this agenda: b) Clerk to report any written request for dispensation in respect of items on this agenda.

## **FC60/2023** Election of **Committees (8 members for each committee plus Ex Officio who sit on each committee)**

- Community Hall/Recreation (CR)
- Works, Services and Planning (WSP)
- Finance
- Complaints (Chaired by Mayor)
- Appeals (Chaired by Deputy Mayor)
- General Purpose (made up of chairs of all Committees (decided at May Committee meetings)
- Staffing Committee (4 members only)

## **FC61/2023** Elect Representatives for Organisations 2023/2024.

Organisation	Representative
Ball Clay Heritage	
<b>CAB</b>	
Climate Emergency	
<b>Devon Association of Local Councils</b>	
Feoffees	
<b>Friends of Kingsteignton Library</b>	
Hackney Marshes	
<b>Kingsteignton School</b>	
Kingsteignton Youth Centre	
<b>Outdoor Bowling Club</b>	
Oakford Lawn (Kingsteignton Village Trust)	
<b>PCC</b>	
Parish Tree Warden	
<b>Ram Roast Fair</b>	
Rydon Primary School	
<b>St Michaels Primary School</b>	
Sibelco	
<b>Stover Canal Trust</b>	
Swimming Pool Association	
<b>Teign Estuary &amp; Coastal Partnership</b>	
Teign School	
<b>Teignbridge Cycling Forum</b>	
The Stover Advisory Board	
<b>Twinning Association</b>	
Frank Solutions (Viridor)	
<b>Kings Care</b>	

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The Old Rydon  
**Speed Watch**  
Kingsteignton Wild

**FC62/2023** To receive and approve the minutes of the Full Council Meeting held on 5<sup>th</sup> April 2023.

**FC 63/2023** To receive the Clerks Report and copy of Attendance register for Councillors for 2022/2023

**FC64/2023** To receive the minutes of the following Committees:

- CHR 19<sup>TH</sup> April 2023 Cllr Scagell
- WSP 5<sup>TH</sup> April and 19<sup>th</sup> April 2023 Cllr Peart

**FC65/2023 100/2022 To consider and approve Mayor's Allowance for 2023/2024 – (2022/2023 £1600)**

**FC66/2023 To Review and approve New Absence Management Policy (Appendix 1.)**

**FC 67/2023 To approve schedule of meetings for 2024. (Appendix 2.)**

**FC68/2023 Correspondence**

**Next Full Council meeting: Wednesday 7<sup>TH</sup> June 2023**

## Appendix 1. Absence Management Policy

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