



## KINGSTEIGNTON TOWN COUNCIL FINANCE MINUTES

Minutes of the meeting held on Wednesday 8 November 2023  
at 19.00

Present:

Chair: D Ripping

Vice Chair: M Field

Councillors: T Dempster, M Eggar and S Danks

Councillors: Ex Officio: R Peart B Thorne

In Attendance: Responsible Finance Officer Mr Phil Banner

### **F32/2023 To receive apologies for absence**

None.

### **F33/2023 To receive any Declarations of Interest**

None.

### **F34/2023 To discuss and approve Minutes**

**Resolved that** :The minutes of the meeting held on Wednesday 13 September 2023 be approved and signed off.

Proposed Cllr D Ripping

Seconded: Cllr M Field

Unanimous.

### **F35/2023 To discuss and approve Bank Signatories**

**Resolved that:** signatories to our bank accounts be Councillors Peart and Thorne (Existing) and Ripping and Field (New).

Proposed Cllr D Ripping

Seconded Cllr R Peart

Unanimous

### **F36/2023 To discuss and approve the following payments made by Standing order and Direct Debit**

#### **BANK STANDING ORDERS**

COMPANY	PURPOSE	AMOUNT £	FREQUENCY
COMPWIZ	COMPUTER HIRE AND SERVICE COVER	581.29	MONTHLY

#### **BANK DIRECT DEBITS**

CONCORDE	TELEPHONE SYSTEM	143.99	MONTHLY
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ENGIE POWER	ELECTRIC COMMUNITY HALL	VARIABLE	MONTHLY
EON	ELECTRIC CCTV AT OAKFORD LAWN	VARIABLE	QUARTERLY
CROWN GAS AND POWER	GAS COMMUNITY HALL	VARIABLE	MONTHLY
TDC	BUSINESS RATES	60.00	MONTHLY OVER 10 MONTHS
TESCO MOBILE	MOBILES FOR 3 STAFF	44.98	MONTHLY
O2	MOBILE FOR ONE STAFF MEMBER	15.60	MONTHLY
CF CORPORATE	LEASE OF COPIER	223.56	QUARTERLY
NPOWER	ELECTRIC RE THE FOUNTAIN	VARIABLE	ANNUALLY
ICO	GDPR	35.00	ANNUALLY

**Resolved that :** All standing orders and direct debits be approved.

Proposed Cllr Cllr D Ripping  
Seconded Cllr R Peart  
Unanimous

### **F37/2023 To discuss and approve Receipts and Payments for September 2023**

**Resolved that:** Receipts and payments be approved.

Proposed Cllr R Peart  
Seconded Cllr T Dempster  
Unanimous

### **F38/2023 To discuss and consider a grant application received from Citizens Advice Teignbridge**

**Resolved that:** That the full amount of the grant amounting to £4,567 be approved with Mr Phil Banner to enquire whether we can do anything more to help.

Proposed Cllr D Ripping  
Seconded Cllr B Thorne  
Unanimous

### **F39/2023 To discuss and consider Budgeted versus actual figures for the 6 months to 30 September 2023**

Mr Phil Banner went through the figures and explained that the majority of variations from budget were due to timing differences such as grants being paid out at the start of the year rather than evenly throughout the year. Overall, Mr Phil Banner advised that we were reasonably close to where expected to be, but added the caveat that the pay award announced on 6 November was larger than had been budgeted for and will increase the level of deficit now anticipated.

**Resolved that:** Actual figures to date be accepted.

Proposed Cllr R Peart  
Seconded Cllr M Field  
Unanimous



**F40/2023 Correspondence**

None.

The meeting closed at 19.58.

**Next meeting: Wednesday 6 December 2023 commencing 18.00 to precede the meeting of the full Council**

Signed:..... Dated:.....

Cllr D Ripping