



KINGSTEIGNTON TOWN COUNCIL FINANCE MINUTES

Minutes of the meeting held on Wednesday 12 July 2023
at 7.00pm

Present:

Chair: D Ripping

Vice Chair: M Field

Councillors: B Thorne and S Danks

Councillors: Ex Officio: R Peart

In Attendance: Responsible Finance Officer Mr Phil Banner

F14/2023 To receive apologies for absence

Cllr T Dempster (Post op recovery)

F15/2023 To receive any Declarations of Interest

None.

F16/2023 Election of Chair

Mr Phil Banner advised that there had been expressions of interest from Cllr's D Ripping and T Dempster.

Resolved that: Cllr D Ripping be re-elected as Chair for the year 2023/2024.

Proposed: Cllr Field

Seconded: Cllr R Peart.

Unanimous.

F17/2023 Election of Vice Chair

Mr Phil Banner advised that the only expression of interest was from Cllr M Field.

Resolved that: Cllr M Field be re-elected as Vice-Chair for the year 2023/2024.

Proposed: Cllr D Ripping

Seconded: Cllr B Thorne

Unanimous.

F18/2023 Presentation by Kingscare re their grant application

Representatives from Kingscare gave a presentation of the work they wanted to do with a Dementia Café in Kingsteignton and for which grant funding of £1,407.60 was sought. After Kingscare left, Councillors discussed the application.

Resolved that: An award of £1,407.60 be made.

Proposed: Cllr R Peart

Seconded: Cllr B Thorne

Unanimous



F19/2023 Minutes

Resolved that :The minutes of the meeting held on Wednesday 8 March 2023 be approved and signed off.

Proposed Cllr R Peart
Seconded: Cllr M Field
Unanimous.

F20/2023 To discuss and consider payments to the Town Crier and for repairs to the older of the two vans owned by the Council

Mr Phil Banner referred to the email received from Cllr B Thorne and briefly explained that:

- a) payments to the Town Crier are limited to a maximum of £1,000.
- b) expenses for the Van are being carefully monitored.

F21/2023 To Discuss and consider (1) Annual Investment Strategy and Risk Assessment and (2) Internal Control Policies

- (1) The suggested changes to the policy were discussed and a further change suggested removing the words “where possible” relating to FSCS protection (Specified investments Page 2).

Resolved that: The policy be approved as amended
Proposed: Cllr B Thorne
Seconded: Cllr S Danks
Unanimous

- 2) The suggested changes to the Internal Control Policy were discussed.

Resolved that: The suggested changes to the policy be approved.

Proposed: Cllr R Peart
Seconded: Cllr B Thorne
Unanimous

F22/2023 Bills Paid and Receipts

Resolved that: Receipts and payments for April to June 2023 be approved.

Proposed: Cllr B Thorne
Seconded: Cllr R Peart
Unanimous

F23/2023 To review budgeted figures against actual figures for the quarter ended 30 June 2023

Mr Phil Banner went through the figures he had produced explaining the main variations and reasons behind them.



In particular he drew attention to the fact that, although the deficit was much larger for the year to date than forecast, this was entirely due to the fact that a large amount of expenditure was incurred in the first quarter only, whereas expenditure per the budget assumes an even spread of expenditure. Allowing for these items he reported that the Council is “on budget”.

Resolved that: Actual figures to date be accepted.

Proposed: Cllr B Thorne

Seconded: Cllr R Peart

Unanimous.

F24/2023 Correspondence

- a) Email thank you received from South Devon Aspergers in respect of the grant award made to them.
- b) E mail thank you received from Kingsteignton Youth Club in respect of the support grant made to them.
- c) Letter received from TDC advising of the reasons the Council now has to pay business rates.

The meeting closed at 20.30.

Next meeting: Wednesday 13 September 2023

Signed:..... Dated:.....

Cllr D Ripping