



Kingsteignton Town Council

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 S.100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

Members of the public are invited to ask a question or make an observation to the Chairman. Notice should be given to the Clerk prior to the meeting if there is an issue. Twenty minutes has been set aside for questions at the start of the meeting. Residents are welcome to stay and observe the rest of the meeting.

26 October 2022

To Members of Kingsteignton Town Council

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend the Full Council meeting of Kingsteignton Town Council on **Wednesday 2 November 2022 at 7.00 p.m. in the Mary Hall Suite at the Community Hall, Rydon Road**, for the purpose of transacting the following business.

Carol Lakin

Town Clerk

Can Councillors please email written reports to the Town Clerk prior to the meeting for circulation to committee members so they can be taken as read at the meeting.

Entrance to the Mary Hall Suite will be directly into this room. Door to the far left of the Main Door.

- Circulation of paper documents is suspended
- There will be no drinks provided. Councillors are encouraged to bring their own with them.
- Hand sanitiser will be available

FULL COUNCIL MEMBERS:

Mayor: Councillor R Peart

Deputy Mayor: Councillor B Austen

Councillors: I Burrows, T Dempster, M Field, L Goodall, J Gregson, K Jones, D Ripping, J Scagell, J Stacey, B Thorne, A Tillson-Hawke

A G E N D A

Council not in formal session

- **Police Report**
- **Public Participation** - in accordance with Standing Order no: 3e the Mayor will invite members of the public present to ask questions or make statements
- **County Councillor Ron Report** – to receive report from our Devon County Councillor
- **District Councillors Reports: Cllr B Austen, Cllr R Peart, Cllr B Thorne, Cllr D Rollason** - to receive reports from our Teignbridge District Councillors

Council in formal session

Part 1

- 158/2022** To receive apologies for absence and consider if the reason for the absence should be formally approved by the council – Members are reminded that they have a duty to notify the Town Clerk that they will be absent from a Town Council meeting.
- 159/2022** To receive any declarations of interest and consider requests for **Dispensation(s)** - to declare any disclosable interests relating to the forthcoming items of business (if any)
- 160/2022** To receive the Mayor's Report
- 161/2022** To receive and approve the minutes of the Full Council meeting held on 5 October 2022
- 162/2022** To receive and approve the Clerk's Report
- 163/2022** To receive the minutes of the following Committees:
- *Finance* – 12 October 2022 – Cllr Ripping
 - *Community Hall/Recreation* – 19 October 2022- Cllr Scagell
 - *Works, Services and Planning* – 7 September 2022 and 19 October 2022 – Cllr Peart
- 164/2022** Representative Reports – Brief up-date (**Reports to be received prior to the meeting in writing please**)

Organisation

Ball Clay Heritage

CAB

Climate Emergency

Devon Association of Local Councils

Feoffees

Friends of Kingsteignton Library

Hackney Marshes

Kingsteignton School

Kingsteignton Youth Centre

Representative

Cllr Thorne

Cllr Peart

Cllr Thorne

Mrs C Lakin

Cllr Peart

Cllr Dempster

Cllr Field

Cllr Peart

Cllr Austen



Kingsteignton Town Council

Outdoor Bowling Club

Oakford Lawn (Kingsteignton Village Trust)

PCC

Parish Tree Warden

Ram Roast Fair

Rydon Primary School

St Michaels Primary School

Sibelco

Stover Canal Trust

Swimming Pool Association

Teign Estuary & Coastal Partnership

OTeign School

Teignbridge Cycling Forum

The Stover Advisory Board

Twinning Association

Frank Solutions (Viridor)

KingsCare

The Old Rydon

Speed Watch

Kingsteignton Wild

Cllr Peart

Cllr Jones

Cllr Thorne/Mrs Lewis-Clarke

Cllr Austen, Thorne

Cllr Dempster

Cllr Ripping

Cllr Peart

Cllr Peart

Cllr Ripping

Cllr Scagell

Cllr Dempster

Cllr Peart

Cllr Dempster minutes attached

Cllr Thorne

Cllr Peart

Cllr Thorne

Cllr Thorne/Scagell

Cllr Peart

Cllr Dempster

Cllrs Field/Thorne

165/2022 **Revised Policy for Operation Bridges Activation Policy for approval**

166/2022 **To discuss events for the Coronation of King Charles III - Saturday 6 May 2022**

167/2022 **To discuss amended meeting dates for Committee meetings**

Members are asked to consider amending meetings, as mentioned in the Organisational Structure Review recently carried out as follows:

- **Full Council** - Full Council meetings to remain every month with the exception of August when the Council is in recess
- **Finance** - to consider holding Finance meetings bi-monthly as follows:
 - January, March, May, July, September, November and December. The dates for 2023 would be 11 January, 8 March, 24 May, 12 July, 13 September, 8 November, 12 December
- **Community Hall/Recreation** - to consider holding Community Hall/Recreation meetings bi-monthly as follows:
 - February, April, June, September, November. The dates for 2023 would be 15 February, 19 April, 21 June, 20 September, 15 November
- **Works, Services & Planning** – these would remain the same – the first and third Wednesday in the month, except for August when a meeting would be arranged with the date to be confirmed.

168/2022 Town Crier - To discuss Honorarium paid to the Town Crier to cover expenses.

Members are asked to consider an increased Honorarium for the Town Crier, Jackie Edwards, which will be held by the Council and Mrs Edwards will be reimbursed on receipt of invoices/receipts. The Honorarium will cover a 12 month period and once this has been set there will be no further budget until the following year. If there are funds left at the end of the Financial Year these will not be carried forward but returned to the council funds.

169/2022 Training for Councillors via Devon Association of Local Councils:

- Being a Good Councillor 3: Local Council Meetings – 6 March 2023 – 18.00-19.00 - £18
- Being a Good Councillor 1 – roles and Responsibilities – 21 February 2023 – 13.00-14.00 - £18
- Being a Good Councillor 2 – Powers, Duties and the Precept – 20 February 2022 – 18.00-19.00 - £18
- Being a Good Councillor 4 The Council in the Community – 14 December 2022 – 18.00 - 19.00 - £18
- Charing Local Council meetings – 16 January 2023 – 18.00 – 20.00 - £36

170/2022 To receive an update on the Progress of the addition of names at the War Memorial.

171/2022 Correspondence

- KingsCare has been working with HITS, the CVS, the Rev David Goddard and others to put together lots of information to make public via a website, social media, word of mouth, posters, cards etc to enable people to get the right information to get help with whatever aspect of the cost-of-living crisis is affecting them. We are planning to make some banners to advertise the site around the town and are wondering if we could possibly hang one at the Fountain and at the Town Hall?

Part 2 - Confidential

172/2022 To discuss and review Salary of Mrs C Lakin. Town Clerk.

Next Full Council meeting: Wednesday 7 December 2022