



## **KINGSTEIGNTON TOWN COUNCIL**

### **MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 7 DECEMBER 2022 AT THE COMMUNITY HALL, RYDON ROAD, KINGSTEIGNTON AT 7.00pm**

Present:

Mayor: Councillor Peart

Councillors: I Burrows, M Field, J Gregson, K Jones, B Thorne, J Scagell, A Tillson-Hawke

Town Clerk: Mrs M Lewis-Clarke

Members of the Public: Rev David Goddard

### **Police Report November 2022**

#### **November Police Report**

Theft 3

Theft from shop 1

Criminal Damage 3

Burglary 2

Possession Drugs 3

Drink Drive 1

ASB 3

The ASB (Anti-social Behaviour) reports were mainly youths on a moped. 3 youths were seen racing around Ley Lane and other nearby streets. The bike has now been seized and 2 of the youths have been arrested.

There were no issues on Bonfire night.

Further to this Police report, it is with great sadness that PCSO Vanessa Pike is leaving Kingsteignton after nearly 15 years and moving to Newton Abbot Town Centre.

Kingsteignton/ Teigngrace will now be covered by a full time PCSO, Sharon Pratt.

Sharon has been a PCSO for a very long time and has worked in Kingsteignton many years ago.

### **Public Participation**

There was no public participation

### **County Councillor R Peart's Report**



Devon's gritting teams have been out for the first time this winter and they're prepared to face whatever the elements throw at the county's roads over the next few months. Gritting depots across the county are fully stocked with around 24,000 tonnes of salt and Devon County Council's upgrade of its winter fleet has continued, with eight of its 37 frontline gritters replaced with newer models this year, reducing revenue spend on maintaining outdated vehicles. This winter, Devon's fleet of gritters will be running on sustainably sourced Hydrotreated Vegetable Oil [HVO], which is a waste product from the food industry. The fuel produces 90% less CO2 than a regular diesel which will help meet Devon County Council's net zero targets by 2030.

A trial to salt some of Exeter's busiest cycle routes will also be extended to continue to provide additional support for communities as part of the Council's winter self – help scheme.

The 325 volunteer snow wardens across the county treat their priority routes during prolonged spells of severe weather.

## **District Councillors' Reports**

### **Councillor B Austen**

The Teignbridge Lottery has attracted the sale of 1000 tickets and more than 50 good causes have signed up to benefit from the new fund-raising opportunity.

The first draw will be on Dec.3rd. For every ticket sold 50p will go to good causes with 10p. to local projects.

A scheme to provide housing for social rent, with the special criteria that anyone with a local connection can register for tenancy, has been launched for Widecombe. It is proposed that eight properties will be built by 2023 for local people.

This is a project which many small places would welcome as one of the problems of housing is that young people have to leave their birthplace to be housed elsewhere.

Teignbridge is having to consider increasing drivers pay levels to current market rates to cover the loss of driver vacancies. There is a national shortage due to loss of European workers, lack of drivers tests and the ageing workforce.

Because of changes in planning regulations councillors are being offered training to update them on latest regulations.

### **Councillor R Peart**

Drop in water quality rating for Teignmouth.



DEFRA announced yesterday the results of the 2022 bathing water quality classifications which saw a fall in Teignmouth's classifications from excellent to good. The classifications are based on four-year data set of samples taken from the 1st of May-30 September.

Unfortunately there was a high sample taken on the 30th of August 2022 that has changed the classifications.

The Environment Agency has investigated, and it was a dry day, there were no pollution risk forecasting notifications and there were no combined sewer overflows.

They will look to carry out microbial source tracking to this sample to try and identify the pollution source as well as looking to carry out extra investigations during the summer of 2023. We will be working closely with the Environment Agency to see whether we can promote awareness around protecting our bathing waters and reducing pollution.

The change from excellent to good classification will have an impact on the beach awards and it will mean that we are not able to put Teignmouth forward for a Blue Flag award for 2023. This was always a risk for Teignmouth when we applied for Blue Flag Award in 2015. We will still be submitting a Seaside award application for Teignmouth beach for 2023.

### **Councillor D Rollason**

No Report

### **Councillor B Thorne**

I have been spending a lot of time on the Landfill Tip intricacies and circumstances and I repeat my email here as a report – both for the Valencia item on the KTC responsibilities and the district report.

*We mustn't forget there are properties located very close to the tip which are likely to be severely affected should any return to poor working practices experienced in previous years. It is easy to say things have improved but what guarantees can there be with every possible monitoring and enforcement agency stretched so far that they cannot even guarantee to cope with the necessary monitoring? So, we can only use our rights of scrutiny, questioning, monitoring and observation to give some assistance to these residents as and when they might need it. However the only time we can have any real effect is at the start i.e., right now during the planning stage.*

*I attach the links - as sent on my request from Rachel Tuckett at DCC planning:*

*It is on the associated documents tab*

*here: <https://planning.devon.gov.uk/PlanDisp.aspx?AppNo=PRE/1622/2022>*

*You'll be able to see the details once you've clicked through the disclaimer.*



*KTC has been mentioned in the report and the full report itself is appended for your perusal.*

*As you might expect I do wish more of it was included but of course in the past there has been little or nothing included in earlier scoping documents for earlier applications because we haven't prepared a reply before and of course Rachel makes the point that some parts are actually better submitted with reference to the actual planning permission, yet to be submitted. There are now a few bits extra for Valencia's staff to find information around for the Environmental Impact Assessment as a result of our reply.*

*Well done to you all for your interest so far and I hope you will try to stay interested during what might be an interesting planning application with so much stuff, presumably already built up by Valencia which might possibly 'swamp' the planners at DCC when submitted?*

*However, I have no evidence of this or suggestions from either side.*

*I will try to keep you informed but please ask people or at least mention it when talking with residents especially at the North end of the Town.*

**With regard to normal issues of the district:**

1. I wondered if anyone had noticed the removal of all the recycling skips from both B and Q and Tesco? Presumably residents are upset by the inconvenience however both establishments need to upgrade their car parks for customer safety and satisfaction. I have not heard of a satisfactory alternative to these recycling centres yet but would imagine all involved would be working hard to supply such an alternative during the busiest time of the year for recycling. Please follow <https://www.teignbridge.gov.uk/recycling-and-waste/recycling/recycling-banks/> for further updates. I did hear special arrangements will be available for Christmas Tree recycling after Christmas – Thank Goodness for that.
2. Some may have noticed the workshop taking place involving the 20 strong resident panel for the creation of the new Design Code for the massive new 'suburb' development behind Plants Galore? Again, it is supported through the Newton Abbot and Kingsteignton Garden Community project and of course I have not been allowed to know whether any Kingsteignton residents have been selected to input into such a visible development which will overlook Kingsteignton into the future. Sadly, one did not turn up on the day. I look forward to hearing that it was not anyone from Kingsteignton that was missing on the day.
3. I do suggest members and anyone else reading this to consider the Local Teignbridge Lottery bearing in mind some might find it inappropriate – no fuss giving and apparently prizes to win too.
4. Both meeting minutes and Residents Newsletters cover all other topics in great depth all available from the TDC website.



**MINUTES OF THE FULL COUNCIL MEETING HELD IN THE COMMUNITY HALL,  
RYDON ROAD, KINGSTEIGNTON ON WEDNESDAY 7<sup>th</sup> December 2022 AT 7.02 PM**

**173/2022      Apologies**

**Resolved:** Apologies received and accepted from Cllr Goodall who was on deployment, Cllr Stacey who was on holiday and Cllr Austen who was ill.

**174/2022      To receive any declarations of interest.**

There were no declarations of interest.

**175/2022      To receive the Mayor's Report**

June and I attended the Royal British Legion Remembrance. This was held on Sunday 13<sup>th</sup> November; the parade left the Royal British Legion at 9.30 and we made our way down Exeter Road and then into Church Street towards The Church of St Michael. Inside the Church there was a Remembrance Service and readings by the Minister and local school children, I read out Remembrance Day Poem. After the service we gathered outside by the War Memorial, and I laid down the Wreath on behalf of Kingsteignton Town Council. We then made our way back to the R.B.L for Refreshments. I would like to thank everyone involved in organising this important event.

June and I were invited to Rackerhayes Pre School, this is a local School and they have just been awarded Outstanding in the Ofsted Report. The group leader and staff showed us around and it was good to see the children playing and enjoying themselves. The school play an important role in teaching and developing the young children before they are ready to start the junior school. We were shown the new shed outside this was paid for from a grant the Pre – school applied for from Kingsteignton Town Council . June and I enjoyed the visit and congratulated them on this outstanding Ofsted report.

**176/2022      To receive and approve the minutes of the Full Council meeting held on  
2 November 2022**

The Mayor presented the minutes of the meeting held on 2<sup>nd</sup> November 2022

**Resolved:** Minutes adopted

**177/2022      To receive and approve the Clerk's Report**



- Unfortunately, our Caretaker Mr David Turner has received a severe back injury which has resulted him being unable to work at present. Relevant RIDDOR form completed. This has a knock-on effect resulting in a few evening hall bookings having to be cancelled. TDC were approached and they are kindly assisting us with the emptying of further bins around the Town and at Clifford Park and Oakford Lawn.

- I would like to take this opportunity to thank:

Cllr Scagell's family for assisting in the removal of leaves at Oakford Park. This preventing any slip injuries.

Cllr Peart for helping Mr Turner place road signs for the Remembrance Parade.

Cllr Jones for removing the Poppies at The Fountain.

Cllrs Peart, Jones, and Gregson for assisting with the opening/ closing and cleaning of the Community Hall which enabled 3 children's parties to proceed.

Cllr and Mrs Dempster for all their help within the Community Hall.

- The Christmas tree and lights are now installed at The Fountain and within and around the Community Hall.
- Following a successful interview process we have now recruited 3 new staff members and we are delighted to welcome them to the Team.

Mrs Jacqui Rees our new Deputy Town Clerk who starts with us on 5<sup>th</sup> December 2022.

Mr Daniel Turner our new Full time Maintenance Facilities Officer will start with us on 12<sup>th</sup> December 2022.

Mr Gareth Lee our new Part Time Maintenance Facilities Officer will start with us on 5<sup>th</sup> December 2022.

- The feedback we have received regarding our new Community Larder has been amazing and it appears to be used daily by residents. With donations coming from as far as Torquay residents.
- An email was received from Sibelco saying that they had heard of the Kingsteignton Food Larder and would be happy to donate £250 to enable us to purchase some storage boxes for the food to be stored in. A letter of thanks was sent. The cheque has been received and storage boxes will be purchased.
- SLCC 50<sup>TH</sup> Anniversary Conference – Mr Banner and I attended this Conference and Training event in November. **This was an extremely informative and worthwhile**



**event. The focus of which this year was concentrating on:** Climate and emergency / Tackling Climate Emergency and Civility and Respect.

We were proud to relay that we as a Council have already signed up to the Civility and respect Project and are in the process of arranging training for all Councillors and staff which should take place in February 2023.

We were fortunate to have 2 Inspirational speakers the event. Firstly, Baroness Tanni Grey Thompson. If any Councillor is interested in her presentation I will happily forward it to them. Secondly Ben Fogle, who spoke at length and his presentation was aptly named, 'Climb Your Own Everest'.

We were also able to speak with several exhibitors including a very useful discussion with our insurers Zurich concerning insurance renewal premiums in a volatile market and how these might be reduced

The most invaluable part of this conference to us was the Net-working Opportunities.

We were so fortunate to meet with other Town Clerks who were able to share their vast knowledge and experiences with us.

Resulting in the following ideas which we intend to move forward with:

1. Outsourcing the production of our newsletter and Town Guide.
  2. Consideration be given to a new provider for our website as the current contract is due to expire in Jan 2023.
  3. The installation of Flexitime planner.com to be used by all staff. This will assist in monitoring hours worked/ A/L/ Overtime and Time off in Lieu.
- **Council events for December:** Councillors are reminded of the following events being held by the Town Council and asked if they could please provide help.
    - **Mayor's Civic Carol Service** – Friday 9<sup>th</sup> December 2022 at the Community Hall. Councillor's help will be needed during the evening.
    - **Committee meetings** - All committee meetings will be held on Wednesday 14<sup>th</sup> December 2018.
    - **Mayors Christmas Meal** – Thursday 15<sup>th</sup> December 2022 at The Old Rydon 6.30pm for 7pm. Reminder for those councillors attending.
  - I have applied for planning permission for the History boards to be located at the fountain and I would like to thank Cllr Field for his assistance in drawing up the plans for this.





- I would also like to thank Mrs Carol Lakin for all her help/advice and expertise she has shared with me during my term as Deputy Town Clerk. And for helping me during our transition period of handing of the Town Clerk Position. Kingsteignton Town Council were extremely fortunate to have her as Town Clerk during the last 27 years and she will be greatly missed.

## **178/2022 To receive the minutes of the following Committees**

**Finance Committee** – Cllr Ripping presented the minutes of the meeting held on 9<sup>th</sup> November 2022. **Approved**

**Community Hall/Recreation Committee** - Cllr Scagell presented the minutes of the meeting held on 16 November 2022. **Approved**

**Works, Services and Planning Committee** - Cllr Peart presented the minutes of the meeting held on 2 November and 16<sup>th</sup> November 2022. **Approved.**

## **179/2022 Representative Reports**

**Swimming Pool Association** - Cllr Scagell circulated the latest minutes from the Swimming Pool Association, prior to the meeting

### **COMMITTEE MEETING**

**24 November 2022 @ The Old Rydon Inn.**

**Prompt start @ 6.30pm**

#### **Agenda**

**Present:**

Clair Parker	- Chair
Julie Roberts (JR)	- Treasurer
Linda Dawe (LD)	- Safeguarding/Social Media & Operations
Susan Panayi	- Kiosk Manager
Helen Frankpitt (HF)	- Secretary
Julie Scagell	- Kingsteignton Town Council (left at 7.30pm)

1. **Apologies** – Dan Smith, Craig Belmore, Ally Dodsworth, Shelagh Parker, Lucy White (compassionate leave)
2. **Treasurer's report** – see Treasurers report provided but a quick rundown of the donations we have received
  - £150 from the Co-op
  - £150 from Margaret Turpin as a bequest.
  - £78.30 via donate button on our website, which was from Alice a Brownie who raised money by baking cakes.
  - The over 55's coffee morning has a donation for us.





- Gift aid ongoing, more info still required.

### **3. Pool Matters**

- We are still waiting to hear about our donation from TDC.
- Teignmouth Lido giving away the chlorine but wanted the drums back.
- Lights bubs done.
- Boilers – quotes done.
- New Cross Rugby club – Ron Peart is currently dealing with them on our behalf. Teign School/ESW own the freehold.
- Oli from Ourheat has carried out a site visit and spoken to Andy Holmes. We can run a shower off the outside wall of the disabled changing room, and he will replace the cylinder in the loft for a bigger one for nothing. We will have to sort out the drainage and we have a pending donation of £1,000 that may cover the works required. (Clair may know someone who could carry out the works).
- Kingsteignton TC would like to put a plaque on the wall.
- Costs for emptying the pool have come in around £900 + VAT
- Pool Cover quote received from Isca. The width of the pool is an issue as there is potential for a sag in the middle, hence why we have two at the moment. A Thermal cover is the right one, we currently have a solar one. Thermal covers are only made by one company in the UK. Possibly something we may need to leave at the moment because funding may only cover the air source heat pump.
- Outside tap should be on a separate meter to avoid the sewage charges. – Soo to look into this.
- Devon Pool's Meeting – Linda attended a meeting to discuss energy issues etc. with some of the pools in Teignbridge area. Active Devon attended and Hannah is collating information from all the pools to look at becoming part of a group to get a discount on our energy rates.
- Clair has sent an email to Keira asking for what weeks are required, with regards to School swimming.
- Opening date for 2023 - Weekend of 30<sup>th</sup> April (which is end of the easter holidays)
- Kite packaging – issues with receiving the donation that we were promised. We have been offered £300 but we were promised around £1,000. We have approached the company to find out why they have reneged on this, possible issue their employee making promises without checking first. Linda has emailed and we are currently awaiting a response.

### **4. IT**

- Dan to post Amazon smile on Facebook for us.
- Dan to post lottery link on Facebook for us.
- Website content – we need to put out a plea for someone to help us upgrade and give us full transparency with our documents etc.

### **5. Fundraising**

- The grotto is not going to happen this year due to funding pressures.



- Kingsteignton Town Council are arranging an event for King Charles' Coronation at Oakford Lawn – Local charities will be setting up as part of the celebration and therefore we could do a stall/tombola. Date of event is 9<sup>th</sup> May.
- Ally attended the Teignbridge Community Lottery event. We have now been set up as part of this and so it is now possible to buy lottery tickets to support the pool.
- Amazon – Donations of £12.36 received. We need to make sure that this goes out on our Facebook page especially with black Friday and Christmas coming up.

## **6. Grants/Donations**

- Viridor – Linda has submitted a bid and has spoken to NPS about our lease, as Viridor won't accept this an email that we intend to extend, they need for it to be extended to 10 years. Details to be sent to Land Registry and then we will need to employ a lawyer to sort out the paperwork (possibility of doing it pro-bono). Viridor trustees are meeting on the bigger amounts of funding in March, so our Project would need to start Post March.

The lease will then need to be extended officially after this project. Action: extension of the lease for 50 years!!

Isca – Quotes received, and we now have all three for the air source.

Cresta – Two air source heat pumps. Electric bills would be higher, and our gas would be lower

Air source & Solar. (Roof space 45 panels, erect a steel structure etc. which could increase)

- Tesco's Grant – It has been submitted and we are awaiting a decision. Jeanette nominated us and it was dealt with by Matthew Wicks.
- Possibility of looking for grants for tarmacking of the car park and also electric car charging points, where it is possible that we could make money.
- Linda had a meeting with Marsha Miles to discuss the applications that we need to submit for pool grants. Her charges are £185 a day.
- Meeting invites to be sent out to the list of volunteers that we have; it was agreed with Linda, and we are to arranging a Teams meeting on Tuesday 29<sup>th</sup> November.
- Survey to look at our followers to see the demographic, locations etc.
- Co-op – Action required to sign us up.

## **7. A.O.B**

- Tess/Soo to attend the Mayors Christmas Concert
- We are disappointed that there wasn't a piece in the newsletter, after Linda had put together a piece and a photo.



- Volunteers – four names received and maybe we could catch up with a zoom meeting.

8. **Date for next meeting** – Week beginning 9<sup>th</sup> January maybe Thursday 12<sup>th</sup> January 2022 at 18.30. Location to be arranged nearer the time.

Christmas get together Wednesday 7<sup>th</sup> December at 7.30pm – Committee members

**Rydon Primary School** – Cllr Ripping presented the following report:

Rydon Primary School continues to enjoy its position within the local community, and this is rewarded with being a popular choice for families in Kingsteignton. We continue to build on our successes both academically and through some wider learning experiences since our OFSTED inspection in January such as working with the Devon Wildlife Trust to develop outdoor learning for our children.

In the summer term we opened our gates for our summer fayre, run by our parent association, and enjoyed sharing a memorable day with friends and family. We already planning next year's fayre!

We continue to engage enthusiastically in more and more sports fixtures, achieving great success, and community events where our children show our school values of teamwork, resilience, responsibility and respect. More recently we felt proud to attend the Remembrance Day and very much look forward to the carol service on the 9<sup>th</sup> December where our choir will be ably led by our music lead teacher Mrs Edworthy.

The beautiful jubilee tree, given to us by the parish council, is flourishing above the time capsule filled with offerings from our children and we look forward to watching it grow with our pupils over time. Thank you!

### **Parish Tree Warden**

Cllr Thorne reported there were no actions or meetings this month.

### **The Stover Advisory Board**

Cllr Thorne reported that there were no meetings since the Lottery Grant was received. The direction of the Board is unclear now as the task has been completed successfully. Nevertheless will be ready to get involved should it change into a deliver board.



## **Kingsteignton Wild**

Cllr Thorne reported that there were no meetings or activities.

### **180/2022 Mayors Civic Carol Service Friday 9<sup>th</sup> December 2022 at 7pm.**

**Resolved:** that the assistance at the event be given by Cllrs Jones, Ripping, Scagell, Gregson and Tilson-Hawke.

### **181/2022 To discuss events and a date for the Coronation of King Charles III and consider suggestions received from residents.**

**Resolved:** that an event be held to celebrate this occasion on Saturday 6<sup>th</sup> May 2023. This will be held in the grounds of the community hall and a working party be set up to commence the arrangements as soon as practicable. This party will consist of Cllrs Jones, Burrows, Peart and Tilson-Hawke. Mrs Jacqui Rees Deputy Clerk will oversee and arrange. All arrangements will be taken back to FC.

### **182/2022 To discuss the Interim Audit Report carried out on 25 October 2022**

#### **a) Interim Report from Internal Auditor Financial year 2022-23- Year End Internal Audit Observations were:**

- 1** Do electronic bank payments require two authorisers for ALL Council bank accounts.? **Observation:** The Council currently has a process whereby 2 Cllrs and RFO/Clerk approve. The RFO will investigate this as a matter of urgency.
- 2** Does the budget recorded in the Councils accounting system agree to the budget set by the Council? **Observation:** The RFO currently records this on Excel rather than Rialtas. As from this point on the RFO will use Rialtas.
- 3** The period for the exercise of Public Rights commenced the day after Council published the Accounting Statements, the Annual Governance Statement and the Notice as set out in Regulation 15.3 of the Accounts and Audit Regulations 2015. **Observation:** The notice was dated 13 June 2022 and should have been dated 12 June. This was human error.

**Resolved:** that

### **183/2022 To note the Local Government Services' Pay Agreement 2022/2023**

**Resolved:** Noted.



**184/2022** To discuss and consider the outsourcing of the newsletter and to change the production from quarterly to 3 x yearly.

**Resolved:** that this item be deferred until further research has been made.

### **185/2022 Correspondence**

The letter from a resident regarding the Community larder was read to Council.

Mrs Lewis-Clarke advised Council that all feedback to this scheme has been extremely positive and the larder will continue to be managed by staff.

The meeting closed at 7:50 pm

**Next meeting: Wednesday 4<sup>th</sup> January 2023**

Signed..... Dated:...