



Kingsteignton Town Council

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 S.100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

Members of the public are invited to ask a question or make an observation to the Chairman. Notice should be given to the Clerk prior to the meeting if there is an issue. Twenty minutes has been set aside for questions at the start of the meeting. Residents are welcome to stay and observe the rest of the meeting.

30 June 2022

To Members of Kingsteignton Town Council

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend the Full Council meeting of Kingsteignton Town Council on **Wednesday 6 July 2022 at 7.00 p.m. in the Mary Hall Suite at the Community Hall, Rydon Road**, for the purpose of transacting the following business.

Carol Lakin

Town Clerk

Can Councillors please email written reports to the Town Clerk prior to the meeting for circulation to committee members so they can be taken as read at the meeting.

Entrance to the Mary Hall Suite will be directly into this room. Door to the far left of the Main Door.

- Circulation of paper documents is suspended
- There will be no drinks provided. Councillors are encouraged to bring their own with them.
- Hand sanitiser will be available

FULL COUNCIL MEMBERS:

Mayor: Councillor R Peart

Deputy Mayor: Councillor B Austen

Councillors: I Burrows, T Dempster, M Field, J Gregson, K Jones, D Ripping, J Scagell, J Stacey, B Thorne, A Tillson-Hawke

A G E N D A

Council not in formal session

- **Police Report**
- **Public Participation** - in accordance with Standing Order no: 3e the Mayor will invite members of the public present to ask questions or make statements
- **County Councillor Ron Report** – to receive report from our Devon County Councillor
- **District Councillors Reports: Cllr B Austen, Cllr R Peart, Cllr B Thorne, Cllr D Rollason** - to receive reports from our Teignbridge District Councillors

Council in formal session

Part 1

- 106/2022** To receive apologies for absence and consider if the reason for the absence should be formally approved by the council – Members are reminded that they have a duty to notify the Town Clerk that they will be absent from a Town Council meeting.
- 107/2022** To receive any declarations of interest and consider requests for Dispensation(s) - to declare any disclosable interests relating to the forthcoming items of business (if any)
- 108/2022** Declaration of Acceptance of Office – Mrs Alys Tillson-Hawke
- 109/2022** To receive the Mayor's Report
- 110/2022** To receive and approve the minutes of the Full Council meeting held on 1 June 2022
- 111/2022** To receive and approve the Clerk's Report
- 112/2022** To receive the minutes of the following Committees:
- *Finance – 8 June 2022 – Cllr Ripping*
 - *Community Hall/Recreation – 15 June 2022 – Cllr Scagell*
 - *Works, Services and Planning – 1 & 15 June 2022 – Cllr Peart*
- 113/2022** Representative Reports – Brief up-date (**Reports to be received prior to the meeting in writing please**)

Organisation
Ball Clay Heritage

Representative
Cllr Thorne



Kingsteignton Town Council

CAB

Climate Emergency

Devon Association of Local Councils

Feoffees

Friends of Kingsteignton Library

Hackney Marshes

Kingsteignton School

Kingsteignton Youth Centre

Outdoor Bowling Club

Oakford Lawn (Kingsteignton Village Trust)

PCC

Parish Tree Warden

Ram Roast Fair

Rydon Primary School

St Michaels Primary School

Sibelco

Stover Canal Trust

Swimming Pool Association

Teign Estuary & Coastal Partnership

Teign School

Teignbridge Cycling Forum

The Stover Advisory Board

Twinning Association

Frank Solutions (Viridor)

KingsCare

The Old Rydon

Speed Watch

Kingsteignton Wild

Cllr Peart

Cllr Thorne

Mrs C Lakin

Cllr Peart

Cllr Dempster

Cllr Field

Cllr Peart

Cllr Austen

Cllr Peart

Cllr Jones

Cllr Thorne/Mrs Lewis-Clarke

Cllr Austen, Thorne

Cllr Dempster

Cllr Ripping

Cllr Peart

Cllr Peart

Cllr Ripping

Cllr Scagell

Cllr Dempster

Cllr Peart

Cllr Dempster

Cllr Thorne

Cllr Peart

Cllr Thorne

Cllr Thorne/Scagell

Cllr Peart

Cllr Dempster

Cllrs Field/Thorne

114/2022 Asset Register as at 31 March 2022 for signing – copy attached

115/2022 To review and approve the following policies - Copies attached

- Policy on Smoking
- Procurement Policy
- Press and Media Policy
- Dignity at Work/Bullying and Harassment Policy
- Delegation Scheme
- Safeguarding Policy
- Subject Access Request Policy
- Pay Policy
- Employee Health & Wellbeing Policy
- Risk Assessment/Management Plan

116/2022 Resignation of the Clerk & Responsible Finance Officer (LGA 1972 s.112, s.151)

- To note the resignation/retirement of the Clerk & Responsible Finance Officer
- To approve the outgoing Clerk's last working day
 - 29 December 2022

117/2022 Clifford Park

- **Update** – from Town Clerk
- **Official opening of new Play Area** - to discuss the official opening of the new Play Area at Clifford Park
 - Date for event
 - Who to open the new Play Area
 - Who to invite to the opening – Viridor representative, Representative from Proludic etc
 - Whether tea and cake to be served and if so, where
- **Quarterly Report submitted to Viridor** - showing progress on work on Clifford Park – copy attached for information.

118/2020 Newton Abbot & Kingsteignton Garden Community Board - An email has been received from Teignbridge District Council inviting the Town Clerk and the Mayor to sit on the Newton Abbot & Kingsteignton Garden Community Board. Cllr Peart is committed with his Devon County Councillor and Teignbridge District Councillor work. We have been advised that this does not have to be the Mayor and are therefore looking for a councillor to sit on the Board. – To discuss and approve

119/2022 Mayor's Civic Carol Service – Friday 9 December 2022 - to set budget for the Carol Service to include:

- Donation to Rydon Primary School – previously agreed for one Primary School to be invited every year on a rolling rota
- Donation to Kingsteignton Community Baptist Church for providing music etc.
- Buffet to follow the Carol Service to be supplied by the Old Rydon

120/2022 Temporary closure on Hele Road with the junction of Exeter Road – to undertake work on behalf of Openreach – Cllr Peart to report - See attached information and picture

121/2022 Training for Councillors – held by Devon Association of Local Councils

- **Chairing Local Council meetings** - Monday 12 September 2022 – 1pm – 2pm via Zoom – Cost £18
- **Being a Good Councillor 1 – Roles and Responsibilities** - Wednesday 21 September 2022 – 6pm – 7pm via Zoom – Cost £18 (There will be Sessions 2, 3 & 4 to follow, but dates not released yet)
- **Responding to Planning Applications** – Monday 17 October 2022 – 6pm-8pm via Zoom – Cost £36



Kingsteignton Town Council

122/2022 Correspondence

- Letter received from King's Teignton Ram Roasting Fair thanking the Town Council for their generous grant, which will go towards weather proofing the Ram Fair hut on Oakford Lawn before winter sets in.

Part 2

123/2022 Vacancy for Town Clerk & Responsible Finance Officer

Next Full Council meeting: Wednesday 7 September 2022

Councillors please note that there will only be a Works, Services and Planning meeting to discuss PLANNING APPLICATIONS ONLY in August, as the Council is in recess. The date of this meeting will be advised.