4 November 2021

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 S.1 extended by the Local Government Act 1972 s.100, unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

Members of the public are invited to ask a question or make an observation to the Chairman. Notice should be given to the Clerk at least six working days prior to the meeting if there is a particular issue. Twenty minutes has been set aside for questions at the start of the meeting. Residents are welcome to say and observe the rest of the meeting.

**To Members of Kingsteignton Town Council Finance Committee**

You are hereby summoned under the Local Government Act 1972 Sch 12s.10 to attend the **Finance Committee** of Kingsteignton Town Council on **Wednesday 10 November 2021** for the purpose of transacting the following business.

Members of the public are invited to attend this meeting and may ask a question before the meeting with the Chairman’s approval.

*C J Lakin*

Town Clerk

**Chairman: Cllr B Thorne**

**Vice Chair: Cllr S Plummer**

**Councillors: T Dempster, D Ripping, B Austen, J Stacey and M Field**

 **Ex Officio: Councillors: R Peart, J Scagell**

**Finance Officer: Mr P Banner**

**A G E N D A**

**F61/2021** To receive apologies for absence and consider if the reason for the absence should be formally approved by the council.

**F62/2021** To receive any declarations of interest *- a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interests in items on this Agenda; b) Clerk to report any written requests for dispensation in respect of items on this Agenda*

**F63/2021** To receive minutes of meeting held on Wednesday 28 July 2021

**F64/2021** To receive Receipts and Bills Paid for October 2021

**F65/2021** Update from Philip Banner re transparency code etc, spreading of funds, payment procedures and risk assessment software (see F58/2021 minutes)

**F66/2021** To consider:

1. PPL/PRS charges and whether these should be passed on to hirers
2. The position regarding change of internal auditor
3. Who is to be responsible for approval of invoices for payment
4. Points arising from the Internal and External Audits and how these have been or are to be dealt

**F67/2021** To begin discussions regarding the setting of the precept for 2022/23

 **F68/2021** Correspondence

 **Next meeting: Wednesday December 8 2021**