

### KINGSTEIGNTON TOWN COUNCIL MINUTES OF THE ANNUAL FULL COUNCIL MEETING HELD VIA ZOOM ON WEDNESDAY 5 MAY 2021 AT 7pm

Present: Mayor: Councillor Rollason Deputy Mayor: Councillor Austen Councillors: Brotherton, Dempster, Jones, Khan, Laws, Peart, Plummer, Ripping, Rollason, Scagell, B Thorne Town Clerk: Mrs. C Lakin

## Police Report

The following police report was received from PCSO Pike for April 2021:

- Theft from Shop 5
- Theft 2
- Criminal Damage 9
- Robbery 1
- Possession/Drugs 3
- Theft from Motor Vehicle 3 (one of the incidents at Stover Park)
- Dog dangerously out of control 1
- Disqualified driver 1

Clifford Park and Oakford Lawn has seen a rise in Anti-Social Behaviour (ASB) ASB – Royal British Legion Car Park and smoking area ASB – Homers Crescent play area All parks are now on the Neighbourhood Teams patrol plan.

Parking issues outside of St Michaels Primary School – will monitor. Parking issues Exeter Road – monitoring

## Clifford Park

Regarding the damage to the saplings, I have managed to obtain further CCTV of the group of teenagers and have identified at present 3 of the 10 youths. I will be speaking to one of the moped riders this evening (Saturday 1 May 2021) and hope he will enlighten me of the identities of the others.

**Update 4 May 2021 –** PCSO Pike telephoned the office and has the 10 names of the youths causing the first lot of damage at Clifford Park. She will be visiting all of these and talking to them in front of their parents, and they will be issued with First Stage Anti-Social Behaviour letters. The two lads who were on mopeds were picked up on the CCTV from the Royal British Legion and as well as the ASB letters they will also be issued with a S.59 (Section 59 allows the police to give drivers a warning if they are reported to have used their vehicle in a manner which causes "alarm, distress or annoyance". If reported to have done so again within a year the police have the right to confiscate the vehicle.)



Cllr Thorne asked council permission to be included in any emails received from the Police to the Office and this was **agreed.** 

## **Public Participation**

There was no public participation.

## County Councillor Ron Peart's Report

### **Operations Report Viridor**

The site re-opened in August 2019 and has planning permission until August 2024. In 2020 the site received 131,000 tonnes of waste in around 12,000 loads. Phase 1 & 2 have been fully tipped and currently going into phase 3 before moving into phase 4. The plan has always been to cap strip a phase ahead. Phase 5 will be stripped later this year. 2020 materials that have gone into landfill Domestic Waste - 6000 tonnes, Nondomestic waste [commercial and industrial] - 100,000 tonnes Difficult waste -2,000 tonnes. Projects planned for 2021/22. 20 pin wells installed for odour control and connected to the gas extraction system. Capping - approx. 15,000m2 to be capped and restored starting end May / June. Electric generated averages 3.8MW an hour. Additional Habitat and Ecology works planned for September onwards Viridor along with ecologist have planned to meet twice yearly.

### Fire Service

Fire Service asks East Devon's farmers to be vigilant following recent fires. Over the last fortnight the fire service has attended three agricultural fires in East Devon. Fire investigators believe it is likely that all three were started deliberately. All were farm outbuildings [two barns, one stable building, we are asking farmers and farm managers to act with vigilance at the moment to reduce these fires happening. Tips to reduce the risk of arson. Check fencing security, and repair or replace damaged fencing or gates. Install intruder sensors and security lighting. Maintain security of outbuildings. Keep firefighting equipment in good order.

### **District Councillors' Reports**

### Councillor B Austen

The District Councils' efforts to halt the resumption of face-to-face meetings by a challenge was dismissed by the Court so it will be back to more normal meetings after the 6 May. The Government road map had allowed for this on 21 June in any event.

The Local Plan working group met to focus on the provision of gypsy and travellers' sites, employment sites and low carbon energy generation sites.

Some success has been achieved tackling the problem of fly tipping. Recently some holiday makers were fined £400 for fly tipping in fields at Shaldon. Well done our staff!

Reminders are being placed to prevent dogs from being let loose on beeches this summer and instructions have been put around indicating where dogs can be walked without causing problems.



Hope you all managed to complete the census 2021. Those who have not completed the form will be contacted.

I have been full of thanks and admiration for the community of Kingsteignton who have been neighbourly and helpful in looking after our elderly, disabled and those needing care. People have even been smiling and talking to those they notice are spending time alone. It reminded me so much of how people reacted in hard times in the past!

Looking forward to Town Council face to face meetings.

## Councillor R Peart

Plans to regenerate Newton Abbot town centre and make it Devon's premier market town have been backed despite fears it would do more harm than good and it would destroy the historic Theatre. Thursdays Full Council meeting saw members agree to the budget for the specific projects within the bid, which include pedestrian and cycling improvements for better links to shopping facilities, a new cinema built on the site of the existing New Look store, and the reduction of the car dominance in Queen Street. The Alexandra Cinema will be converted into a bar/restaurant and events venue with high quality space provided in the existing market area, but to do so would require knocking down the dividing internal wall leaving some councillors feeling the magic of the building would be lost, but also that it would not provide a suitable performance for entertainment. Councillors voted 33 votes to seven with one abstention to approve the detailed budget as part of the £9.2m regeneration program.

### Councillor B Thorne

Although a fairly light month for TDC meetings the scene has been set for the future handling of the required meetings at TDC with the first 'post-lockdown' full meeting to be held, later this month, at the Racecourse for sufficient space for social distancing - however not sure how they will handle the logistics yet.

It is unlikely that anyone has forgotten it is Election Day tomorrow and we are assured it will be COVID safe to turn up and vote as long as you wear a mask, sanitise your hands on entry and exit, social distance and bring your own pencil. It is for our DCC member and the Police and Crime Commissioner for Devon and Cornwall Constabulary.

Local COVID statistics are very low and long may that last but I draw attention to the lateral flow COVID tests which are easily available at test centres and should be used to check for any symptom free COVID infections - something we all could consider for our meetings in case additional avoidable risks for some from those who might be mixing more at work or wherever during comings months and years? However, I only mention this as a suggestion.

### My attendance at meetings at TDC:

Overview and Scrutiny meeting:

A major item on this agenda was the Housing Strategy which was passed where a much more successful consultation (indicated by the number of replies) than normal was carried out which led to some fine tuning in the final draft. Full details are easily obtained from the TDC website.

Full Council:



A useful Notice of Motion was passed to acknowledge the contribution given to the community by the voluntary and charitable sectors during but not only during the pandemic.

The High Street Fund for Newton Abbot was discussed and despite some concerns over specifics it was agreed to go ahead with the overall plan and to accept the grant funding.

The new LGA Code of Conduct was accepted by the council.

Another NOM was carried forward to the next meeting.

### Councillor D Rollason

I attended the following meetings.

### 15th Licencing and Regulatory Cttee

The Committee approved the temporary deviation from the Hackney Carriage and Private Hire Policy for the Drivers Assessment Certificate until such time as Covid restrictions are permanently lifted and everything is back to normal.

### 20th OnS1 Cttee

To recommend the housing strategy for adoption by the executive committee following its public consultation process. This was agreed.

The Terms of Reference for the Control of Dogs PSPO review group were agreed.

The details of this meeting can be seen on the Teignbridge District Council website

### 22nd Teignbridge District Council Full Council

The new Code of Conduct was adopted, although broadly the same as its predecessor among other changes is the widening of the scope covered in conflict of interests. The Town Council's Code should be re visited soon.

The plans and funding for Newton Abbot Town centre were agreed, paving the way to draw down the Government grant.

The role and great service delivered by the voluntary sector in combating the effects of CV19 were acknowledged and praised.

A new Procedures Cttee was established to review the operation of the Councils constitution and working processes.

The details of this meeting can be seen on the Teignbridge District Council website

### 4<sup>th</sup> May Teignbridge District Council Extra Council meeting

This was to decide on the decarbonising plan and budget for Forde House. The plan and budget agreed, and the details can be seen on the Teignbridge District Council website.



## MINUTES OF THE FULL COUNCIL MEETING HELD IN THE COMMUNITY HALL, RYDON ROAD, KINGSTEIGNTON ON WEDNESDAY 5 MAY 2021 AT 7.05 pm

## <u> PART 1</u>

## VM62/2021 Apologies

**Resolved:** There were no apologies

## VM63/2021 To receive Outgoing Mayors Report

This will be a brief report on the year gone by.

May I begin by congratulating Cllr. Ron Peart for being elected Mayor for the coming year, and congratulations to Cllr. Julie Scagell for being elected to the post of Deputy Mayor. I leave office knowing we will go forward in safe and competent hands.

I want to offer all our staff and councillors, and Cllr Austen, outgoing deputy mayor, my genuinely heartfelt thanks for the tremendous effort you have put in to help the council successfully deliver services, help, and support the community and meet the severest of challenges.

Much of the report concerns Covid, but this is not the only significant event we have witnessed, I will take a moment to remember the recent death and the life's work of HRH The Prince Philip Duke of Edinburgh.

It would take a very lengthy document to embrace all that has happened over the past year, but I can reflect on one thing; the long and sometimes frustrating learning curve we have all been through.

I am thinking of things like, going from office to home based working, changing to virtual meetings and grappling with new technology. Coping with new Covid legislation underpinning the changes, working to understand and communicate the array of regulations and guidelines, applying new policies, risk assessments and procedures, acquiring PPE and sanitising materials, finding ways to meet new needs and maintain services. Etc..

Our Council is not alone in the community in how we responded to the challenge, the same can be said of the voluntary sector, businesses, and public services. The Council has recognised this in the past and thanked them, and we do so once again.

Most importantly, we recognise the resilience and innovation demonstrated by all the individuals in our community, whilst enduring mental, physical, economic, and educational hardships during this pandemic.

As the situation on the virus front is improving, I am sure the same tough approach will be deployed in finding our way back towards normality and managing the damage CV19 is leaving behind.

Finally, perhaps my message to Cllrs Peart and Scagell should just be, get us out of here!



# VM64/2021 Confirmation of Election of Mayor and signing Declaration of Acceptance of Office

The Committee confirmed the election of Cllr Peart as Mayor and he read out and signed his Declaration of Acceptance of Office as Mayor

# VM65/2021 Confirmation of Election of Deputy Mayor and signing Declaration of Acceptance of Office

The committee confirmed the election of Cllr Scagell as Deputy Mayor and she read out and signed her Declaration of Acceptance of Office as Deputy Mayor.

# VM66/2021 To receive any declarations of interest and consider requests for Dispensation(s)

There were no declarations of interest.

## VM67/2021 To receive Incoming Mayor's Report

I would like to thank Cllr Rollason on behalf of this council for guiding us through a very difficult time during his Mayorship.

COVID as affected everyone in many ways including the way we work. This council managed to perform its duty's using online Zoom meetings, all councillors have made the effort to make this work. As we come out of lockdown, we need to prepare for face-to-face meetings using the main hall, so we can set out tables and chairs for social distancing sometime in July. We need to make sure we follow Government Guidelines on keeping all areas clean.

I would like to put forward a proposal that we no longer hire out our council chambers the Mary Hall Suite to the public and keep it just for council meetings. This will help in stopping the spread of COVID among staff and councillors.

**Resolved:** that the Mary Hall Suite is no longer used for hire but kept as a Council Chamber for use by the Town Council only. For the time being all meetings to be held in the Main Hall.

Once social distancing is relaxed, we may be able to use the council chambers for future meetings. By working together, we can move forward hoping for better times ahead.

# VM67/2021 Election of Committees (8 members for each committee + Ex Officio who sit on each Committee

**Finance Committee:** Councillors: B Austen, T Dempster, I Laws, D Ripping, D Rollason, S Plummer and B Thorne

**Community Hall/Recreation Committee:** Councillors B Austen, R Bovey, A Brotherton, K Jones, A Khan, S Plummer, D Rollason and B Thorne

**Works, Services and Planning Committee:** Councillors B Austen, R Bovey, A Brotherton, K Jones, A Khan, I Laws, D Ripping and B Thorne.

**General Purposes Committee:** Committee consists of the Chairs of all Committees, the Mayor and Deputy Mayor



**Complaints Committee:** Councillors B Austen, I Laws and S Plummer **Appeals Committee:** Councillors R Bovey, D Rollason and B Thorne **Staffing Committee:** Councillors B Austen, D Rollason and B Thorne

## VM69/2021 Election of Chair and Deputy Chair of Committees

Finance Committee: Chair: Councillor Thorne. Vice Chair: Councillor Plummer

**Community Hall/Recreation Committee: Chair:** Councillor J Scagell. **Vice Chair:** Councillor A Brotherton

Works, Services and Planning Committee: Chair: Councillor R Peart. Vice Chair: Councillor I Laws

General Purposes Committee: Chair: Councillor R Peart

Complaints Committee: Chair: Councillor R Peart

Appeals Committee: Chair: Councillor J Scagell

Staffing Committee: Councillor R Peart

VM70/2021 Elect Representatives for Organisations 2021/2022

### **Organisation**

**Ball Clay Heritage** CAB Climate Emergency Devon Association of Local Councils Feoffees Friends of Kingsteignton Library Hackney Marshes Kingsteignton School Kingsteignton Youth Centre **Outdoor Bowling Club** Oakford Lawn (Kingsteignton Village Trust) PCC Parish Tree Warden **Ram Roast Fair** Rydon Primary School St Michaels Primary School Sibelco Stover Canal Trust Swimming Pool Association Teign Estuary & Coastal Partnership Teign School

## Rep for 2021/2022

Cllr Thorne Cllr Peart Cllrs Khan Mrs C Lakin **Cllrs Peart and Austen** CIIr Dempster Cllr Brotherton **Cllr Peart** Cllr Austen Cllr Peart Cllr Jones **Cllr Thorne** Cllr Austen, Lawes, Thorne **Cllr Dempster** Cllr Ripping **Cllr Peart Cllr Peart and Thorne Cllr** Ripping Cllr Scagell **Cllr Dempster** Cllr Peart



Teignbridge Association of Local Councils Teignbridge Cycling Forum The Stover Advisory Board The Environmental Health Warden Twinning Association Viridor KingsCare Clir Plummer Clir R Bovey Clir Thorne Clir Thorne and Laws Clir Peart and Khan Clir Thorne Clir Rollason, Austen and Plummer Clir Peart Clir Rollason

The Old Rydon
Newton COVID 19

## **Representative Reports received:**

**Ball Clay Heritage:** Cllr Thorne reported that he had no contact from the Group, but their Facebook site shows a local heritage Candy's brick found in a local garden – of interest to many who know or would like to know of their original design and history.

**Climate Emergency:** Cllr Khan reported that the Town Council has a 'Climate Emergency Strategy', although this may not be published on the <u>website</u> yet.

Background

In recognition of the findings of the <u>Intergovernmental Panel on Climate Change</u> (IPCC) report, Kingsteignton Town Council (KTC) declared a Climate Emergency on 4<sup>th</sup> September 2019. This was formalised by KTC adding their name to the list of <u>signatories to the Devon</u> <u>Climate Declaration</u> on November 4<sup>th</sup> 2019. This represents is an agreement to endorse the principles laid out in the <u>Devon Climate Declaration</u> following the agreed timescales where they are included.

The Councils own activities impact on climate change through its carbon footprint made up of emissions consumption and production. KTC has already undertaken a range of initiatives and actions to reduce its carbon footprint and has plans in place to affect a further reduction but it is recognised that further urgent action is needed.

## Scope

Kingsteignton is a small council with limited powers. While KTC endorse the wider principles in the <u>Devon Climate Declaration</u>, realistically KTC are constrained to focus attention in the areas most likely to gain traction. These include (but are not limited to:

- Retrofitting energy-efficiency measures into our existing buildings
- Travelling less and using improved walking, cycling and public transport infrastructure more often, and using electric vehicles
- Changing our consumption to use less, re-use more and choose low carbon options.
- Reviewing economic decisions including consideration of ethical sourcing/practice values of those they do business with
- Divesting from fossil fuels
- Changing our dietary patterns and reducing food waste
- Changing agricultural practices to reduce emissions associated with farming operations, manage soils sustainably and replenish soil carbon.



- Encouraging carbon storage such as through tree planting, the use of wood in construction
- Empowering the people of Kingsteignton with the knowledge and skills to act collectively.
- Build resilience to extreme weather.
- •

In practical terms, KTC have taken the following actions as a direct result of the Climate Emergency declaration:

Paperless office	All council buildings and activities where possible
Ban single-use plastics	All council buildings and activities where possible
Solar panels	On Council Buildings - capital outlay to reduce annual costs.
	This includes Smart Metering
Electric vehicles	KTC Plan to install charging points at the Council Offices
	where the Solar Panels are installed.
	This delivers the infrastructure for KTC to replace the van
	with EV when the current van needs to be replaced.
Ethical sourcing	of goods and services. Local sourcing / Fair-trade / Organic
	/ Bio-degradable / low carbon / Fair employment practises.
20 mph limit	Advisory 20 mph limit in the town to align with a national
	initiative <u>20 is Plenty</u>
Tree planting	Over 6000 trees have been planted in Kingsteignton by KTC
	and partner organisations. Native broad leaf deciduous /
	evergreen KTC now adhere to the principles in the NALC
	Tree Charter

There are other initiatives which are in the planning stages currently. Of course, planning has been hampered by the ongoing public-health situation. These are:

Public Event	Presentation to residents of the KTC Climate Strategy – canvas for ideas, volunteers, raise awareness
Biodiversity	Increased biodiversity in parks and verges. Planting of wildflowers on public open spaces and roundabouts to encourage insects and pollination. This is following the <u>Plant Life</u> – road verge campaign
Outdoor amenity	<ul> <li>Green Hill Meadow – planned for the land at the junction of Greenhill Way and Hackney Lane.</li> <li>Potential children's play areas and dog-walking at Sandygate and Eagle Farm</li> </ul>
Wildlife Trail	Potential allotment spaces at and Eagle Farm
Farmers Market	Supporting local businesses with local produce



Crop-Swap	For local growers to exchange or sell spare produce

**PCC** - Cllr Thorne reported that sadly he had to miss the recent Inspector meetings for various reasons but suffice it to say the checking of the CCTV and follow up methods we employ have not been wasted as it is difficult to see who should do what and when to keep suitable Police focus on busy times. Indeed, it will be interesting to see any final results on our most recent events. Hopefully, further updates to be received from those concerned in due course.

**Viridor –** Cllr Thorne thanked the Clerk for distributing the minutes of the last meeting. I am still trying to get more information regarding the location and the reasons for having a higher depth of leachate in a tube to reduce the number of breaches of standards. Of course, I am not an expert and could be mistaken as to the significance but will persevere for the time being. Please make sure any potential smell problems are duly reported to the Environment Agency 0800 807060.

**Stover Park Advisor Board -** Cllr Thorne reported that no updates received with the next meeting being June 202. If any suggestions or comments from anyone about likely direction or indeed operation of Stover Park, please let me know. Useful Facebook sites do describe excellent current wildlife sightings on and around the lake. Search Stover Park and Friends of Stover Park.

**Kingsteignton Swimming Pool -** Cllr Scagell reported that opening day went well, and staff seem to have settled in. We have had one supervisor leave. A few have made comments about no changing rooms being open, but it is clear on all of the Terms and Conditions when they book, and these are published outside on the notice board. This is only temporary so people will need to be patient.

Some of the sessions have not been popular so being online we can take those out and save ourselves salaries and time. Its early days and the chilly weather may have impacted on numbers, but we are confident that we will be a success this year.

**Stover Canal Trust -** Cllr Ripping forwarded to councillors the May copy of the Stover Bargee for their information.

# VM71/2021 To receive and approve the minutes of the Full Council meeting held on 3 March 2021

The Mayor presented the minutes of the Full Council meeting held on 5 May 2021.

**Resolved:** Minutes adopted

# VM72/2021 To receive the Clerk's Report and Attendance Register for Councillors for 2020/2021

I would first of all like to thank Cllr Rollason for his work over the past two years as our Mayor and for all his help and support throughout this time. It has been a very unusual time to be Mayor with having to deal with council matters in very different ways to usual.



I welcome Cllr Peart as Mayor for the coming 12 months and look forward to working with him in this time.

Whilst this is the first meeting of the new Council year, I would like to ask councillors to read through the Council policies, some of which have already been reviewed this year and some still to be done and ask that you make yourselves aware of the information contained in these. As we are now going back to face-to-face meetings, I would like to remind councillors that the dress code for the Full Council meeting is shirt and tie for the men and smart for the ladies, with the dress code for the committee meetings being casual. At the Full Council meeting you are reminded that you need to stand when you are invited to speak by the Mayor.

- I have chased TDC again concerning the Community Asset Transfers made to them for Eagle Farm/Steep Fields and grass areas at Sandygate Mill. The response I have received is that unfortunately the situation has not changed, and they have no update.
- PCSO Pike has said that she has reviewed the CCTV camera for Clifford Park, and she has 10 names of people for the first incident of vandalising the saplings but has said that the incident on 23 April 2021 the youths seem to be very young, and she is unable to identify them as they are too far away. When the images are zoomed in the picture becomes distorted so unless any further information comes to light the crime will be filed for this incident.

The Attendance Report for Councillors will be presented at the July Full Council meeting.

## VM73/2020 To receive the Minutes of the following Committees:

**Finance Committee**: Cllr Dempster presented the minutes of the meeting held on 14 April 2021. **Approved** 

**Community Hall/Recreation Committee** – Councillor Scagell presented the minutes of the meeting held on 21 April 2021. **Approved** 

**Works, Services & Planning Committee –** Councillor Peart presented the minutes of the meetings held on 7 & 21 April 2021.

**Planning Application 20/00533/MAJ – Land at Sands Copse, Kingsteignton** – Hybrid application comprising full planning application for Industrial building (Use Classes B8 and E)

## The minutes were approved.

# VM74/2021 Reintroduction of Face-to-Face meetings and Scheme of Delegation

Discussion took place on the reintroduction of face-to-face meetings and it was:

**Resolved:** that all meetings, Full Council and Committee meetings, would be held in the main hall, where social distancing can be followed until further guidelines are introduced. The next Full Council meeting will be held on Wednesday 7 July 2021.



**Resolved:** that the hall be used for council meetings until further notice and that the Clerk obtains COVID-19 Self-Test kits for use by councillors and staff prior to the meeting.

# VM75/2021 To approve the following policies referred back from April Full Council meeting

**Resolved:** that the Annual Investment Policy and Internal Control Policy be approved and reviewed in 12 months' time.

## VM76/2021 Kingsteignton School and HDC Community Market Garden

A letter had been received from Kingsteignton School letting the council know that they are planning to start a community organic market garden project, which would be in collaboration with Kingsteignton School and HDC Nursery. Their mission is to grow produce and to sell and donate to the community which creating a rich learning environment for children of all ages. They would like to make the project sustainable and for the children to have the opportunity to learn about where our food comes from and the process from soil to plate.

**Resolved:** that the Town Council support this project and think it is an excellent thing to see and are very much in favour.

### VM77/2021 Kingsteignton in Bloom

The Council considered whether Kingsteignton in Bloom should be held this year, as quite a few enquiries had been received.

**Resolved:** that this event should take place this year with judging taking place some time during July. Cllr Brotherton will work with Mrs Simmons on this event and Cllr Peart has agreed to assist with the judging of the event. A celebration to hand out cups and certificates will be held at The Old Rydon.

**Resolved:** that the National Britain in Bloom competition should be made an agenda item on the Community Hall/Recreation Agenda to discuss Kingsteignton entering in 2022.

### VM78/2021 Duke of Edinburgh Award Scheme

A letter has been received from a Year 9 student, who has chosen to do the Bronze Duke of Edinburgh Award Scheme as he likes expeditions and he thought it would be an interesting challenge. The DofE award scheme is made up of four parts – volunteering, physical challenge, skill challenge and an expedition. This young lad chose to do litter picking for the volunteering section of the award. He mostly litter picked around Kingsteignton and he did this every week for three months and said he found it rewarding to help clean up the local environment. He said it was amazing how much litter he found on the streets and hedges.

**Resolved:** that a letter of appreciation should be sent to the young lad from the Town Council and commend him for working on his Duke of Edinburgh Scheme.

## VM79/2021 Correspondence

A letter of thanks was received from King's Teignton Ram Roasting Fair for the generous donation received from the Town Council. As 2022 celebrates Her Majesty Queen Elizabeth's Platinum Jubilee the donation will be used to provide an extra special King's Teignton Ram Roasting Fair.



# <u>Part 2</u>

# VM80/2021 To receive the minutes of the Extra Ordinary Full Council Meeting

**Extra Ordinary Full Council Meeting:** Cllr Rollason presented the minutes of the meeting held on 28 April 2021. **Approved.** 

The meeting closed at 8.25 p.m.

Signed:..... Dated:....