



11 January 2018

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 S.1 extended by the Local Government Act 1972 s.100, unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

Members of the public are invited to ask a question or make an observation to the Chairman. Notice should be given to the Clerk at least six working days prior to the meeting if there is a particular issue. Twenty minutes has been set aside for questions at the start of the meeting. Residents are welcome to say and observe the rest of the meeting.

## **To Members of Kingsteignton Town Council Finance Committee**

You are hereby summoned under the Local Government Act 1972 Sch 12s.10 to attend the **Finance Committee** of Kingsteignton Town Council at the Community Hall on **Wednesday 17 January, 2018** at for the purpose of transacting the following business.

Members of the public are invited to attend this meeting and may ask a question before the meeting with the Chairman's approval.

*C J Lakin*

Town Clerk

### **Finance Committee:**

**Chairman of the Committee: Councillor D Rollason**

**Deputy Chair: Councillor G Wickham**

**Councillors: Dempster, Jones, Meathrel, Stevenson, Thorne**

**Ex Officio: Councillors Peart and Austen**

## **A G E N D A**

- F01/18** To receive apologies for absence and consider if the reason for the absence should be formally approved by the council.
- F02/18** To receive any declarations of interest - *a) in accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interests in items on this Agenda; b) Clerk to report any written requests for dispensation in respect of items on this Agenda*
- F03/18** To receive minutes of meeting held on Wednesday 13 December, 2017
- F04/18** To receive Bills Paid and for Payment for November & December, 2017
- F05/18** Small Grants Application Form:
- To approve Application Form for 2018
- F06/18** To approve Press Release re: Increase in Precept for Kingsteignton
- F07/18** Defibrillators: to discuss running training sessions on how to use a Defibrillator
- F08/18** Letter from Rydon Primary School – funding (to be considered from the interest, £488, from the Langridge Trust investment)
- F09/18** Training:
- South West Regional Training Seminar – Falmouth. Wednesday 18 April, 2018 9.00-16.00. Cost: Members: £85 + vat; 3 attendees for the price of 2 (all attendees from the same council – cheapest attendee(s) book free)
- F10/18** Changes to the Elector Fund (Also known as Parishes Together Fund) for the financial year 2018/19 – for information
- F11/18** Correspondence
- Thank you letter from Teign School for the donation following their involvement with the Mayor's Civic Carol Service, which will be used to help support students through the Student Council
  - Thank you from Kingsteignton Swimming Pool for the donation of £12,000
  - DALC have advised that Council Tax Referendum principles have not been extended to parish and town councils for 2018/19 and government intends to defer the setting of referendum principles for town and parish councils for three years.

**Next meeting: Wednesday 21 February 2018**

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**F10/18 Changes to the Elector Fund (Also known as Parishes Together Fund) for the financial year 2018/19 – for information**

**Changes to the Elector Fund (Also known as Parishes Together Fund) for the financial year 2018/2019**

The rules are changing for the Elector Fund for the financial year 2018 / 2019 (applications September 2018 & February 2019). These changes follow-on from a review of the rules by county, district and city council officers and have been approved at a recent Devon County Council Cabinet / Leadership Group meeting. The full guidance principles for 2018 / 2019, which the new rules will be based on, are attached.

### **The key changes for Teignbridge town and parish councils are:**

- The changes return the scheme to its original purpose of encouraging communities to work together; identifying and kick starting new ideas for their mutual benefit; enhancing and making a difference to communities.
- Match-funding is encouraged and will increase the chance of an application being approved.
- You will need to demonstrate that you have explored opportunities to work with other voluntary and community groups to either identify and/or carry out the proposed project.
- The fund cannot be used for regular activities, such as grass cutting, ditch and drainage works and any other associated 'lengthsman' duties, as the fund exists to help identify new ideas to benefit communities.

There is one closing date left for this fund this financial year, 2017 / 2018, this is on 2 February 2018 and this is the last time the current rules will apply. Teignbridge District Council will then be issuing new rules for the fund based on the attached guidance principles for 2018 / 2019.

**All of this of course is subject to the DCC fund for 2018-19 being approved at Full Council in February 2018.**

### **Fund Scheme 2018-19 Guidance Principles**

Whilst Devon County Council (DCC) acknowledges that each District experiences different demand from applicants and have differing processes for managing the fund in place, decisions on grants from the joint fund **MUST** be made having regard to the following guidance principles:

1. The Fund exists to encourage communities to work together; identifying new ideas for their mutual benefit. Applications are welcome from community projects benefiting, enhancing and making a difference to communities.
2. Match funding is encouraged. Demonstrating match funding (which can be in the form of own fundraising and/or other funding sources secured), or equivalent benefits in kind (such as commitments of labour, time or expertise), will increase the chance of an application being approved.
3. Applicants need to demonstrate to Fund decision-makers (which includes the relevant District /DCC Members) that :
  - a. they have explored opportunities to work with other voluntary and community groups to either identify and/or carry out the proposed project.
  - b. the project proposal benefits more than one Town or Parish (or the equivalent in Exeter City).

4. Funded projects will clearly acknowledge, in any related publicity, the Fund Scheme as a Devon County Council and District / City Council joint initiative.
5. For openness and accountability, all funded applications and the funding allocated will be published on the respective District / City Council website; alongside the total Fund Budget for the year, any unallocated/underspent funds remaining and information on how that will be managed. Any post project evaluations conducted will be made available on request.
6. Repeat funding should not be awarded unless there is a compelling business case proving transition to sustainability.
7. As the fund exists to help identify new ideas to benefit communities, regular activity such as grass cutting, ditch and drainage work and any other associated 'lengthsman' duties, are no longer eligible for funding.
8. Funds should not be used to support projects that are the direct responsibility or statutory obligation of another organisation.
9. Funds cannot be used for on-going staff costs or the day to day running of a project, unless this is during a transition phase with documented evidence of how the project will become sustainable post-transition.
10. Funds cannot be allocated to benefit individuals or private/for profit enterprises.
11. Funds must not be allocated retrospectively.