

# Kingsteignton Town Council

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Mayor's Charity 2017/18  
Strokes Ahead (Kingsteignton)  
Veterans Support Group (Kingsteignton)

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 S.100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

Members of the public are invited to ask a question or make an observation to the Chairman. Notice should be given to the Clerk at least six working days prior to the meeting if there is a particular issue. Twenty minutes has been set aside for questions at the start of the meeting. Residents are welcome to stay and observe the rest of the meeting.

31 January 2018

## **To Members of Kingsteignton Town Council**

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend the Full Council meeting of Kingsteignton Town Council at the Community Hall on **Wednesday 7 February, 2018 at 7.00 p.m.** for the purpose of transacting the following business.

*Carol Lakin*

Town Clerk

### **FULL COUNCIL MEMBERS:**

**Mayor: Councillor R Peart**

**Deputy Mayor: Councillor B Austen**

**Councillors: R Bovey, T Dempster, J Green, K Jones, C Meathrel, D Rollason, L Rose, J Scagell, M Stevenson, B Thorne, G Wickham**

- **Police Report**
- **Public Participation**
- **County Councillor Ron Peart's Report**
- **District Councillors Reports: Cllr B Austen, Cllr R Peart, Cllr D Rollason, Cllr B Thorne,**

## **AGENDA**

Town Clerk  
Mrs Carol LAKIN  
Council Offices  
Rydon Road  
Kingsteignton  
Devon TQ12 3LP



## Part 1

**13/18 To receive apologies for absence and consider if the reason for the absence should be formally approved by the council**

**14/18 To receive any declarations of interest**

**15/18 To receive the Mayor's Report**

**16/18 To receive and approve the minutes of the Full Council meeting held on 3 January 2018**

**17/18/ To receive the Clerk's Report**

**18/18 To receive the Minutes of the following Committees:**

- *Community Hall Committee:* 10 January, 2018 – Cllr Jones
- *Recreation/Footpaths/The Fountain Committee:* 10 January, 2018 – Cllr Stevenson
- *Finance Committee:* 17 January, 2018 – Cllr Rollason
- *Works, Services & Planning Committee* – 3 & 17 January, 2018 – Cllr Peart
- *General Purposes Committee* – 21 January, 2018 – Cllr Peart

**19/18 Representative Reports – Brief up-date**

**Ball Clay Heritage**

Devon Association of Local Councils

**Feoffees**

Friends of Kingsteignton Library

**Kingsteignton Youth Centre**

Outdoor Bowling Club

**Oakford Lawn (Kingsteignton Village Trust)**

Parish Tree Warden

**Ram Roast Fair**

Rydon Primary School

**St Michaels Primary School**

Sibelco

**Stover Canal Trust**

Swimming Pool Association

**Teign Estuary Focus Group**

Teign School

**Teignbridge Archaeological Society**

Teignbridge Association of Local Councils

**Teignbridge Cycling Forum**

Twinning Association

**Viridor**

**Cllr Thorne**

Cllr Meathrel

**Cllrs Austen & Peart**

Cllrs Peart & Wickham

**Cllr Austen, Peart & Rollason**

Cllr Wickham

**Cllr Jones**

Cllr Austen

**Cllr Jones**

Cllr Rose

**Cllr Rose**

Cllr Peart

**Cllr Wickham**

Cllr Scagell

**Cllr Green**

Cllr Thorne

**Cllr Meathrel**

Cllr Meathrel & Wickham

**Cllr Meathrel**

Cllr Peart

**To discuss and agree Representative**

**New Councillors Course – Report from Cllr Dempster**

***Councillors please ensure that all Policies, Standing Orders and Financial Regulations have been read prior to the meeting and have any amendments ready for discussion***

**20/18 Policies – to approve renewal:**

**Code of Conduct**

**Procurement Policy**

**Policy on Smoking at Work**

**Press & Media Policy**

Equality & Diversity  
Anti-Fraud & Corruption Policy  
Internal Control Policy  
Annual Investment Strategy  
Dignity at Work/Bullying and Harassment Policy  
Whistleblowing Policy  
Safeguarding Policy  
Fire Safety Policy

**21/18 Policies – to approve new policies:**

Work Related Stress Policy  
Training & Development Policy  
Council Delegation Scheme  
Complaints Policy

**22/18 Standing Orders – to review**

**23/18 Financial Regulations - to review**

**24/18 Feoffees – To approve Cllr Austen to serve another term as Trustee for Feoffees (Letter attached)**

**25/18 Correspondence**

- All members of the Town Council are cordially invited to join the Trustees at the first AGM of Kingsteignton Youth Centre CIO, which will be held at 10.30 am on Wednesday 7 February, 2018 in the Mary Hall Suite, Community Hall, Rydon Road.
- Thank you letter from Kingsteignton Youth Centre – copy attached

**Part 2**

**26/18 To receive the minutes of the Town Centre Enhancement Committee**

- *Town Centre Enhancement Committee:* 21 January, 2018 – Cllr Stevenson

**27/18 Town Centre Enhancement Committee - to approve closure of this committee for the foreseeable future.**

**28/18 To discuss vacancy for Deputy Clerk**

**Next Meeting: 7 March 2018**

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