



KINGSTEIGNTON TOWN COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 1 JUNE 2022 AT THE COMMUNITY HALL, RYDON ROAD, KINGSTEIGNTON AT 7.00 pm

Present:

Mayor: Councillor Peart

Deputy Mayor: Cllr Austen

Councillors: I Burrows, M Field, K Jones, J Scagell, D Ripping,

PS Jason Morrison

Town Clerk: Mrs C Lakin

Deputy Clerk: Mrs M Lewis-Clarke

Police Report

Cllr Peart welcomed PS Morrison to the meeting.

PS Morrison said that he had been looking at the crime statistics across the whole area and compared against 2019 figures for the last two weeks these are down 33%. In Kingsteignton alone there have only been 8 reports in the last week.

He said that there are problems in the parks, and they expect these to increase now that the sun is out, and we have longer evenings.

The following questions were asked:

- Will you be patrolling the park areas in Kingsteignton? PS Morrison said that they would be. He said that they have seen an increase in their Neighbourhood Team and that all teams have been directed to patrol the parks in Kingsteignton and he expects this to be done every evening by multiple officers and during the day as well.
- You patrol Oakford Lawn and Clifford Park every night, is this done at different times? PS Morrison said there is no routine to the visits and if I am visiting, I park my car away from the area to avoid the youths seeing me.
- We have new play equipment going into Clifford Park and the site will have harris fencing around the area. Would it be possible for the patrols to be more regular over this period and when the new equipment is installed and in use? PS Morrison said that this would be arranged
- When issues have arisen, we understand that you go into the school and speak to the Headteacher. What action do you take against the youth/s? PS Morrison said that if youths have been identified by their rucksack or jacket, when you go into the school you find other students who have the same, so therefore, this is not a satisfactory form of identification. If they have the name of the offender, the police will talk to them in front of their parents. There are several stages in the criminal system to be hit before we can charge them. To be able to charge someone is a long way down the line.
- We have had a lot of graffiti at Clifford Park which has been offensive. We have had to ask our Caretakers to clean it away but have received an email from another



officer who has said that we should not have done this as once it is cleaned there is nothing the police can do. Can we get the offenders to clean away the graffiti instead of our Caretakers spending considerable time doing this? PS Morrison said that this was a good lesson for them to learn

- How many new Neighbourhood team members are you getting? Until recently we only had one Neighbourhood Officer, and this has now increased to five. We will be getting another Officer in September and are advertising for a further officer giving us a total of seven officers by the latter part of the year.
- A few years ago, we had a named Neighbourhood Team Leader in Kingsteignton, is there any chance of this being reinstated? PS Morrison said that if he allocated an officer to Kingsteignton we would only have cover for 40 hours a week, which does not include training, sickness and annual leave. Now he can ask any of the five Neighbourhood Team to visit Kingsteignton, as we are an important part of their patch. He said he would speak to Inspector Hammond about Kingsteignton having a single point of contact and getting PCSO Pike some additional help around the town.
- We have received complaints from residents about the strong smell of skunk coming from Oakford Lawn, which can be smelt in Lidl's car park. If you are visiting Oakford Lawn and stop checking these youths, are you issuing them with fixed penalty tickets? If they are in possession of illegal items, then action will be taken. Members of the public are seeing things going on in the parks but are not phoning the police up at the time. If the police receive a call from someone witnessing fighting, drug taking etc they can be there quickly. Members of the public should be encouraged, through social media, to report immediately anything they see happening and I would be happy for the Council to advertise this through their social media. There is a problem with 101 calls being answered now, but this is being addressed. PS Morrison said that he is happy for his and PCSO Pike's email addresses to be put on our website and Facebook page to encourage members of the public to contact them regarding incidents.
- The Town Council have invested considerable amounts in CCTV High Resolution Cameras would it be possible, please, every so often for you to give feedback on how these have helped the police? This investment was made to help the Police and keep this town safe. PS Morrison said that these cameras do have a measurable deterrent but when it comes to identifying people on CCTV it is very difficult.
- Is the process the same for someone who is a repeat offender? If they are a repeat Offender, then they will be escalated up the process very quickly.
- Residents have said they have broken up fights and sexual acts in the parks, what would you advise should be done if you come across this sort of thing? PS Morrison said that his advice is to phone the police
- Do the CCTV cameras have any form of speakers, where if something was happening the person monitoring the camera could say "We can see you"? PS Morrison said that no they didn't, but he is aware of towns that do have this facility.

Cllr Peart thanked PS Morrison for attending our meeting and answering questions from councillors.

Public Participation

There was no public participation.



County Councillor R Peart's Report

Ukraine Refugee Situation update:

As of yesterday, 18 May, subject to a successful visa application, currently some 1,550 refugees are either due to arrive in Devon or are here as part of the scheme, around 900 adults and 650 children of school age – around 10% are over 60. They have been matched with some 600 sponsors/properties.

In all, there have been 5,150 potential Devon sponsors in the DCC administrative area who have completed an expression of interest to host Ukrainian refugees. Time will tell whether all these are genuine, we are in the process of writing to all.

So far, over 150 applications for school places with over 100 already allocated a school place.

We are currently working through the huge list of properties to see whether they are suitable to house refugees and over 1,800 enhanced DBS checks are in process on potential hosts over the age of 16.

Finance:

The government have allocated the following:

£10,500 per individual (to include £350 per month to the homeowner or sponsor and an initial £200 for each guest)

In addition, funding will go directly to school for individual students.

Early years (ages 2 to 4) £3000; Primary (ages 5 to 11) £6580 and Secondary (ages 11 to 18) £8755.

District Councils are making payments to guests on arrival and monthly payments to sponsors. It should be noted that Government payments are in arrears, we are only just getting payments for Afghan refugees from last September.

Overall, there is a lot going on with the scheme being led by DCC Communities Team in partnership with the District and Devon Communities Together.

Other Refugees:

There remain approximately 100 Afghan refugees at hotels in Exmouth and Exeter which are gradually being dispersed across the country.

Waste Management:

Central Government are proposing to amend Controlled Waste Regulations 2012 (CWR2012) so that residents cannot be charged for disposing of DIY created by their own work at local HWRCs and have proposed a list of materials that should be allowed and a suggested limit of 300 litres (their estimate of a car boot full) this list includes soil and rubble, plasterboard and sanitary ware.



The Government have decided that this is not subject to New Burdens Doctrine support and local authorities will be required to absorb associated costs.

The implications for DCC on this proposal are substantial, we introduced charging for soil and rubble, plasterboard, tyres, and Asbestos in 2011. This was extended to other materials (sanitary ware, guttering, fascia) in 2015. This income received for managing chargeable waste at Devon's HWRCs was around £600,000 in 2021/2022. If this became a free service, then we could expect this cost to rise significantly. In 2011 we made a saving of over £1million when we introduced the initial charges given inflation and the additional charges brought in 2015 it is not unreasonable to anticipate an increase in costs of at least £2million. DCC do not support the proposal in any shape or form and are in the process of writing to the Secretary of State and Devon's MPs stating our objections.

District Councillors' Reports

Councillor B Austen

The new chairman of Teignbridge was sworn in last week. A new councillor who has been with us mostly during lockdown but nevertheless a very capable and able chairman. He is ward councillor for Kenn.

There will be changes to waste and recycling collections due to the crews having the same holidays as us for the Jubilee. Announcements for alternatives will be found on the website.

Around 33,000 households have received their payment of the rebate into their bank accounts.

Our three leisure centres have been shortlisted for grants to decarbonise each and create a saving of 51% carbon emission reduction.

Efforts are being made to get more interest in the cake competition proposed to be held next week at our Jubilee celebration. So far there has been little interest.

Good progress is being made with steps to establish a bus shelter outside the local care home at the request of the residents. Our County Councillor and District Councillors are working to achieve this and establish the ownership of the land which now seems to be the home. This is a long requested and urgent requirement for the town.

I have received a request from a local resident who is finding disabled parking in the town and district inadequate. We do have a larger than most districts older population and this may be needed to accommodate them.

Councillor R Peart

Council tax rebate:

Teignbridge Council have now finished the Council Tax Energy Rebate payments to direct debit payers. Around 33,000 households have received their payment direct to their bank



account. They are now in the process of writing out to remaining households to invite them to apply for the £150 Rebate. Applicants will be offered two options:

Option 1 - payment to their bank account

Option 2 - payment to their council tax account

The first letters are due to be issued on Monday 30 May. In total, around 13,000 households will be eligible to apply. To manage the volume of applications as efficiently as possible we will be distributing the letters over several days. We will keep you updated on progress in the Residents newsletter

Garden Community:

Local communities will continue to be involved over the next two years in developing the Newton Abbot and Kingsteignton Garden Community programme thanks to another successful national funding bid to Government. The award of £414,000 to the project will also help turn into reality the Garden Community vision of creating a healthier and greener future. This next engagement process is shortly to begin the next stage, building on the innovative approach already developed.

Councillor D Rollason

No report from Cllr Rollason as on annual leave.

Councillor B Thorne

Casework has revolved around stopping site lorry access to the RD Johns site at Sands Copse, Higher Sandygate and working with the site agent to ensure something effective is done to remove this worry for residents. No further reports of lorries.

Also working with ex Cllr Bovey to provide a 'watching brief' on the Old Roman Road site also at Sands Copse and the Sandygate Lane which will be dug up to join the sewer in due course. We feel there is a need for something as this has never been excavated before and could well have some information to give.

Meetings attended:

Overview and scrutiny 1

Useful presentation from: Extract from public minutes on TDC website.)

Cllr J Hook the Executive Member for climate change, ecological emergency, and flood and coastal risk management updated the committee on progress of services within their portfolio. Councillor Hook thanks staff for their dedication in delivering services. The update included the following:

- The main projects currently progressing were the decarbonisation works at Newton Abbot and Broadmeadow leisure centres and Teignmouth Lido, and the Council offices.



- Officers and members met with the group Action on Climate in Teignbridge every four weeks to provide updates on projects and opportunities for collaboration
- Tree planting projects around the district.
- The progression of Matford SANGS which would open once the car park was completed.
- Ongoing cycle improvements.
- Ongoing Network Rail coastal resilience projects.
- Progression of the Teignmouth and Holcombe beach management plan.

The full presentation can be found at [Agenda for Overview and Scrutiny Committee 1 on Tuesday, 10th May, 2022, 10.00 am - Teignbridge District Council](#)

It was noted that the district is also falling behind on its delivery of new homes.

Annual Full Council

New chairman and Vice chair appointed.

Minutes fully available on TDC website.

MINUTES OF THE FULL COUNCIL MEETING HELD IN THE COMMUNITY HALL, RYDON ROAD, KINGSTEIGNTON ON WEDNESDAY 1 JUNE 2022 AT 7.30 PM

89/2022 Apologies

Resolved: Apologies were received and accepted from Cllrs Dempster, Gregson, Stacey, and Thorne.

90/2022 To receive any declarations of interest.

There were no declarations of interest.

91/2022 Declaration of Acceptance of Officer – Mr Ian Burrows

Cllr Burrows read and signed his Declaration of Acceptance of Office. He will sit on the Finance Committee, Community Hall/Recreation Committee and the Works, Services and Planning Committee.

92/2022 To receive the Mayor's Report

This week on 3 June 2022 we will celebrate the Queens 70 years of service to the nation, and communities everywhere will be getting together events to mark the occasion.

Kingsteignton Town Council will be holding a Royal Cake Bake Competition. This will be held in the main hall. Judges for the best cakes will be Mrs Nicola Markham and Mrs Sandra Coombes.



Prizes will be:

1st in each category - £30 Austin's Voucher

2nd in each category - £20 Austin's Voucher

3rd in each category - £10 Austin's Voucher

We have invited Lord Clifford to officially unveil the Platinum Jubilee Willow Tree Plaque and to present the cake winners with their prizes. A Cream Tea will follow this.

On Sunday 5th June we have been invited to attend the Royal British Legion as Mayor and Mayoress for lunch.

The Royal British Legion have invited me to be their President, I have accepted this role and will do my best to keep a link between Kingsteignton Town Council and the Royal British Legion and supporting this important organisation for the many residents who use it.

93/2022 To receive and approve the minutes of the Full Council meeting held on 4 May 2022

The mayor presented the minutes of the meeting held on 4 May 2022

Resolved: Minutes adopted

94/2022 To receive and approve the Clerk's Report

- Alistair Whybrow has declined the position of Councillor. This vacancy has been re advertised. We have two applications, and a meeting will be called before the Community Hall/Recreation meeting on 15 June 2022
- Officers and staff have been working hard to prepare for the Platinum Jubilee Celebrations on Friday. Bunting has been displayed at The Fountain together with the flying of the Union Jack flag. Bunting has been displayed all around the Community Hall and through the grounds, hanging baskets have been prepared and are displayed on the building, the Wheel in the garden has been planted and bunting etc., has been displayed in the Community Hall. The Union Jack is flying outside the hall. We have clotted cream and Jam for the scones, which will be collected from Shaldon Bakery on Friday morning. Mr Turner and Mr Lewis have worked hard on cutting the grass and weeding the grounds. I would like to thank the staff for their hard work in preparing for this council event.
- I received a telephone call from a member of the public who was at the Senior Citizens Hall complementing the council on Oakford Lawn and how nice the tree guards looked. He asked for details for a park near where he lives.
- Work is due to start on Clifford Park on Monday 6 June 2022. Work has been held up due to the weather and jobs taking longer than expected.
- The current newsletter is with the printers and is due to be delivered shortly.
- The Town Clerk informed members that all staff members are now back working in the Office.



95/2022 To receive the minutes of the following Committees

Extra Ordinary Full Council meeting – Cllr Peart presented the minutes of the meeting held on 11 May 2022. **Approved**

Community Hall/Recreation Committee - Cllr Scagell presented the minutes of the meeting held on 18 May 2022. **Approved**

Works, Services and Planning Committee - Cllr Peart presented the minutes of the meeting held on 4 & 18 May 2022. **Approved.**

96/2022 Representative Reports

Climate Emergency – Cllr Thorne reported that efforts have been made to contact Bishopsteignton Parish Council specialists

PCC - Cllr Thorne had nothing to report other than welcome a new member

Tree Wardens – Cllr Thorne said that five specimen trees have been planted on the green areas by the bridge in Sandygate Mill with some further tree planting likely in the Autumn to start to plan for the disastrous effects likely from Ash die back in the locality. Thanks to Mark Payne, Teignbridge District Council for his efforts to support this proactive work.

Stover Country Park - Cllr Thorne said that planning permission has been submitted for the desilting of the lake and hopefully that will be successful – in line with the overall plans for the upgrade of the park. The lake is not looking very good currently through buildup of the algal bloom which should be greatly reduced by the desilting work when it finally goes ahead. However, it is a real delight to see the five new cygnets swimming in line with their parents along with the Great Crested Grebes and checks. A “bold” Buzzard is often seen sitting in the trees beside the boardwalk area.

KingsCare - Cllr Thorne said that sadly diary problems are causing delays in establishing first meeting.

Kingsteignton Wild – Cllr Thorne said that he was looking forward to the group becoming an Integral Part of Kingsteignton Town Council to provide learning opportunities and assistance to the Town to help stop the dramatic decline of wildlife in the Town before it is simply too late. Please follow the Facebook site and refer to minutes as published.

Kingsteignton Youth Centre - Cllr Austen provided the following report from the Youth Centre:

The Youth Club has seen a significant increase in young people attending, over 240 children aged 8 to 17 years have registered as Youth Club members since September. Thank you to our Town Councillors for the annual precept which is vital for the core running costs of the Youth Club. We are also grateful to the members of the Town Council for the recently received annual grant which will enable us to purchase new games and activity equipment chosen by Youth Club members to enrich the experience of the young people attending Kingsteignton Youth Centre.



We are beginning to see a return to normal levels of activity on the private hire side and have welcomed back the special needs children attending Aspirations with members of their family after school on Tuesdays, and the young dancers from SZ Dance Holiday Activities. You may have seen a group of overseas students in Kingsteignton in the past weeks, they have been attending English Language school classes in three of our meeting rooms.

Information about Kingsteignton Youth Centre Youth Club:

KYC subs are £2 and run from 5.30 pm to 8 pm on Thursdays for 8 – 11-year-olds.

KYC is free for 11 – 17-year old's, starting at 5.30 pm and finishing at 9 pm on Fridays.

There are two staff, Michelle and Holly and eight adult volunteer helpers. Fourteen young volunteers attending the Friday sessions help the adults' run activities during sessions for the 8 – 11-year-olds on Thursday evenings.

New volunteers are always made welcome.

Revenue from private hire bookings helps us meet the increasing costs of running the Youth Centre, where our business fuel costs alone are expected to treble to around £8,500 in 2023.

Swimming Pool Association - Cllr Scagell provided the latest minutes from the Swimming Pool

11th May 2022 @ Kingsteignton Swimming Pool - Start 6.30pm

Meeting started at 18.34.

1. **Apologies** – LW, A H, JM
2. **Issues of a pecuniary nature (conflicts of Interest)** – None
3. **Chairperson's report**
 - A few ups and down. David is doing a good job as manager, and we have a good cohort of lifeguards at the moment.
 - Large amounts of work that are being undertaken by Linda and Julie. There is a need to spread the workload to others on the committee.
4. **Treasurer's report**
 - £79,094.54 in the bank
 - Monies coming in from Bingo £162.50, £500 Teign Housing (Parent & Toddler Sessions) £1,371 from Kingsteignton Town Council for floats, £150 left for a new storage for the toys. Our thanks go to all our donator's.
 - Storage for the full floats – it needs the tops taking off so that it can be manoeuvred through the doors.
 - School Hire - £15,200. One school Glendinning may do more. Julie has emailed them with the spaces available.



- Admissions - £12,588 which includes 68 blocks of tickets but more on single admissions.
- Swimming lessons - £4,275
- Kiosks - £164
- Fun sessions are very popular.
- Concerns over issues with receiving emails from the companies that have previously used the old email address such as Towergate Insurance about Public Liability and Payzone in connection with the Card reader.
- Meters need to be read. It was proposed that Ally could do this.
- Julie on leave so someone needs to take the money from the safe and pay it in every three days starting Monday. Julie gave an idea of what needs to be undertaken: Take the notes, count out, debit card in the safe. Take the card and the notes to the Post Office and get a receipt. Card reader and till receipt put back in the safety. Ley Lane post office the closest.
- Large outgoings such as the chemicals.
- Andy D has £40 received for both the trailer and the generator, he will bring it over to the pool to be paid in via the till.
- Books by the front door, we need to make sure that we are selling them.

5. Safeguarding issues – A minor potential safeguarding issue had been raised and addressed by Linda, details kept in safeguarding file. Action has been taken to ensure this does not happen again.

6. Matters arising from previous minutes. Previous minutes agreed as a true record and signed by Chairperson CP

Current Ongoing Actions

Name	Action Point	Met/ Ongoing/
Julie Roberts	Gift Aid Registration	Ongoing. Julie to wait till the end of the season and see if we can get it.
Andy Holmes	Electrical Testing	Met. Electrical testing has been done and the pool cleaner has also been mended.
Andy Dunn	Decorator Pat Haynes offered his services to the pool	Ongoing. Still no response.
Clair Parker	Risk Assessment	Ongoing. Still ongoing. Jim Hawkins paid to review our documents and we are nearly there. New NOP is nearly ready plus EAP and risk assessments. Lessons to be learnt from this process.
Linda Dawe	Procurement Policy/ Safeguarding Policy	Ongoing. Documents in the folders ready to read including procurement details. Details to eventually go onto the website. Fire Evacuation practice needs to be undertaken.



Soo Panayi	Kiosk Volunteers	Ongoing. One kiosk volunteer has left. Soo to contact other people to see if they are interested.
Dan Smith	Vodafone Sims & WIFI application	Ongoing. Broadband is complete but there have been issues with the installation, three visits have been undertaken. It should have been a takeover and not a new line. The router has arrived. Printing required via Broadband. A Policy is required on the access to be given and to whom. We need to ensure that public access is not available.
Soo Panayi	Pool keys	Issues with no one having keys to unlock one morning. Soo has a current list of who has keys for insurance purposes and will ensure everyone who needs a set has one. Discussions held regarding whether to have a key safe, this will be looked in to.
Ally Dodsworth	Bonus Scheme	Ongoing. We do not have evidence to support the indicators that have been made on the bonus form. Public comments should be used to support this. Poster required to show what we are doing.
Clair, Linda and Julie	Isca – Boiler and Chemical	Ongoing. Boiler needs extra works and chemicals have been delivered
Clair Parker	Solar Panels	Ongoing. Mole Solar Panels provided a quote less than £16,000. Another company to provide a further quote in the near future.
Lucy White	Funding – Solar Showers, floats, tablet	Ongoing. Applications current submitted to Viridor, Kingsteignton TC, Live West, Co-op. Possible applications – Tesco's Teign Housing – Successful for £500 funding.
Ally Dodsworth	Sandygate Inn	Ongoing. We are their charity this year. 27 th August – Sandygate Live – runs 12.00 to 0.00. Stalls on site such as plants and books
Clair Parker	Towergate Insurance	We need to check about the possibility of having an outside key safe.



Everyone	Olympic Gold Medallist	Calum Jarvis has offered to do a publicity day at the pool, so a big promotion required for this event on 20 th August.
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7. Pool: -

- a. **Hire** – Half or full pool as per Bookwhen. Agreed to charge £100 for the first hour then £85 for a second hour if customers book the first. 60 people maximum for two hours to include a third lifeguard.
- b. **Sand** – We are looking to fill the gaps in between the slabs, Andy to liaise with David on this to ensure we have the correct material.
- c. **Sandygate Inn Fundraising** – Stalls required. Poster up in the kiosk.
- d. **Mermaid Lessons** – Hire of the pool required by the booking the lanes etc. After school times

8. Recruitment/HR

- a. **Lifeguards Pay** – One of the lifeguards has requested a pay rise due to the duties being undertaken. David is undertaking these tasks as part of his managers role. Email received from the lifeguard in question asking for £10 an hour. Suggestion about undertaking a trial in connection with her performance or creating a role to include this task and give the opportunity to some of the other lifeguards. It was agreed that we would create a new job role for this task and put it out to everyone to include a trial run.
- b. **DBS Payments** – Lifeguards need this check to be undertaken. £50 per person. There is an update service that you can sign up to for £13. Committee voted in favour of charging any lifeguard without a current DBS for this check and taking the monies in two payments from their monthly pay, Julie to action.
- c. **Starter Pack Required:** - To include their contract, starter form, next of Kin form, size of uniforms etc. safeguarding forms, DBS – Checklist required and to be put together.

9. Feedback from sub committees: -

Operational – Items discussed above.

Fundraising: Lucy provided the details below: -

- Kingsteignton Town Council awarded us £1,371, floats purchased and a write up in the Mid Devon Advertiser. They also agreed to continue the support fund of £14,000.
- Viridor - next stage needs like for like quotes which we are getting in June. There are 4 opportunities throughout the year so we will just go for the next deadline.
- Sport England Jubilee fund in the pipeline we would have to nominate a day to hold our jubilee event. Sent off for a sponsorship pack, monies raised to the pool.
- Teign Housing have awarded us £500; we need to allocate parent and toddler sessions and offer it as a subsidised activity to Teign Housing residents.



Some deadlines have not passed yet and some Lucy needs to chase up.

Maintenance – No updates received.

10. **Date for next meeting** – Date to be confirmed.

Meeting closed at 20.00 pm

96/2022 Audit 2021/2022 – Approve Accounting Statements

a) **Completion of Annual Governance Statement 2021/2022** - the completion of the Annual Governance Statement was read out to councillors, approved, and signed by Cllr Peart, Mayor, and the Town Clerk.

b) **Audit 2021/2022 – Approve Account Statements** - The Council noted and agreed that this return should be made in accordance with current Audit Regulations.

c) **Final Report from Internal Auditor for 2021/2022** - Year End Internal Audit Observations were:

1 If the Council receives income under leases, are the lease agreements current? **Observation:** The Council receives income in respect of a lease of the bowling green. It is understood that this is normally under the form of a Licence. It is understood that the licence is pending renewal (this has been delayed due to COVID) **Recommendation:** The Council to review and update its lease agreement. **Comments:** The current Lease is dated 1 June 2019 and is valid for a ten-year term.

2 The Asset Register has been subject to review by Council. **Observation:** The Finance Officer is in the process of updating the asset register. The asset register has not yet been subject to review by Council during the year. **Recommendation:** The Council should formally review the asset register each year prior to the approval of the Accounting Statements. **Comments:** This has been updated by the Finance Officer and will be taken to Council for approval and signature.

97/2022 Code of Conduct – to consider and approve updated Model Code of Conduct provided by Local Government Association

Resolved: that the Code of Conduct be approved.

98/2022 To review and approve the following policies:

Resolved: that the following polices should be adopted:

- Risk Assessment
- Annual Investment Strategy and Risk Management
- Internal Control Policy
- Staff Appraisal



- Homeworking Policy – attention should be drawn to staffs notice that Insurance Companies need to be informed if they are working from home.

99/2022 To consider and approve Mayor's Allowance for 2022/2023

Cllr Peart left the room while this item was discussed.

Resolved: that the Mayor's Allowance for 2022/2023 should be increased to £1,600. This will be paid through Payroll at Teignbridge District Council.

Cllr Peart re-joined the meeting.

100/2022 To discuss and approve Job Evaluation quotes

Resolved: that the quote from Council and Governance Support be accepted to carry out full evaluation of all roles at a cost of £600.

101/2022 To discuss grant application received from The Old Rydon to assist with the cost of ramps for disabled access

Discussion took place and it was

Resolved: that this application could not be supported as it was for a business. The Old Rydon to be advised of the council's decision.

102/2022 To discuss rent payable by Kingsteignton Bowling Club

Resolved: that the rent for the year 2022/2023 payable from Kingsteignton Bowling Club should be £550. Mr Banner to issue an invoice for this amount.

103/2022 To discuss quote received from Compwiz for a motorised projector lift/mount for the Main Hall with remote controller and HDMI extender to reach required height

Discussion took place and it was:

Resolved: that the quote received from Compwiz for a scissor lift mount for projectors, custom mounting bracket for angled beam, HDMI over Ethernet adapter and cables, Installation and configuration and scaffolding erection to enable safe platform for installing heavy lifting mechanism at a cost of £875 + vat be accepted.

104/2022 Correspondence

Contribution towards grass cutting received from Devon County Council totalling £4991 has been received.



Next Full Council meeting: Wednesday 6 July 2022

The meeting closed at 8.05 pm

Signed:..... Dated:.....

The meeting closed at

Signed:..... Dated:

