



KINGSTEIGNTON TOWN COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 2 MARCH 2022 AT THE COMMUNITY HALL, RYDON ROAD, KINGSTEIGNTON AT 7.00 pm

Present:

Mayor: Councillor Peart

Deputy Mayor: Cllr Scagell

Councillors: Austen, Field, Jones, Plummer, Ripping, Thorne

Town Clerk: Mrs C Lakin

Police Report

Theft From Shop 6

Possession Drugs 2

Disqualified Driver 1

Criminal Damage 3

Theft from Motor vehicle 1 (Stover Park)

I am pleased to say February has been a relatively quiet month, Homers Crescent has had a small amount of ASB (Anti-social Behaviour). No reported issues with the parks.

Police dealing with parking offences was repealed in 2004.

The role was then given to Devon County Council

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/report-a-parking-problem/>

Devon County Council employ Civil Enforcement officers who enforce all parking regulations leaving the police to deal with criminal matters.

This change was introduced in 2004 when police lost “traffic wardens” and the role passed to the County Council and their (then) newly formed Civil Enforcement Officers. Civil enforcement officers (CEOs) enforce parking restrictions using powers issued by the Secretary of State under regulations within the Traffic Management Act 2004. This means parking enforcement is County Council responsibility.

CEOs patrol all streets, pay and display parking, double yellow lines, parking on the pavements and other parking restrictions, as well as off-street car parks. they check whether cars are parked appropriately and issue parking tickets to vehicles parked in contravention of the traffic regulation orders.

Prior to 2004 the police issued tickets for parking on the zig zags, abandoned vehicles, double yellow lines, obstructing a dropped curb etc. after the introduction of this legislation those powers were removed from the police, so there is no facility for police to draw a ticket on a driver who is in infringement and no capacity to serve a ticket given by police or enforce any non-payment of fine.

My understanding being that the government wanted to separate parking type offences with more criminal matters, hence introducing the legislation.

No Tax and MOT can be reported online

<https://www.gov.uk/report-untaxed-vehicle>



Public Participation

There were no public present at the meeting.

County Councillor R Peart's Report

This is the latest report regarding the new Cycle bridge at Teigngrace Kingsteignton. The bridge at present is not owned by Devon County Council nor has it been adopted into DCC structures assets. The bridge is still owned by Sibelco under the management of their Contractors Bridge engineering and their design engineers, and they are responsible for its construction which is yet to be achieved. The bridge at present has some deficiencies which when completed would prevent the authority adopting it into its assets mainly with river protection works and suitable pedestrian rated handrail at the top of the supports to provide adequate restraint and protection for the bridge users. I understand remedials and additions are being explored by the contractors' engineers. This process assures that the new bridge poses no risk to the existing highway network both during construction and when in service, its design integrity also assures the safety of users of the bridge when in use. For the future upkeep of the bridge, when a structure is adopted into the County's bridge stock a sum is calculated by the authority to be provided by the developer for its future maintenance. This then assures that when we adopt any structure we are not taking on the financial liability for its upkeep and reconstruction.

Planned roadworks in your area.

From 25th April to 29th April there will be overnight resurfacing work along Newton Road Bishopsteignton [near the junction with Cockhaven Road]

To enable the work to be carried out safely we will be closing the road during our operations. This means that Newton Road will be closed from 7pm until 6am for 4 nights from 7pm on the 25 April.

District Councillors' Reports

Councillor B Austen

The Full Council meeting of the District was held on 22 February 2022. The meeting commenced at 10am and concluded at 4.15pm with only a ten-minute comfort break and apart from a short break when the Chairman closed the meeting to deal with unrelated interruptions no other breaks.

The agenda was long, but the matter given most attention was the future High Street Fund for Newton Abbot Market. This was attended by protest groups whose views were heard by the Council and caused considerable disruption to the meeting. The essence of the objections was regarding the Alexandra Theatre which was to be replaced by a cinema but which they wished to be retained as a cultural and arts facility. The Council was there to endorse the plan and accept a grant of £9.2 million to complete the scheme. The plan was passed by a majority vote.



The meeting endorsed the new policy of the Dog PSPO Review to make it necessary to keep dogs on a one metre lead in public areas. The recommendations regarding cycling and by-laws were also endorsed.

Most importantly the Council dealt with the Budget and Council Tax for 2022/2023. Councillors Community Fund will close applications on the 13 March 2022 when any funds not donated will not be carried forward to the next year. The new year starts on the 5 April 2022 when the available grant will be £1200 for every councillor.

The decarbonisation programme continues on Forde House though Midas are not involved due to their being in administration.

Due to a backlog of planning applications the team is having a five-day focus and during this period they will concentrate on applications received in recent weeks which have not been dealt with. Residents will still have access to the Planning portal website for information.

The Boundary Commission is looking to balance the number of electors in each constituency due to the variance created by the building of houses in most areas and will increase the number of these to 543. Since Teignbridge has met and continues to meet its obligations it will no doubt have alterations.

Councillor R Peart

I attended the Teignbridge District Council Full Meeting on 22 February 2022, one of the main topics was the future of the Alexandra Theatre and wider plans for regeneration of the town centre. Teignbridge Council has £9.2 million in Government funding from the Future High Street Fund which has been earmarked for redevelopment of the area including the market and theatre. But the initial proposals which included making alterations to the Grade 11 listed theatre building have sparked anger and divided councillors. The aim is to create and re-establish the markets at the heart of the community, offering a mixed-use space providing leisure, dining, shopping, artistic, community and cultural opportunities. The specific plans for the theatre have outraged supporters and theatre groups and a petition against the proposals has gathered 6,000 signatures. Despite the objections members voted in favour of the proposals but there will be further engagement and a steering group set up to oversee the project.

Councillor D Rollason

This is my report for the previous month. Once again, I am unable to join the meeting personally due to other duties. Due to the frequency of such duties, as stated in my previous report, I seek to avoid face-to-face meetings et cetera as much as possible.

As always, I will be pleased to discuss any issues with you by phone, email or zoom.

Thursday 3 February 2022

Teignbridge District Council Garden Community project webinar.

The Garden Community project encompasses Newton Abbot and Kingsteignton.



This was a presentation on progress to date and asked for members' comments and input. Generally, comments were favourable, and the work progresses. There is more information on Teignbridge District Council website.

Monday 7 February 2022

NHS building a brighter future presentation on zoom.

Essentially this meeting was about the introduction of an advanced system for patient electronic records and information sharing between the various sections of the NHS and key partners. The local NHS has been given a grant to progress this work and there is no doubt this will be of great benefit to patients and clinicians when implemented.

Tuesday 22 February 2022

Teignbridge District Council Full Council.

This was designated as a budget meeting and the budget section progressed smoothly and the budget was approved.

A significant amount of time and debate centred around approval for the budget for the Future of the High Street Funding project. There is concern among some groups that the Scots cinema building where there are currently theatre productions for three weeks a year will be destroyed, or there will be no place for performing arts in the town centre. This is not the case; the building will remain and be restored to its former glory with the exception that the rear wall will be removed to create a large multifunctional space with the market hall. This space will be used for food outlets, market stores, and performing arts which will be available every week. There will be a new steering group formed with wide representation to develop a more detailed plan meeting as many needs as possible.

This kind of space will increase footfall and prosperity in town centres as well as providing a very desirable space for residents to spend time in. The budget was approved by the Full Council.

Councillor B Thorne

There have been many casework items to deal with recently many of which are not directly linked to the responsibility of the District however residents seem to benefit from a listening ear from time to time to discern their best approach to their problems.

Typically, new road adjustments, fences, trees, highway drainage, pollution, and problems with collection of rubbish.

Meetings at Teignbridge:

The garden community webinar 3/2/2022

This gave a reasonable update of the far-reaching project from the team of consultants where it was obvious Newton Abbot have managed to thrust ahead with their green spatial and green transport projects through their diligence to produce 'shovel-ready' plans ideally suited for the type of funding currently available.



Nevertheless our 'outline' plans do join to those in Newton Abbot remarkably well including our Town Centre upgrade plan (mentioned in the report) from a few years ago which remains a beacon project for Kingsteignton to aspire towards. So, perhaps additional efforts need to be made now to turn our ideas and the Town Centre plan into 'shovel ready' plans for us to benefit from future offers of money or indeed allocate some of our own CIL or S106 to some of them.

Whatever happens the widespread concept of a Garden Community, further explained on the TDC website is an ideal concept for us all to aspire to.

NHS presentation 7/2/2022

A bit of an eye opener to find we have fallen behind with IT to support patient records and the like to some extent - but reassuring in that other have tried and tested the new IT already. So, basically, it was saying the funding seems to be available to bring it more up to date and join many previous systems into one!

Full Council Meeting 22/2/2022

So many reports of this meeting with so many opinions of what should have happened with many grandstanding politicians making elaborate speeches all available to be seen on various web sites and to be read about for years.

The decision was taken to redevelop the market hall including the inside space of the Alexandra to mix performance with retail, eating and drinking in a large open and social space hopefully building both the daytime and night-time economy to meet the economic challenges of the future, fitting with the other Town Centre plans. Apparently taking advantage of some of the £9.2m grant in its funding but controlling, largely, the winning of the grant but with much of the precise changes in the Market Hall and Internal space of the Alexandra Theatre still to be decided.

The budget was passed and the Dog PSPO renewed for another period.

MINUTES OF THE FULL COUNCIL MEETING HELD IN THE COMMUNITY HALL, RYDON ROAD, KINGSTEIGNTON ON WEDNESDAY 2 MARCH 2022 AT 7.03 PM

36/2022 Apologies

Resolved: Apologies were received and accepted from Cllrs Dempster and Stacey.

37/2022 To receive any declarations of interest.

Cllr Thorne had asked for Dispensation to speak on the Agenda items **45/2022** and **46/2022** relating to Stover Park. Approved by the Clerk.

38/2023 To receive the Mayor's Report

Following on from last month's report regarding our tree give away event at the Fountain area, this was a great success, residents responded and came along from 11.00 am to 2.00



pm. Councillors and staff were kept busy giving out a variety of trees and a mix of spirals and tubes, wooden stakes for tree protection and a planting guide and aftercare. Kingsteignton Town Council would like to thank residents for their support and helping the environment. I am sure we will have another event in the next planting season between Oct-March as this is the best time to plant trees. I would like to thank councillors and staff who gave their time on Saturday 5 February 2022 to make this event a success.

We have now received confirmation from Viridor Credits Environment Company to go ahead with the Clifford Park Project. We now have all the funding in place and a contractor to start work sometime in May. The area for younger children will increase in size with more equipment for them to enjoy.

We now have a date for Kingsteignton Town Council Annual Town Meeting. This will be held on Friday 22 April 2022 at 6.00 pm. Councillors I would like your support at this event, it is an important event where we give out funding to groups who have applied for grants and give out awards to residents who help and volunteer in our community.

39/2022 To receive and approve the minutes of the Full Council meeting held on 2 February 2022

The mayor presented the minutes of the meeting held on 2 February 2022.

Resolved: Minutes adopted

40/2022 To receive the Clerk's Report

- The Weeping Willow tree purchased to commemorate the Platinum Jubilee has been delivered and planted in the Community Hall grounds.
- Trees at Oakford Lawn that have the tree guards around them have all been weeded and bark chippings have been placed around the base
- We have renewed our telephone contract with Concorde. They have given us a 10% discount on renewal, provided new telephones for the office with a saving of £243 per annum.
- I have contacted Lukasz Wisniewski, Compwiz regarding the installation of a projector in the main hall, to be suspended from the ceiling. He has visited the hall to see what will be required and is obtaining costings for the equipment and will provide us with a quote for this shortly.
- Cllr Jones has looked at the slabs at the front of the Community Hall, as agreed at the Community Hall/Recreation meeting. He has reported that there are a few loose slabs, which need to be lifted and re-laid and other slabs need to be regouted. Cllr Jones said that this work could be carried out by Mr Turner and Mr Lewis. The Clerk will ask for this work to be completed as soon as possible
- We were advised by a member of the public of a hole on Oakford Lawn. Mr Turner and Mr Lewis looked at this and think it may be from some sort of animal making a burrow. They have filled the hole with stones and placed soil on top. They are monitoring the Lawn daily to ensure that no further holes appear.



- A payment of £500 has been received from Cllr Peart's DCC Locality Budget towards the purchase a new grit bin at the end of Longford Park.
- We have heard from Viridor Credits that our grant application has been approved and notification has been received today that we can move forward with the Clifford Park project of upgrading the play area. I have contacted Proludic and asked for a meeting in order that the design of the play area can be signed off and the furniture ordered with completion being reached within the next few months.
- I have received one application for the three councillor vacancies we have on the Council and are awaiting a further completed application. Once this has been received, we will arrange a meeting with the prospective councillors.
- Mr Turner has started to paint the picnic benches from the History Garden, Oakford Lawn in order that they can be reinstated in the Spring.
- The RoSPA check is due to be carried out during March on Clifford Park and Oakford Lawn.
- The approved electrical work between the garage and the Hall has been carried out last week.
- Our annual Health & Safety check was carried out with WorkNest (formerly Ellis Whittam) on Monday. An issue was highlighted in the main office of wires caused trip hazards. We are in the process of dealing with this matter.
- The date for the Annual Town meeting, where grants are presented to organisations and members of the public are invited along to ask any questions, they may have has been set for Friday 22 April 2022 at 6pm at the Community Hall.
- As happens every non-election year, if you would like to stand as Mayor of the Town Council you are invited to submit an Expression of Interest in the position of Mayor, giving your reasons why you would like to be considered for this post. They should be received by the Clerk no later than 23 March 2022.

41/2022 To receive the minutes of the following Committees:

Finance Committee - Cllr Thorne presented the minutes of the meeting held on 9 February 2022. **Approved.**

Community Hall/Recreation Committee – Councillor Scagell presented the minutes of the meeting held on 16 February 2022. **Approved.**

Works, Services & Planning Committee – Councillor Peart presented the minutes of the meetings held on 2 & 16 February 2022. **Approved.**

42/2022 Representative Reports

PCC - Cllr Thorne reported that **Inspector** Hammond was away on holiday and the acting Sergeant took the meeting and reported a reduction in some of the crime numbers and in the round to all delegates this was reflected in all the reports from the various councillor Advocates from other local councils. It has been noted that to have Phil Rowe the Clerk of Newton Abbot Town Council at the meetings has proven invaluable because after all he is



at the centre of the information for the Town and as it is during a lunch hour fits in with his schedule - could there be a representative from the office at Kingsteignton? - or maybe if that is not the best idea some sharing of information about events and issues might be shared with the existing advocate to gain the most service from the local Community Safety arrangements. A request has been raised to ask the Police through the advocate process to share some of the detail as to why we have had three cars in the last 4 months end up in the same hedge with severe damage (no information about injuries) after coming, at speed, down through the Ideford Coombe A380 off slip. All requiring substantial recovery operations.

Rydon Primary School - Cllr Ripping provided the following report:

At Rydon Primary School we continue to find our way through the continually changing picture of COVID. This term has certainly been less challenging after the Autumn term that we had to navigate. Three weeks into the Spring Term OFSTED visited the school, and we are extremely proud to say that Rydon Primary School continues to be a 'good' school and I as Headteacher feel extremely blessed to work with amazing staff, children, and their families. The inspection and the report celebrate the school that we know and love to be a part of. The report can be found at <https://reports.ofsted.gov.uk/provider/21/137528> and we are particularly proud that the report highlights our high expectations, that we care very much about our children and families in our community and that our curriculum is ambitious and well sequenced. It was recognised that our school delivers all of this whilst keeping pupils safe and moral high amongst staff. Rydon Primary had already begun to successfully address the areas recommended for improvement and we continue to endeavour to offer the best education to each pupil in our school. Rydon Primary is a wonderful place to learn and work and I am proud to be headteacher here. This week the Mid Devon Advertiser covers our OFSTED success, and we hope that you get to enjoy reading this.

This term with the weather improving and a national move to 'living with COVID' we very much look forward to returning to more and more community norms. This week we are very much; looking forward to our World Book Day event which includes inviting children back into school for 'bedtime story sessions' and later in the year our celebrations for the Jubilee supported by the Parish Council.

Stover Canal Trust - Cllr Ripping forwarded to all councillors a copy of the February issue of "The Stover Bargee"

43/2022 To review Financial Regulations

Lengthy discussions took place on the reviewing of the Financial Regulations.

Mr Banner had provided a Payment Procedures, as follows, detailing how all payments were dealt with when they were received in the office, which will be included in the Financial Regulations no 5:

1. All invoices received are approved for payment by the Responsible Finance Officer (RFO).
2. The arithmetical accuracy of invoices is checked by the RFO/ Finance Officer (FO)
3. All invoices (including those to be paid by DD or SO or already paid by Debit Card) are scanned and emailed to 3 councillors for approval purposes.



4. On receipt of emails from 2 councillors confirming approval for payment, the FO will make any payments due by Internet Banking with a Councillor/RFO present
5. Copies of approval emails will be retained with invoices
6. All payments made will be summarised on a schedule and, together with copy bank statements, subject to a post payment review by the RFO. Such review to be on a regular basis and not less than once a month.
7. A copy of the post payment review will be retained with invoices.
8. Details of all income and expenditure will be provided to members of the Finance Committee monthly.
9. Bank reconciliations will be produced monthly by the FO. These will be forwarded to the Chair of the finance Committee, or other duly appointed councillor. The bank reconciliations will be reviewed and approved by Chair/duly approved Councillor, signed, dated, and then returned to the RFO/FO
10. Debit Card payments will only be made after authorisation by the RFO and only for items where it is necessary for reasons of urgency etc., such payments will be subject to both post payment review (see 6 above) and councillor review (see 3 above)
11. A schedule of regular payments made by DD or SO will be provided to each member of the Finance Committee.
12. The Council Debit Card and login details are stored separately with access to both being restricted to the RFO, Deputy Clerk and FO.

Resolved: that the RFO and FO meet with the Clerk at Dawlish to talk about how two signatures on bank transfers is actioned and report back to the meeting.

Resolved: that Finance Reg 5.2 should be amended to reflect how the Town Council deal with payments.

Resolved: that the amended Financial Regulations be accepted. Cllr Plummer abstained and Cllr Thorne against. Motion carried.

44/2022 War Memorial

Members were provided with information received from Father Smith concerning the ownership of the War Memorial in Sandpath Road. Father Smith said that he had found an email exchange he had with the War Memorial and the response from the Diocesan Registry asking for guidance in dealing with an enquiry. Father Smith has looked at the Imperial War Museum website entries which indicates that the War Memorial was created by public sponsorship, but the responsibility was entrusted to the Vicar and Churchwardens of St Michael's Church. Local authorities are empowered to carry out work to war memorials in their area, subject to meeting the Church of England faculty requirements.

Resolved: that the Town can go ahead to add the ex-service people's names on to the plaque by obtaining permission from Father Smith. Father Smith will need to see the plaque, approve the font, and ensure that this matches the other names. The Clerk to obtain quotes for this work to be done and write to Father Smith requesting approval for these names to be added to the War Memorial. Cllr Scagell against.



45/2022 Restoring Stover Park

A request was received from Fergus Pate, TDC and Gary Prescod, Project Officer, Restoring Stover Park, asking if Kingsteignton Town Council would consider making a local contribution towards the improvements at Stover Country Park through S106 funds.

Resolved: that a sum of £10,000 be agreed to be paid to Restoring Stover Park from S106 Open Space Funding providing there is a Pledge Board in the Park where our name will be mentioned.

46/2022 Stover Country Park

Cllr Thorne gave a talk on the project taking place at Stover Country Park and the benefits that this will offer to the community.

47/2022 Kingsteignton Wildlife

Members were passed a copy of the minutes from the Kingsteignton Wildlife meeting prior to the meeting.

Resolved: In principle it was agreed that the area around the Council Offices could be used for wildlife exploration. Cllr Scagell abstained.

Resolved: Agreed that a posting can be put on Facebook by Kingsteignton Wild regarding using the area around the Council Offices for wildlife exploration

Resolved: That a date be booked for holding a Wildlife Workshop in the Community Hall gardens.

48/2022 Entrance signs to the Town

Resolved: That the Town Council do not go ahead with new entrance signs to the Town at this time.

49/2022 Action to Tackle the Climate Emergency

An email has been received from Bishopsteignton Parish Council concerning Tackling Climate Emergency and inviting neighbouring towns/villages to work together with them.

Resolved: That we register our interest in working with Bishopsteignton. Cllr Thorne abstained.

50/2022 To consider payments from Precept Funds, when received, for Kingsteignton Youth Centre and Kingsteignton Swimming Pool

Resolved: That this item be deferred to the April Full Council meeting

51/2022 Correspondence



- **DALC Training** - Responding to Planning Applications – 23 March 2022 – 6pm – 8 pm – Zoom meeting £36
- **Request for Town Crier to attend events**
 - Platinum Jubilee Town Crier, Competition at Windsor in the Royal Windsor Castle Grounds on Saturday 20 August 2022
 - Newton Abbot Town Criers Competition by Austins, Newton Abbot on Saturday 10 September 2022

Resolved: That Jackie Edwards should attend both above events.

The meeting closed at 9.05 pm

The next meeting will be held on Wednesday 6 April 2022

Signed:..... Dated: